

**REGULAR MEETING
NOVEMBER 14, 2006
MINUTES**

The Board of County Commissioners of San Miguel County held a Regular Meeting and a County Finance Meeting on Tuesday November 14, 2006 at 1:30 p.m. at the Board Room of the Donaldo A. Martinez Administration Building of the West Las Vegas Schools, 179 Bridge Street, Las Vegas, New Mexico 87701. The agenda for the meeting is as follows:

CALL TO ORDER

Chairman LeRoy H. Garcia called the meeting to order at 1: 30 p.m.

ROLL CALL

Chairman LeRoy H. Garcia, Vice-Chairman Hugh H. Ley, Commissioner Susano F. Ortiz, Commissioner David R. Salazar and Commissioner Kenneth C. Medina were present.

The record will show a quorum was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Commissioner Kenneth C. Medina to approve the agenda. Second by Vice-Chairman Hugh H. Ley. Motion carried.

CHAIRMAN LEROY H. GARCIA ASKED FOR A MOMENT OF SILENCE FOR THE GONZALES AND GARCIA FAMILY.

CHAIRMAN LEROY GACIRA PRESENTED A CARD REQUESTING OF THE COMMISSION AND THE PUBLIC A DONATION FOR THE GONZALES FAMILY.

APPROVAL OF MINUTES: REGULAR MEETING OCTOBER 10, 2006 *

County Manager Les Montoya and County Attorney Jesus Lopez had no recommended changes to the minutes of Regular Meeting October 10, 2006.

Motion made by Commissioner Kenneth C. Medina to approve the minutes of the following Regular Meeting held October 10,2006. Second by Vice-Chairman Hugh H. Ley. Motion carried.

ACKNOWLEDGEMENT OF MS. AMANDA MEDINA AND MS. DESIREE ROMERO OF THE WEST LAS VEGAS HIGH SCHOOL KEY CLUB FOR ASSISTING SAN MIGUEL COUNTY IN DISTRIBUTING LETTERS TO THE RESIDENTS OF THE DAVE JONES SUBDIVISION ANNOUNCING A PUBLIC HEARING, FOR THE ROAD IMPROVEMENTS IN THEIR AREA.

PRESENTATION OF CERTIFICATES OF APPRECIATION TO ALL PRECINCT WORKERS WHO WORKED THE GENERAL ELECTION ON NOVEMBER 7,2006.

INTRODUCTION OF NEW EMPLOYEES

County Manager Les Montoya introduced the following new County employees:

John Bustamante (Exempt Employee)	County Road Forman	Public Works Division
Jonathan Solano (Probationary Employee)	Equipment Operator III	Public Works Division
Gina Marie Medina (Probationary Employee)	Public Works Adm. Asst./ Dispatcher	Public Works Division
Julia Andrada (Probationary Employee)	DWI Office Manager	DWI Division

NEW BUSINESS:

1. AN ORDINANCE AUTHORIZING THE ISSUANCE OF UP TO \$7,500,000.00 OF SAN MIGUEL COUNTY, NEW MEXICO GROSS RECEIPTS TAX REFUNDING AND IMPROVEMENT REVENUE BONDS, SERIES 2006*

County Manager Les Montoya informed the Commission that San Miguel County will save approximately \$500,000.00 net present value by refunding the County's Series 1997A and Series 1997B Gross Receipts Tax Bonds. The Ordinance also authorizes up to \$1,200,000.00 for new projects.

Mr. Strummer presented information to the County Commissioners regarding the intent of Ordinance No. 11-14-06 Capital ordinance.

Mr. Montoya submitted for review and approval on the proposed ordinance No. 11-14-06 and requested adopting the ordinance by a minimum of a 2/3 majority of the Board.

Chairman LeRoy Garcia opened the item to the public for any questions or inputs on the proposed ordinance.

County Attorney Jesus Lopez wanted the record to show that after opening the item to the public for discussion, there were no persons opposed on the proposed ordinance.

Motion made by Vice-Chairman Hugh H. Ley to approve Ordinance No. 11-14-06 Capital ordinance. Second by Commissioner Kenneth C. Medina. Motion carried.

2. COUNTY TREASURER'S MONTHLY REPORT*

County Treasurer Alfonso Ortiz went over the monthly report for the month of October 2006. Discussion ensued.

No action taken, for information only.

3. EXTENSION OF CEO PARTNERSHIP AGREEMENT WITH NORTHERN AREA LOCAL WORKFORCE DEVELOPMENT BOARD (WFDB)*

Youth Program Manager Adrian Ortiz and County Manager Les Montoya informed the

Commission the WFDB is requesting San Miguel County extend the partnership agreement for 2007 and beyond.

Mr. Montoya submitted for approval the CEO Partnership Agreement and to consider authorizing the Chairman to execute the agreement.

Motion made by Commissioner Susano Ortiz to approve the CEO Partnership Agreement. Second by Commissioner David Salazar. Motion carried.

4. PROJECT AGREEMENT (07AL-K8-087) OPERATION DWI AMOUNT \$9,279.00*

Deputy Leon Herrera informed the Commission of the above agreement which authorizes funds to the Sheriff's department to work overtime. These funds are provided through the New Mexico Department of Transportation. We have been receiving this grant of the last seven years. Performing this type of overtime has saved many lives and more awareness to our community in San Miguel County about DWI.

Mr. Herrera submitted for approval the project agreement (07-AL-K8-087) operation DWI.

Motion made by Commissioner Kenneth C. Medina to approve Project Agreement 07-AL-K8-087. Second by Vice-Chairman Hugh H. Ley. Motion carried.

5. AGING AND LONG-TERM SERVICES CONTRACT NO. 2007-0747*

Planning and Zoning Division Supervisor Alex Tafoya informed the Commission that San Miguel County has received Contract No. 2007-0747 from the New Mexico Aging and Long-Term Services Department, said contract being for the amount of \$70,000.00 to purchase vehicles for transportation for NM Behavioral Health Institute in San Miguel County. The contract provides that the vehicles will be located on the property on which the senior centers are located. This contract expires on June 30, 2008.

Mr. Tafoya submitted for approval the Aging and Long-Term Service contract No. 2007-0747 to purchase the vehicles from transportation for NM Behavioral Health Institute in San Miguel County.

Motion made by Vice-Chairman Hugh H. Ley to approve the aging and long-term contract no. 2007-0747. Second by Commissioner Susano Ortiz. Motion carried.

6. USDA GRANT APPLICATION-SECOND FLOOR COURTHOUSE RENOVATION*

Planning and Zoning Division Supervisor Alex Tafoya informed the Commission that San Miguel County submitted an application to the USDA Rural Development Community Facility Loans Program requesting funding assistance for the purpose of renovating the second floor of the County Courthouse. Due to the terms of the grant and repayment of the loan portion, the County did not proceed with the application.

Current re-financing of the bonds will provide the County with available funds that could be used for other purposes such as cash match for the USDA application.

Mr. Tafoya requested approval to authorize staff to re-submit its application to USDA for the second floor Courthouse Renovation indicating an application match of all or a portion of the

approximate \$700,000.00 that will be eligible from the bond re-financing; and (2) authorize the County Manager to sign the application.

Motion made by Vice-Chairman Hugh H. Ley authorizing the application being re-submitted; indicating an applicant cash match of \$700,000.00 and authorizing the County Manager to sign the application. Second by Commissioner Kenneth C. Medina. Motion carried.

7. ECONOMIC DEVELOPMENT APPLICATION-CDBG*

Planning and Zoning Division Supervisor Alex Tafoya informed the Commission that the Small Cities Community Development Block Grant Program provides for the submitting of applications for economic development projects that improve a community's economic base by using private and public investments that provide expanded business activity, jobs, personal income and increased local revenue in a defined geographic area. Eligible activities include acquisition of real property, construction, reconstruction, rehabilitation or installation of public facilities, site improvements and utilities and planning.

Mr. Tafoya submitting for approval that the County staff schedule a pre-application conference with DFA-Local Government Division as required under CDBG guidelines; and (2) if such pre-application conference is successful then authorize staff to develop and submit an economic development application for CDBG funds for the planning, designing and construction to install utility infrastructure at the wood cluster industrial park.

Motion made by Vice-Chairman Hugh H. Ley to approve the pre-application conference. Second made by Commissioner Kenneth C. Medina. Motion carried.

8. BID AWARD FOR CABO LUCERO FIRE STATION*

Fire Marshal Dan Wright informed the Commission that the Cabo Lucero Fire Department has received two Legislative Appropriations for improvements at their fire stations. They wish to combine this with other monies and construct an addition to their fire station to house additional equipment. The Fire Department is doing part of the work by volunteer labor and has received 1 bid for the remaining work from La Cueva Construction.

Mr. Wright submitted a recommendation to award the bid to La Cueva Construction for the total amount of \$ 77,350.00 including taxes.

Motion made by Commissioner David Salazar to award the bid to La Cueva Construction for \$77,350.00. Second by Commissioner Susano Ortiz. Motion carried.

9. LEASE OF AMBULANCE TO PECOS VALLEY MEDICAL CENTER FOR USE BY PECOS VALLEY AMBULANCE*

Fire Marshal Dan Wright informed the Commission that the Village of Pecos in conjunction with the County of San Miguel has obtained a new ambulance for use by Pecos Valley Medical Center. Title for the vehicle rests with the County of San Miguel. To insure proper accountability for the vehicle the County is proposing to lease the ambulance to Pecos Valley Medical Center for a nominal fee.

Mr. Wright submitted for approval the lease allowing the Pecos Valley Medical Center to utilize the vehicle in accordance with provisions of the lease and require both the County and Pecos Valley Medical Center to provide proper notice to the respective insurance providers.

Motion made by Vice-Chairman Hugh H. Ley to sign the lease agreement allowing the Pecos Valley ambulance service to utilize the vehicle in accordance with provisions of the lease and

require both the County and Pecos Valley Medical Center to provide proper notice to the respective insurance providers. Second by Commissioner Kenneth C. Medina. Motion carried.

10. REVISED JOB DESCRIPTION FOR THE COUNTY FIRE MARSHAL, CHANGING TITLE TO FIRE CHIEF AND REDEFINING DUTIES AND SCOPE OF WORK*

Fire Marshal Dan Wright informed the Commission that the County Fire Marshal's duties have evolved over the last few years and the supervision of the Safety Coordinator is being assigned. The changes of title to Fire Chief is consistent with establishing a county Fire Administration. This setup will be consistent with the State Code, and allow for additional State Fire Funds to be used for Fire Administration within the County.

Mr. Wright submitted for review and approval the proposed changes to the Fire Chief job description.

Motion made by Vice-Chairman Hugh H. Ley to approve the revised job description for the standing Fire Chief. Second by Commission Susano Ortiz. Motion carried.

11. REVISED JOB DESCRIPTION FOR THE COUNTY SAFTEY COORDINATOR, REDEFINING DUTIES AND MOVING SUPERVISION UNDER THE COUNTY FIRE CHIEF*

Fire Marshal Dan Wright informed the Commission the County Safety Coordinator position fits very well into an emergency service such as the fire department and is able to offer assistance to the Fire Departments as well as receiving support from the Fire Department in the form of supplies and transportation as well as including the volunteer fire service in the County Safety program.

Mr. Wright submitted for approval the proposed changes to the Safety Coordinator Job Description.

Motion made Vice-Chairman Hugh H. Ley to approve the new job description for the Safety Coordinator. Second by Commissioner Kenneth C. Medina. Motion carried.

12. NEWLY CREATED JOB DECRPTION FOR THE COUNTY FIRE CHIEF, ADMINISTRATIVE ASSISTANT POSITION*

Fire Marshal Dan Wright informed the Commission this job description is based on the one for the Administrative Assistant for the Public Works Division; Fire Chief's Office will include the Safety Coordinator. This Administrative Assistant will perform for the County Fire Chief and Safety Coordinator.

Mr. Wright submitted for review and approval the Administrative Assistant Job Description.

Motion made by Vice-Chairman Hugh H. Ley to approve the new Administrative Assistance job description. Second by Commissioner Kenneth C. Medina. Motion carried.

13. ABL MANAGEMENT, INC., FOOD SERVICE CONTRACT EXTENSION AND ADDENDUM BENEFITS SUMMARIES/PRICING DOCUMENT*

Warden/Patrick Snedeker informed the Commission of the ABL Management, Inc., food service contract extension, for the San Miguel County Detention Center along with addendum employee

benefits summaries and an associated pricing document is presented. ABL Management, Inc., is the contracted food service provider for the Detention Center. The contract agreement is for an initial one (1) year period, and may be renewed for three (3) additional one (1) year periods. The first one (1) year renewal is submitted. Pursuant to the agreement a price per meal increase of 3% is reflected. Employee benefits summaries are also submitted. Benefits summaries and associated costs were requested by the Board of County Commissioners at the October 10, 2006 Commission meeting. Employee benefits reflect an additional, 2 and ½ cents per meal pricing.

Mr. Snedeker submitted for approval the renewal of the ABL Management food service contract extension and addendum benefits.

Motion made by Commissioner Kenneth C. Medina to approve the contract extension. Second by Vice-Chairman Hugh H. Ley. Motion carried.

14. AGREEMENT TO FACILITATE VIDEO ARRAIGNMENT PROCESS BETWEEN THE ADMINISTRATIVE OFFICE OF THE COURTS AND SAN MIGUEL COUNTY*

Warden/Patrick Snedeker informed the Commission there is an existing agreement between the New Mexico Administrative Office of the Courts and San Miguel County, NM to facilitate video arraignment process between the Magistrate Court and the Detention Center. The renewal of the agreement is presented to ensure continuance of the process.

Mr. Snedeker submitted for approval the agreement to facilitate video arraignment process between the administrative office of the Courts and San Miguel County.

Motion made by Commissioner Kenneth C. Medina to approve the agreement as submitted. Second by Vice-Chairman Hugh H. Ley. Motion carried.

15. REVISED JOB DESCRIPTION, DETENTION CENTER/ ADMINISTRATIVE AREA SECRETARY*

Warden/Patrick Snedeker presented a revised job description for the Detention Office position assigned within the administrative support area of the Detention Center with specific secretarial/ services responsibilities. The revised job description accurately defines the assigned job duties and responsibilities of the position.

Mr. Snedeker submitted for approval the newly revised job description for Detention Office position with specific secretarial/ support services responsibilities of the position.

Motion made by commissioner David Salazar to approve the revised job description for the Detention Office. Second by Commissioner Susano Ortiz. Motion carried.

16. MONTHLY REPORT FOR THE PUBLIC WORKS DIVISION FOR THE MONTH OF OCTOBER 2006*

Public Works Division Supervisor Harold Garcia presented to the Commission information on issues addressed within the Public Works Division for the month of October 2006.

No action taken; for information only,

17. EXECUTION OF PROFESSIONALS SERVICES AGREEMENT BETWEEN SAN MIGUEL COUNTY AND GREEN ACRES, INC. FOR THE PERIOD OF ONE YEAR TO INCLUDE CUTTING, REMOVAL,

AND TRIMMING OF THE TREES AT THE SAN MIGUEL COUNTY COURTHOUSE*

Public Works Division Supervisor Harold Garcia informed the Commission the San Miguel County Public Works Division Advertised for proposals for the trimming of the trees at the San Miguel County Courthouse and Gallegos Road leading to the San Miguel County Public Health Office. Two proposals were submitted, one by Parson’s Landscaping , the other by Green Acres, Inc. The proposals were evaluated and interviews conducted of the two firms. A recommendation to enter into a contract with Green Acres Inc., the most qualified Contractor was presented to the County Commission at the October 12, 2006 Commission meeting. The Commission authorized staff to enter into negotiations with Green Acres for the cutting, removal, and trimming of the trees at the County Courthouse. Negotiations have been held and a recommendation to enter into an agreement with Green Acres Inc.will be presented to the County Commission at the November 14, 2006 Commission Meeting.

Mr. Garcia submitted for approval authorization of the staff to enter into a 12 month contract with Green Acres Inc. and approval of price for the cutting, removal, and trimming of the trees at the County Courthouse.

Motion made by Kenneth C. Medina to table the item. Second by Commissioner David Salazar. Motion carried.

18. UPDATE ON PRESIDENTIAL EMERGENCY DECLARATION RECENTLY APPROVED FOR SAN MIGUEL COUNTY*

Public Works Division Supervisor Harold Garcia informed the Commission the staff were asked by the County Commission at the last County Commission Meeting on the Emergency Declaration by San Miguel County through FEMA, to provide numbers on the declaration as soon as these numbers became available.

Staff has been working with representatives from the FEMA office and were able to finalize the numbers on Monday, November 6, 2006 for the following projects:

<u>PROJECT(SITE) #</u>	<u>MITIGATION AMOUNT</u>	<u>DISASTER</u>	<u>FORCED LABOR</u>	<u>TOTAL</u>
9 Cattle Guards	Gonzales	Cleaning needed	\$3,382.00	
Los Vigiles			\$5,065.00	\$5,065.00
Los Diegos #2	Gonzales		\$3,006.00	\$2,820.00
Los Diegos #1	Gonzales		\$5,702.00	\$19,524.00
Shirley’s Site	Gonzales		\$3,350.00	\$8,415.00
Sacatosa	Gonzales		\$12,301.25	\$17,034.00
Gonzales	Chip Seal		\$10,992.00	\$1,212.60
Gonzales Hillside	Culvert		\$4,968.00	\$1,750.00
Aurora	Gonzales		\$5,270.00	\$11,854.00
Tecolote			\$14,004.00	\$5,747.07
Ojitos Frios			\$2,933.00	\$6,259.00
				\$3,935.80
				\$12,127.80

No action was taken; for information only.

19. AWARD OF BID FOR COUNTY FAIRGROUNDS METAL BUILDING PHASE I*

County Manager Les Montoya informed the Commission that on October 8,2006, San Miguel County conducted an opening of sealed bids for the San Miguel County Fair Grounds Metal Building phase I. This is the second bid opening for the project. The bids received initially were rejected because the bid amounts were in excess of the available funds.

Mr. Montoya submitted for review the bids submitted this second time. Mr. Montoya recommended that all bids be rejected as not within budget and the he be authorized to make the procurement at the best obtainable price as allowed by law.

Motion made by Commissioner Kenneth C. Medina to reject the bids and to allow staff to make the procurement at the best obtained price as allowed by law. Second by Commissioner David Salazar. Motion carried.

20. APPOINTMENT OF JUNE GARCIA TO THE LAS VEGAS/SAN MIGUEL CHAMBER OF COMMERCE BOARD OF DIRECTORS TO REPRESENT SAN MIGUEL COUNTY*

County Manager Les Montoya informed the Commission that currently Commissioner David Salazar is serving on the Board of Directors of the Las Vegas San Miguel Chamber of Commerce. Commissioner Salazar is requesting he be replaced due to the fact that he cannot make it to the meetings due to his schedule.

Mr. Montoya submitted for approval the Commission appoint June Garcia to serve as San Miguel County representative on the Las Vegas/San Miguel Chamber of Commerce board.

Motion made by Commissioner David Salazar to appoint June Garcia to serve as San Miguel County representative on the board of the Las Vegas/San Miguel Chamber of Commerce. Second by Commissioner Susano Ortiz. Motion carried.

21. 2007 LEGISLATIVE PRIORITIES FOR SAN MIGUEL COUNTY*

County Manager Les Montoya informed the Commission that in October the Commission directed the County Manager to work on the Capital Project list presented at the October meeting. The Commission was to inform the Manager of their County Road Improvement Priorities.

Mr. Montoya submitted for approval the revised Capital/Project list as prepared by the County Manager after receiving input from the County Commissioners.

Motion made by Vice-Chairman Hugh H. Ley to approve the revised Capital/ Project list as prepared by the County Manager. Second by Commissioner Kenneth C. Medina. Motion carried.

22. BID REGARDING SAN MIGUEL COUNTY COURTHOUSE RE-ROOF PROJECT*

County Manager Les Montoya informed the Commission that bids were opened on November 2,2006 at 3:00 p.m. in the County Manager's Office. Two sealed bids were received, one from Franken Construction Company for \$214,100.00 and one from Chickasha Roofing Company for \$114,541.00, for the Courthouse re-roofing.

Mr. Montoya recommended rejecting both bids, and to consider rejecting both bids from Franken Co. and Chickasha Roofing Co. and to authorize staff to re-advertise.

Motion made by Commissioner Kenneth C. Medina to reject both bids and allow re-advertisement. Second by Vice-Chairman Hugh H. Ley. Motion carried.

23. RECOMMENDATION TO HIRE COUNTY SAFETY COORDINATOR, EFFECTIVE DECEMBER 4, 2006*

County Manager Les Montoya informed the Commission the position of Safety Coordinator became vacant on November 6,2006. Advertisement of the vacancy occurred beginning October 23,2006. The application deadline was set for November 3, 2006. Four (4) applications were received. Loretta Medina, Human Resource Adm. Asst., Dan Wright, Fire Marshal and the County Manager interviewed on November 8,2006.

Mr. Montoya submitted for consideration and approval the recommendation made by the interview committee, namely, Dennis English.

Motion made Commissioner Kenneth C. Medina to approve the recommendation to hire Dennis English as Safety Coordinator. Second by Commissioner David Salazar. Motion carried.

24. COUNTY MANAGER'S PERSONNEL RECOMMENDATION TO HIRE AND RATIFY THE FOLLOWING INDIVIDUAL TO FILL THE PART TIME CLASSIFIED POSITION OF DWI OFFICE MANAGER WITH SAN MIGUEL COUNTY DWI DIVISION AS PER THE RECOMMENDATION OF WENDY ARMIJO, DWI COORDINATOR*

RECOMMENDATION TO HIRE:

PART-TIME CLASSIFIED EMPLOYEE

Name: Julia Andrada
Salary: \$10.00 Hourly
Date of Hire: October 30, 2006

County Manager Les Montoya informed the Commission that this position has been vacant for the past eight months due to the transfer of James Phillips which is now classified as a part-time position. This employee will be working 24 hours a week.

Mr. Montoya submitted for approval the hiring of Julia Andrada as the new DWI Office Manager.

Motion made by Commissioner David Salazar to hire Julia Andrada as DWI Office Manager. Second by Commission Susano Ortiz. Motion carried.

25. COUNTY MANAGER'S PERSONNEL RECOMMENDATION TO HIRE A DEPUTY WITHIN THE SAN MIGUEL COUNTY SHERIFF'S DIVISION AS PER THE RECOMMENDATION OF BENJI VIGIL, SAN MIGUEL COUNTY SHERIFF*

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Name: Bobby Villanueva, Deputy
Salary: \$25,168.00 Annually
Date of Hire: November 20, 2006

County Manager Les Montoya informed the Commission of the vacant position created due to the promotion of Joe Robert Urban to Under Sheriff. Mr. Villanueva is certified through the

Department of Public Safety as a Certified Law Enforcement Officer. The Department of Public Safety now requires twenty weeks of training at the police academy.

Mr. Montoya submitted for approval to hire Bobby Villanueva as Deputy the San Miguel County Sheriff's Dept.

Motion made by Commissioner Kenneth C. Medina to hire Bobby Villanueva as the new Deputy at the San Miguel County Sheriff's Department. Second by Vice-Chairman Hugh H. Ley. Motion carried.

26. COUNTY MANAGER'S PERSONNEL RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF HEAVY EQUIPMENT OPERATOR I WITH THE SAN MIGUEL COUNTY PUBLIC WORKS DIVISION*

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Name: Julian Bustamante
Salary: \$16,640.00 Annually
Date of Hire: November 20, 2006

County Manager Les Montoya informed the Commission the position was originally awarded to Mr. Ted Garcia who declined the position.

Mr. Montoya submitted for approval to hire Julian Bustamante as the new Heavy Equipment Operator I.

Motion made by Commissioner Kenneth C. Medina to hire Julian Bustamante as the new Heavy Equipment Operator I. Second by Commissioner David Salazar. Motion carried.

27. COUNTY MANAGER'S PERSONNEL RECOMMENDATIONS TO HIRE THE FOLLOWING EMPLOYEES TO FILL THE POSITION OF DETENTION OFFICER AS PER THE RECOMMENDATION OF PATRICK W. SNEDEKER, WARDEN/FACILITY ADMINISTRATOR*

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Erlinda Romero	Detention Officer/ Visitation Officer	Salary:\$17,843.28 Annually
Robert Baca	Detention Officer	Salary:\$17,843.28 Annually
Louis Gallegos	Detention Officer	Salary:\$17,843.28 Annually
Jesse Robertson	Detention Officer	Salary:\$17,843.28 Annually
Melissa Naranjo	Detention Officer	Salary:\$17,843.28 Annually
Justin Buhrkuhl	Detention Officer	Salary:\$17,843.28 Annually

County Manager informed the Commission that the vacant positions need to be filled immediately due to the employees resigning their positions at the San Miguel County Detention Center.

Mr. Montoya submitted for approval the recommended persons to be hired to fill the vacant positions at the San Miguel County Detention Center.

Motion made by Commissioner David Salazar to approve the recommended persons to be hired at the San Miguel County Detention Center. Second by Commissioner Susano Ortiz. Motion carried.

28. PERSONNEL ACTIONS*

County Manager Les Montoya informed the Commission of personnel actions within the month of October, that have taken place in San Miguel County, for ratification and approval.

Mr. Montoya submitted for approval the personnel actions that have taken place within San Miguel County.

Motion made by Commissioner Kenneth C. Medina to approve the personnel actions. Second by Commissioner David Salazar. Motion carried.

29. SAN MIGUEL COUNTY BOARD OF FINANCE MEETING

30. BUDGET RESOLUTION 2006-11-14-F1*

Finance Division Supervisor Melinda Gonzales informed the Commission of the miscellaneous budget adjustments: A grant the County received in September for \$60,000.00 for purchase of bins, also Legislative appropriations for roads in the amount of \$ 555,000.00. An NMFA loan for Law Enforcement vehicles for \$ 55,000.00. The grant that the Sheriff's office had presented at the beginning of the meeting for the overtime for their office, and the last item being the Agency on Aging grant, which is also presented today.

Ms. Gonzales submitted for approval of the miscellaneous budget adjustments.

Motion made by Commissioner David Salazar to approve the miscellaneous budget adjustments.. Second by Commissioner Susano Ortiz. Motion carried.

31. A COMMITTEE WAS PUT TOGETHER TO INTERVIEW PROSPECTIVE PHONE COMPANIES. THE COMMITTEE MET WITH THREE DIFFERENT VENDORS AND HAS CHOSEN VOISPROS AS THE COMPANY WHICH WOULD BEST BE ABLE TO MEET OUR NEEDS*

Finance Division Supervisor Melinda Gonzales informed the Commission that Voispros has a GSA contract, which eliminates the request for proposal process. They are proposing to lease San Miguel County equipment to be financed over the next five years through Tamco Capital Corporation. The lease includes the cost of phone equipment, servers, installation and training. This new phone service will get us up to date with current technology at close to the same monthly cost as we are presently paying.

Ms. Gonzales submitted for approval of a lease agreement with Voispros through Tamco Capital Corporation.

Motion made by Commissioner Susano Ortiz to authorize the County Finance Office to enter into a lease agreement with Voispros through Tamco Capital Corporation. Second by Commissioner David Salazar. Motion carried.

32. INDEGENT CLAIMS*

Finance Division Supervisor Melinda Gonzales presented to the Commission the Indigent Claims submitted and reviewed by the Finance Department. St. Vincent's Hospital in the amount of \$2,914.56, and one from Alta Vista Regional Hospital in the amount of \$65,460.11.

Ms. Gonzales also presented an appeal that was made of a claim which was earlier denied due to income, Ms. Gonzales would like to discuss this item in executive session. (File # 7005), and to also discuss File # 7040, as recommended by Commissioner Susano Ortiz.

Ms. Gonzales submitted for approval the Indigent Claims submitted and reviewed by the Finance Department, except those to be discussed in executive session. Which will be presented at the next Commission Meeting.

Motion made by Commissioner David Salazar to approve the Indigent Claims as noted above.
Second by
Commissioner Susano Ortiz. Motion carried.

33. CASH BALANCE REPORT*

Finance Division Supervisor Melinda Gonzales informed the Commission of the October 31,2006 cash balances.

No action taken; for information only;

34. ACCOUNTS PAYABLE LISTING*

Finance Division Supervisor Melinda Gonzales submitted Accounts Payable Listing for approval and certified each expenditure as a true, legitimate, and lawful expense, since the last regular meeting.

Motion made by Commissioner Kenneth C. Medina to approve Accounts Payable Listing as presented. Second by Vice-Chairman Hugh H. Ley. Motion carried.

Executive/Closed Session

- A. Personnel Matters as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H)(7) and of the New Mexico Open Meetings Act, NMSA 1978.**
- C. Matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1-(H)(8) of the Open Meetings Act, NMSA 1978**

County Manager Les Montoya recommended to retire into Executive Session to discuss Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978 and matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1-(H)(8) of the Open Meetings Act, NMSA 1978 Motion made by Commissioner David Salazar to retire into Executive Session at 4:21 p.m. to discuss Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney-client privilege

pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978 and matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1(H)(8) of the Open Meetings Act, NMSA 1978. Second by Commissioner Susano Ortiz. Motion carried.

Roll call was taken before County Commission retired into Executive Session at 3:30 P.M.

Chairman LeRoy H. Garcia	yes
Vice-Chairman Hugh H. Ley	yes
Commissioner Kenneth C. Medina	yes
Commissioner Susano Ortiz	yes
Commissioner David Salazar	yes

Unanimous vote to retire into executive session.

Chairman LeRoy H. Garcia called the meeting back into public session at 4:40 p.m.

The record will show no action was taken in Executive Session, and matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Motion was made by Commissioner Susano Ortiz to approve Indigent Claim file # 7040, Second by Vice-Chairman Hugh H. Ley. All in favor except Commissioner Kenneth C. Medina. Motion carried.

Item #17 executive of Professional Service Agreement between San Miguel County and Green Acres Inc. fir the period of one year, to include Cutting, Removal, and Trimming of the Trees at the San Miguel County Courthouse was brought back for action.

Motion was made by Commissioner Susano Ortiz to authorize staff to enter into a one year contract with Green Acres Inc. to perform service required. Second by Vice-Chairman Hugh H. Ley. Approved with Commissioner Kenneth C. Medina opposing.

ADJOURNMENT

Motion made by Commissioner Kenneth C. Medina to adjourn. Second by Commissioner David Salazar. Motion carried.

The record will show the time is 4:45 p.m.

Approved this _____ day of _____, 2006 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico.

LeRoy H. Garcia, Chairman

Hugh H. Ley, Vice-Chairman

David R. Salazar Commissioner

Kenneth C. Medina, Commissioner

Susano Ortiz, Commissioner

ATTEST

Paul Maez, County Clerk

Minutes Submitted by: James J. Marquez