

**REGULAR MEETING
JUNE 12, 2007
MINUTES**

The Board of County Commissioners of San Miguel County held a Regular Meeting and a County Finance Meeting on Tuesday June 12, 2007 at 1:30 p.m. at the Board Room of the Donaldo A. Martinez Administration Building of the West Las Vegas Schools, 179 Bridge Street, Las Vegas, New Mexico 87701. The agenda for the meeting was as follows:

CALL TO ORDER

Chairman Hugh H. Ley called the meeting to order at 1: 30 p.m.

ROLL CALL

Chairman Hugh H. Ley, Vice-Chairman Kenneth C. Medina, Commissioner David R. Salazar, Commissioner June J. Garcia and Commissioner Albert J. Padilla were present.

The record will show a quorum was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA:

County Manager Les Montoya requested that the a couple changes be made to the agenda. Adding Minutes from Special Meeting on May 18, 2007, and Minutes from Regular Meeting on May 8, 2007.

Mr. Montoya also requested that item # 22 be removed due to the item needing more information added before being brought to the Commission.

Motion made by Vice-Chairman Kenneth C. Medina to approve agenda as revised by the County Manager. Second by Commissioner David R. Salazar. Motion carried.

APPROVAL OF MINUTES: Budget Work Shop on May 8, 2007, Regular Meeting May 8, 2007, and Special Meeting May 18, 2007.

Motion made by Commissioner David R. Salazar to approve the minutes for Budget Work Shop on May 8, 2007, Regular Meeting May 8, 2007, and Special Meeting on May 18,2007. Second by Commissioner June J. Garcia. Motion carried.

APPRECIATION PLAQUE TO BE PRESENTED TO MS. JEANNIE MCKINLEY FOR 26 YEARS OF SERVICE TO THE SAN MIGUEL COUNTY EXTENSION SERVICE.

PRESENTATION BY SHARON CABELLARO, EXECUTIVE DIRECTOR OF THE LAS VEGAS/SAN MIGUEL ECONOMIC DEVELOPMENT CORPORATION QUARTERLY REPORT.

INTRODUCTION OF NEW EMPLOYEES:

Stephanie Leger
(Probationary Employee)

Tax Processor I

Treasurer’s Office

NEW BUSINESS:

1. PUBLIC MEETING FOR THE SECTION 8 HOUSING 2007 AGENCY PLAN*

Section 8 Housing Executive Director Gilbert Almanza Jr., informed the Commission that a public hearing for Section 8 Housing 2007 Agency Plan is required by HUD before submittal. A public hearing ensued.

Mr. Almanza submitted for approval the Section 8 Housing 2007 Agency Plan.

Motion made by Commissioner David R. Salazar to approve the 2007 Agency Plan. Second by Vice-Chairman Kenneth C. Medina. Motion carried.

2. ORDINANCE NO. 06-12-07 SMC-LEDA, ADOPTING AN ECONOMIC DEVELOPMENT PLAN PURSUANT TO THE LOCAL ECONOMIC DEVELOPMENT ACT, ESTABLISHING APPLICATION REQUIRMENTS, AND AUTHORISING SAN MIGUEL COUNTY TO ENTER INTO JOINT POWERS AGREEMENTS WITH NON-PROFIT ENTITIES, (THE TITLE AND FULL CONTET OF THE ORDINANCE WAS PUBLISHED AS REQUIRED BY LAW AND IS NOW RIPE FOR ADOPTION AFTER A PUBLIC HEARING DULY CONDUCTED BY THE COUNTY COMMISSION, ALL PURSUANT TO RESOLUTION ADOPTED BY THE COMMISSION AT ITS REGULAR MONTHLY MEETING HELD MAY 8, 2007)*

County Manager Les Montoya informed the Commission that the local Economic Development Act requires that the proposed ordinance be adopted before the County may act to adopt a Development Agreement with the Las Vegas/San Miguel County Economic Development Corporation, or otherwise implement the purpose of the LEDA regarding the Medite Property. (The Development Agreement was discussed at length by the County Commission at its Special Meeting held on April 17, 2007 at the County Manager’s conference room).

Mr. Montoya submitted for approval Ordinance No. 06-12-07 SMC-LEDA, after the County Commission conducted a public hearing as required by law.

County Attorney Jesus Lopez stated for the record show that this Ordinance was published in the Las Vegas Optic 2 weeks prior to today’s meeting. And that this Ordinance would not take effect until 30 days from June 13, 2007.

Motion made by Vice-Chairman Kenneth C. Medina to approve Ordinance No. 06-12-07 SMC-LEDA. Second by Commissioner Albert J. Padilla. Motion carried.

3. RESOLUTION ADOPTING RULES AND PROCEDURES FOR THE CONDUCT OF MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS AND MATTER RELATING THERETO*

County Manager Les Montoya informed the Commission that at the May 8, 2007 Regular Meeting Chairman Hugh H. Ley submitted for the board's consideration and recommendation to form Rules and Procedures for the conduct of County Commission meetings. Rules from Taos and Santa Fe County were reviewed as models, and were provided to the Commissioners. The Commission directed the County Manager and County Attorney to promulgate rules for San Miguel County, and the same are now submitted in draft or final form, as the Commission may direct.

Mr. Montoya submitted for approval Resolution adopting the rules and procedures for the conduct of County Commission meetings, and matters relating thereto.

Motion made by Vice-Chairman Kenneth C. Medina to approve Resolution adopting the rules and procedures for the conduct of County Commission meetings, and matters relating thereto. Second by Commissioner Albert J. Padilla. Motion carried.

4. COUNTY TREASURER'S MONTHLY REPORT*

County Treasurer Alfonso Ortiz went over the monthly report for the month of May 2007 and discussion ensued.

No action taken; for information only.

5. APPROVAL OF SAN MIGUEL COUNTY PROTEST BOARD MR. JOSE DURAN AND MR. ROLAND MEDRANO/ ALTERNATES MR. RUBEL VIGIL AND MR. RUBEN TRUJILLO.*

County Assessor Elaine Estrada informed the Commission that should her office need to contend with protests, There a Protest Board must exist.

Ms. Estrada submitted for approval the names of individuals who will make up the San Miguel County Protest Board.

Motion made by Vice-Chairman Kenneth C. Medina to approve the San Miguel County Protest Board as follows: Mr. Jose Duran and MR. Roland Medrano / Alternates Mr. Rubel Vigil and Mr. Ruben Trujillo. Second by Commissioner June Garcia. Motion carried.

6. APPOINTMENT TO PLANNING AND ZONING COMMISSION.*

Planning and Zoning Supervisor Alex Tafoya informed the Commission that Archie Allemand has resigned from his position as representative for County Commission District 3 on the Planning and Zoning Commission. It is necessary to appoint an individual to replace Mr. Allemand for the remainder of his term. Mr. Dwight Torres has expressed an interest in serving.

Mr. Tafoya submitted for approval the resignation of Mr. Allemand and appoint an individual to replace Mr. Allemand for a term to expire on December 31, 2010.00

Motion made by Commissioner Albert Padilla to approve the resignation of Mr. Allemand and appointment of Dwight Torrez as representative for County Commission District 3 on the Planning and Zoning Commission. Second by Vice-Chairman Kenneth C. Medina. Motion carried.

7. APPOINTMENT TO EXTRA-TERRITORIAL ZONING COMMISSION.*

Planning and Zoning Supervisor Alex Tafoya informed the Commission in August 2006 the Board of County Commissioners appointed Mr. Arthur Archuleta to serve for a two (2) year term on the ETZ Zoning Commission representing San Miguel County. Mr. Archuleta has since resigned. It is necessary to appoint someone to replace Mr. Archuleta. Gilbert Sena, 4615 El Llano Road has expressed an interest in serving.

Mr. Tafoya submitted for approval the resignation of Arthur Archuleta and appointment of Gilbert Sena as a replacement on the board for the remainder of the term which expires in August 2008.

Motion made by Commissioner June J. Garcia to appoint Gilbert Sena as replacement on the ETZ Zoning Commission for the remainder of Mr. Archuleta's term which expires in August 2008. Second by Vice-Chairman Kenneth C. Medina. Motion carried.

8. APPOINTMENT TO CITY-COUNTY EXTRA-TERRITORIAL ZONING AUTHORITY.*

Planning and Zoning Supervisor Alex Tafoya informed the Commission that the Extra-Territorial Zoning Commission consists of two (2) members of Las Vegas City Council and three (3) members of the San Miguel County Commission. Former County Commissioner Susano F. Ortiz represented San Miguel County on the Extra-Territorial Zoning Authority. The County Commission term of Mr. Ortiz expired on December 31, 2006, therefore, his term on the Extra-Territorial Zoning Authority also expired.

Mr. Tafoya requested that the Board of County Commissioners name a Commissioner to the Extra-Territorial Zoning Authority to replace Mr. Ortiz.

Recommendation by County Commissioner David Salazar to appoint County Commissioner Albert Padilla to represent San Miguel County on the Extra-Territorial Zoning Authority.

Motion made by Commissioner David Salazar to appoint Albert Padilla as member of the Extra-Territorial Zoning Authority. Second by Vice-Chairman Kenneth C. Medina. Motion carried.

9. DRAINAGE EASEMENT FOR TECOLOTE CDBG ROAD AND DRAINAGE PROJECT MR. RAY PACHECO.*

Planning and Zoning Supervisor Alex Tafoya informed the Commission of the Tecolote Road and Drainage Project, CDBG No. 06-C-N-I-1-G-43, which requires drainage

easements from property owners. Property owner Ray Pacheco has indicated through a family member who is serving as a contact person that he is willing to provide a drainage easement. Mr. Pacheco has not indicated if he will be requesting just compensation. Mr. Pacheco requests that he would also like his fence replaced; a 4foot chain link fence.

Mr. Tafoya submitted for approval the grant of access agreement with Ray Pacheco and replacing the existing fencing with a 4foot chain link fence.

Motion made by Commissioner Albert Padilla to approve the Agreement with Mr. Pacheco. Second by Commissioner David Salazar. Motion carried.

10. DRAINAGE EASEMENT FOR TECOLOTE CDBG ROAD AND DRAINAGE PROJECT, HENRY AND LILLIAN PACHECO.*

Planning and Zoning Supervisor Alex Tafoya informed the Commission of the Tecolote Road and Drainage Project, CDBG No. 06-C-N-I-1-G-42, which requires drainage easements form property owners. Property owners Henry and Lillian Pacheco have indicated through a family member who is serving as a contact person that they are willing to provide a drainage easement. As just compensation, Mr. and Mrs. Pacheco are requesting fifty (50) yards of gravel for the driveway to and within their property.

Mr. Tafoya submitted for approval the drainage easement with Henry and Lillian Pacheco and authorizing the County Manager to provide fifty cubic yards of gravel as just compensation for the drainage easement.

Motion made by Commissioner David Salazar to approve the drainage easement with Mr. and Mrs. Pacheco and authorizing the County to provide cubic yards of gravel as just compensation for the drainage easement. Second by Vice-Chairman Kenneth C. Medina. Motion carried.

11. ADMINISTRATIVE PROCEDURE NO. ADM-R-06-12-07-CM ESTABLISHING POLICIES AND PROCEDURES FOR THE ADMINISTRATION OF GRANTS APPLIED FOR AND RECEIVED BY THE COUNTY, FEMA/EMERGENCY DISASTER.*

Planning and Zoning Supervisor Alex Tafoya informed the Commission in response to concerns from several counties within the State, the New Mexico Association of Counties provided to all counties a model grant policy statement that can be used for developing grant policy statements. San Miguel County has prepared an administrative procedure that establishes policies and procedures for the administration of grants applied for and received by the County.

Mr. Tafoya submitted for approval the Grants Policy and Procedures No. ADM-R-06-12-07-CM.

Motion made by Commissioner June Garcia to approve the Grants Policy and Procedures No. ADM-R-06-12-07-CM. Second by Vice-Chairman Kenneth C. Medina. Motion carried.

12. RESOLUTION APPROVING SAN MIGUEL COUNTY AS A MEMBER OF THE NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT.*

Planning and Zoning Supervisor Alex Tafoya informed the Commission that the North Central New Mexico Economic Development District is requesting that San Miguel County renew its membership with the District.

Mr. Tafoya submitted for approval Resolution No. 06-12-07-NCNMEDD authorizing \$ 1,500.00 Membership dues.

Motion made by Vice-Chairman Kenneth C. Medina to approve Resolution No. 06-12-07-NCNMEDD. Second by Commissioner David Salazar. Motion carried.

13. BID AWARD FOR SAN JOSE COMMUNITY CENTER IMPROVEMENTS.*

Planning and Zoning Supervisor Alex Tafoya informed the Commission that an invitation for competitive sealed bid for improvements to San Jose Community Center has been issued by the County with bid opening held on June 1, 2007.

Bid from New Image Construction in the amount of \$ 28,225.00.

Bid from Rincon Bonito Enterprise in the amount of \$ 34,648.35.

Mr. Tafoya submitted for approval award of bid from New Image Construction in the amount of \$ 28,225.00 as the lowest responsible bidder.

Motion made by Vice-Chairman Kenneth C. Medina to award the bid to New Image Construction in the amount of \$ 28,225.00. Second by Commissioner Albert Padilla. Motion carried.

14. PROJECT AGREEMENT 07-PT-DS-087 SELECTIVE TRAFFIC ENFORCEMENT S.T.E.P., \$5,000.00.*

Sheriff Benjie Vigil informed the Commission that there are monies given to out Department to work overtime. This money is from the New Mexico Department of Transportation, Safer New Mexico. We have been receiving Grants for the last six (6) years. Doing this type of over time projects has saved many lives and more awareness to our communities in San Miguel County.

Mr. Vigil submitted for approval project agreement 07-PT-DS-087 Selective Traffic Enforcement S.T.E.P.

Motion made by Vice-Chairman Kenneth C. Medina to approve project agreement 07-PT-DS-087. Second by Commissioner Albert Padilla. Motion carried.

15. OUT OF STATE TRAVEL REQUEST FOR DENNIS ENGLISH/ SAN MIGUEL COUNTY SAFETY COORDINATOR.*

San Miguel County Fire Chief Dan Wright informed the Commission of the OSHA 501 Training Course in Occupational Safety and Health Standard for the general industry. Red Rocks Community College was the closest to select for the training.

Mr. Wright submitted for approval of the Out of State travel for Dennis English our San Miguel County Safety Coordinator.

Motion made by Vice-Chairman Kenneth C. Medina to approve the Out of State Travel for Dennis English. Second by Commissioner June Garcia. Motion carried.

16. RESOLUTION SMC-FIRE-06-12-2007 DECLARING DONATED FUEL TANKS SURPLUS AND AUTHORIZING PACHECO TRUCKING TO KEEP THE TANKS IN EXCHANGE FOR 240 CUBIC YARDS OF ASPHALT MILLINGS.*

Fire Chief Dan Wright informed the Commission the Army Corps of Engineers, operators of the Conchas Dam donated two large, above ground fuel tanks, used to supply the convenience store previously located at Conchas Dam, to San Miguel County Fire Service. On additional investigation it is not feasible to utilize these tanks because of set up costs. The owner of the trucking company that was contracted by the Corps of Engineers to move the tanks and who is currently storing them for the County wishes to trade 240 cubic yards of asphalt millings, delivered to Conchas area, valued at \$ 3,400.00.

Mr. Wright submitted for approval Resolution, San Miguel County Fire 06-12-2007 identifying the tanks as excess property and authorizing County to exchange said property for asphalt millings valued at \$ 3,400.00.

Motion made by Vice-Chairman Kenneth C. Medina to approve Resolution SMC-Fire-06-12-2007. Second by Commissioner June Garcia. Motion carried.

17. MONTHLY REPORT FOR THE PUBLIC WORKS DIVISION FOR THE MONTH OF MAY 2007*

Public Works Division Supervisor Harold Garcia presented to the Commission information on issues addressed within the Public Works Division for the month of May 2007.

No action taken; for information only.

18. AWARD OF BID FOR CONSTRUCTION PROJECT FOR ROAD IMPROVEMENTS WITHIN THE COUNTY ROAD OF PENDARIES*

Public Works Division Supervisor Harold Garcia informed the Commission San Miguel County recently advertised for Drainage and Road Improvements in Pendaries. Bids were opened on Thursday May 31, 2007. Three (3) bids were received. The lowest bid was Sierra Transit.

Mr. Garcia submitted for approval the bid received from Sangre de Cristo Gravel, LLC since they had the lowest bid of \$81,970.81.

Motion made by Commissioner Albert Padilla to award the bid to Sangre de Cristo Gravel, LLC in the amount of \$81,970.81. Second by Vice-Chairman Kenneth C. Medina. Motion carried.

19. EXTENSION OF CONTRACT WITH GREER'S REPAIR AND WELDING FOR HEAVY DUTY EQUIPMENT AND LIGHT DUTY DIESEL POWERED MECHANIC SERVICES FROM THE PERIOD OF JULY 1, 2007 THRU JUNE30, 2008*

Public Works Division Supervisor Harold Garcia informed the Commission that the San Miguel County Public Works Division has Heavy Equipment Diesel Mechanic Services for the past 12 months with Greer's Repair and Welding. This was based on a request for bids put together in 2005 and awarded to Greer's for one year with the option to extend for an additional 12-months for up to 4 years. We are entering into the 3rd year of these serviced to be effective August 1, 2007 thru June 30, 2008.

Mr. Garcia submitted for approval the extended contract between Greer's Repair and Welding for Heavy Equipment and Light-duty Diesel Powered Mechanic Services and San Miguel County.

Motion made by Vice-Chairman Kenneth C. Medina to approve the extended contract between San Miguel County and Greer's Repair and Welding for Heavy Duty Equipment and Light-Duty Diesel powered Mechanic Services. Second by Commissioner David Salazar. Motion carried.

20. EXTENSION OF CONTRACT WITH DE SENA ELECTRIC FOR ELECTRICAL SERVICE FROM THE PERIOD OF AUGUST 1, 2007 THRU JULY 30, 2008.*

Public Works Division Supervisor Harold Garcia informed the Commission that the San Miguel County Public Works Division has had Electrical Services for the past 12 months with de Sena Electric. This was based on a request for bids put together in 2006 and awarded to de Sena Electric for one-year with the option to extend for an additional 12 months for up to four (4) years. We are entering into the 2nd year of these services to be effective August 1, 2007 thru July 30, 2008.

Mr. Garcia submitted for approval to proceed in extending the contract with de Sena Electric for electrical services from the period of August 2007 thru July 2008.

Motion made by Vice-Chairman Kenneth C. Medina to approve the extended contract with de Sena Electric from August 1, 2007 thru July 30, 2008. Second by Commissioner June Garcia. Motion carried.

21. COMMUNITY COLLEGE-SAN MIGUEL COUNTY DETENTION CENTER-MEMORANDUM OF UNDERSTANDING GED/LITERACY IMPROVEMENT/ WORK READINESS CLASSES FOR DETENTION CENTER INMATES.*

Warden Patrick Snedeker informed the Commission of the Memorandum of Understanding between Luna Community College and the San Miguel County Detention

Center, is presented for San Miguel County Commission review and approval. The Memorandum of Understanding provides GED/ Literacy improvement/ Work Readiness classes, for detention center inmates.

Mr. Snedeker submitted for approval the Memorandum of Understanding between Luna Community College and the San Miguel County Detention Center.

Motion made by Commissioner David Salazar to approve the Memorandum of Understanding. Second by Commissioner Albert Padilla. Motion carried.

22. COST OF CARE AGREEMENT BETWEEN BERNALILLO COUNTY JUVENILE DETENTION AND YOUTH SERVICES AND SAN MIGUEL COUNTY, NEW MEXICO.*

Warden Patrick Snedeker informed the Commission of the cost of Care Agreement by and between Bernalillo County, New Mexico and San Miguel County, New Mexico for the housing and care of San Miguel County juvenile detainees at the Bernalillo County Juvenile Detention and Youth Center. The cost for housing and care is increasing from \$125.00 per juvenile detainee to \$135.00 per juvenile detainee per day.

Mr. Snedeker submitted for approval the Cost and Care Agreement between Bernalillo County Juvenile Detention and Youth Service Center and San Miguel County as presented.

Motion made by Vice-Chairman Kenneth C. Medina to approve the Cost and Care Agreement between Bernalillo County Juvenile Detention and Youth Services Center and San Miguel County. Second by Commissioner June Garcia. Motion carried.

23. EXTENSION OF AGREEMENT BETWEEN SAN MIGUEL COUNTY DETENTION CENTER AND SECURUS TECHNOLOGIES, INC.*

Warden Patrick Snedeker informed the Commission of the Extension Agreement between San Miguel County Detention Center and Securus Technologies, Inc.; is presented for San Miguel County Commission review and approval. The agreement provides for Inmates Telephone Services, along with a window based automated Facility Management System.

Mr. Snedeker submitted for approval the Extension Agreement between San Miguel County Detention Center and Securus Technologies, Inc.

Motion made by Vice-Chairman Kenneth C. Medina to approve the Extension Agreement. Second by Commissioner Albert Padilla. Motion carried.

24. (FY 07-08) NEW MEXICO DEPARTMENT OF TRANSPORTATION, COMMUNITY DWI (CDWI) GRANT APPLICATION.*

DWI Coordinator Wendy Armijo informed the Commission that the San Miguel County DWI Planning Council receives Community DWI Grant funds on an annual basis. CDWI funds are made available through the collection of court fees having resulted from a DWI conviction. The purpose and/ or use of CDWI funding is to provide the funding needed to

implement programs and/or services that can ultimately prevent DWI crashes and fatalities within San Miguel County. A total of \$19,989.75 in CDWI funds has been appropriated to the San Miguel County DWI Program FY 07-08.

The San Miguel County DWI Planning Council through the strategic planning process has identified the need for the implementation of a transportation system. The system referred to as the Safe-Ride-Home services is intended to provide citizens an alternative to driving drunk by providing a safe ride home from any local liquor establishment.

Services will be made available year round and operate nightly and made available during all recognized holidays.

Ms. Armijo submitted for approval the New Mexico Department of Transportation, Community DWI (CDWI) Grant Application.
Motion made by Vice-Chairman Kenneth C. Medina to approve the DWI (CDWI) Grant Application. Second by Commissioner June Garcia. Motion carried.

**25. 2007-08 DEPARTMENT OF FINANCE ADMINISTRATION (DFA)
LOCAL GOVERNMENT GRANT AGREEMENT.***

DWI Coordinator Wendy Armijo informed the Commission the San Miguel County DWI Planning Council receives its majority of operational funding from DFA-local Government. Distribution and Grant funds are generated from county liquor excise tax. Distribution funds are provided quarterly while Grant funds are based on need and received on a cost reimbursement basis. The program was awarded a total of \$203,478.00 in Distribution and \$45,000.00 in Grant funding for FY 2007-2008. Program plans are to implement the following six of eight program components: Coordination Planning and Evaluation, Compliance Monitor & Tracking, Treatment, Screening and Assessment, Alternative Sentencing and Prevention.

Ms. Armijo submitted for approval to administer and implement the DFA Local Government Distribution and Grant funds for FY 2007-2008.

Motion made by Vice-Chairman Kenneth C. Medina to approve the implementation and the administration of the DFA local Government Distribution and Grant funds for FY 2007-2008. Second by Commissioner David Salazar. Motion carried.

26. SAN MIGUEL COUNTY CRUSHING AND SCREENING FEASIBILITY.*

County Manager Les Montoya informed the Commission that it should discuss contents of study and listen to comments from G.L. environmental, on direction from the information contained in the study.

The report was discussed with Denise Gallegos of G.L. environmental providing additional information. The Commission determined it was necessary to obtain more information as to sot of operation and rest of materials when purchased in bulk. These numbers need to be looked at and compared. The Commission directed the County Manager to obtain information pertinent to the points.

No action taken; discussion ensued.

27. DISCUSSION OF CONCEPTUAL PLANS FOR THE DEVELOPMENT OF A PUBLIC WORKS FACILITY AND SOLID WASTE TRANSFER STATION AT THE FORMER MEDITE OF NEW MEXICO PROPERTY.*

Public Works Division Supervisor Harold Garcia informed the Commission that San Miguel County was recently awarded funds from the New Mexico Legislature for the purchase of the former Medite of New Mexico Property. Upon discussion of development of this property, it was agreed the Commission would consider setting aside 5 acres for the development of a Public Works Facility at this site. Staff has been working with Mr. Kevin Balciar of Soliel West in preparing a conceptual design for this facility and will be presenting this plan to the Commission for discussion and further direction on the design, funding, and development of this facility.

Mr. Garcia and County Manager Les Montoya made the presentation to the Commission to provide direction on the design, funding and development of this facility.

The Commissioner provided direction to the staff to continue looking at the improvements.

No action taken; discussion ensued.

28. REQUEST FOR EMPLOYEE EDUCATIONAL ASSISTANCE AND TRAINING AS PER SAN MIGUEL COUNTY POLICIES FOR SOLID WASTE BILLING CLERK, PRISCILLA BUSTOS.*

County Manager Les Montoya informed the Commission that Priscilla Bustos is requesting to attend introduction to the internet and introduction to Microsoft Publisher at Luna Community College. The first class will be held on July 2, 2007 thru July 12, 2007 from 1:00 pm to 3:30 pm Monday thru Friday. The second class will be held on July 16, 2007 thru July 26, 2007 and will be from 1:00 pm to 3:00 pm Monday thru Friday.

Mr. Montoya submitted for approval in accordance with the San Miguel County Employee Educational and Assistance Training Program for Priscilla Bustos.

Motion made by Vice-Chairman Kenneth C. Medina to approve Employee Education Assistance for Priscilla Bustos. Second by Commissioner David Salazar. Motion carried.

29. REQUEST FOR EDUCATIONAL ASSISTANCE AND TRAINING AS PER SAN MIGUEL COUNTY POLICY FOR MANUEL M. CHAVEZ EDUCATION COORDINATOR AT THE SAN MIGUEL COUNTY DETENTION CENTER TO ATTEND TRAINING FOR TRAINERS, INSTRUCTORS DEVELOPMENT TRAINING COURSE.*

County Manager Les Montoya informed the Commission that Manuel Chavez attended a 40 hour course of instruction Monday June 4, thru June 8, 2007 at Bernalillo County Juvenile Center, cost of training is \$ 250.00.

Mr. Montoya submitted for approval in accordance with the San Miguel County Employee Educational and Assistance Training Program for Manuel Chavez.

Motion made by Commissioner David Salazar to approve Employee Education Assistance for Manuel M. Chavez. Second by Commissioner June Garcia. Motion carried.

30. PROPERTY PURCHASE AGREEMENT BETWEEN NICK AND HELEN ARAGON AND BOARD OF COUNTY COMMISSIONERS TO PURCHASE 0.088 ACRES PORTION OF LOT 5 BLOCK "K" OF THE NASH SUBDIVISION LAS VEGAS, WITHIN THE LAS VEGAS LAND GRANT SAN MIGUEL COUNTY NEW MEXICO.*

County Manager Les Montoya informed the Commission the appraisal of property set a value on the property of \$24,000.00. Through negotiation with the owners the asking price is \$20,000.00 plus closing costs. The property Purchase Agreement presented set the terms consistent with this negotiated amount.

Mr. Montoya submitted for approval the Property Purchase Agreement between Nick and Helen Aragon and the Board of County Commissioners.

Motion made by Commissioner Albert Padilla to approve the Purchase Agreement between Mr. and Ms. Aragon and the San Miguel County Commission. Second by Vice-Chairman Kenneth C. Medina. Motion carried.

31. COUNTY MANAGER'S PERSONNEL RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE FULL TIME CLASSIFIED POSITION OF CONVENIENCE CENTER OPERATOR WITH THE SAN MIGUEL COUNTY PUBLIC WORKS DIVISION AS PER THE RECOMMENDATION OF HAROLD GARCIA, SAN MIGUEL COUNTY PUBLIC WORKS SUPERVISOR.*

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Issac Montano	Convenience Center Operator
Salary:	\$14,560.00 Annually
Effective Date of Hire:	June 18, 2007

County Manager Les Montoya informed the Commission that the vacant position needs to be filled due to the resignation of Juan Diego Encinias.

Mr. Montoya submitted for approval the hiring of Issac Montano for the San Miguel County Convenience Center Operator.

Motion made by Vice-Chairman Kenneth C. Medina to hire Issac Montano for the San Miguel County Convenience Center Operator. Second by Commissioner David Salazar. Motion carried.

32. COUNTY MANAGER'S PERSONNEL RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE FULL TIME POSITION OF RADIO DISPATCHER WITH THE SAN MIGUEL COUNTY SHERIFF'S DIVISION AS PER THE RECOMMENDATION OF BENJIE VIGIL, COUNTY SHERIFF.*

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Antoinette Apodaca	Radio Dispatcher
Salary:	\$18,532.00 Annually
Effective Date of Hire:	June 30, 2007

County Manager Les Montoya informed the Commission the vacant position needs to be filled due to the resignation of Anna Ortega. The Radio Dispatcher will need to take a three (3) week Academy Class at the Department of Public Safety Academy in Santa Fe, New Mexico which will be September 17, 2007 to October 17, 2007.

Mr. Montoya submitted for approval the hiring of Antoinette Apodaca as Radio Dispatcher for the San Miguel County Sheriff's Division. Motion made by Vice-Chairman Kenneth C. Medina to hire Antoinette Apodaca as Radio Dispatcher for the San Miguel County Sheriff's Division. Second by Commissioner June Garcia. Motion carried.

33. COUNTY MANAGER'S PERSONNEL RECOMMENDATION TO HIRE THE POSITION OF SOLID WASTE ACCOUNTING SPECIALIST WITH THE SAN MIGUEL COUNTY FINANCE DIVISION AS PER THE RECOMMENDATION OF MELINDA GONZALES, SAN MIGUEL COUNTY FINANCE DIVISION SUPERVISOR.*

RECOMMENDATION TO HIRE:

PART TIME TEMPORARY EMPLOYEE

Elizabeth Valenzuela	Solid Waste Accounting Specialist
Salary:	\$9.50 Hourly Salary
Effective Date of Hire:	June 18, 2007

County Manager Les Montoya informed the Commission the San Miguel County Finance Division conducted interviews for the Solid Waste Accounting Specialist position and based on the interviews we are recommending that Elizabeth Valenzuela be hired to the position of the Solid Waste Accounting Specialist.

Mr. Montoya submitted for approval the hiring of Elizabeth Valenzuela as Solid Waste Accounting Specialist.

Motion made by Vice-Chairman Kenneth C. Medina to hire Ms. Valenzuela as Solid Waste Accounting Specialist with the San Miguel County Finance Division. Second by Commissioner Albert Padilla. Motion carried.

34. SAN MIGUEL COUNTY MANAGER'S PERSONNEL RECOMMENDATION TO HIRE AND RATIFY THE FOLLOWING INDIVIDUAL TO FILL THE FULL TIME CLASSIFIED POSITION OF TAX PROCESSOR I AT THE SAN MIGUEL COUNTY TREASURER'S DIVISION AS PER THE RECOMMENDATION OF ALFONSO ORTIZ, SAN MIGUEL COUNTY TREASURER.*

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Stephanie Leger	Tax Processor I
Salary:	\$23,500.00 Annually
Effective Date of Hire:	June 4, 2007

County Manager Les Montoya informed the Commission that the vacant position needs to be filled immediately due to the resignation of Theresa Rivera.

Mr. Montoya submitted for approval the hiring of Stephanie Leger as Tax Processor I in the San Miguel County Treasurer's Division.

Motion made by Commissioner David Salazar to hire Stephanie Leger as Tax Processor I for the San Miguel County Treasurer Division. Second by Commissioner June Garcia. Motion carried.

35. COUNTY MANAGER'S PERSONNEL RECOMMENDATION TO HIRE AND RATIFY THE FOLLOWING INDIVIDUALS TO FILL THE VACANCY POSITIONS OF LIEUTENANT AND DETENTION OFFICERS AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY MANAGER.*

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Antonio Padilla	Lieutenant
Salary:	\$25,000.00 Annually
Effective Date of Hire:	May 21, 2007

Ramon Montoya	Detention Officer
Salary:	\$17,843.28 Annually
Effective Date of Hire:	May 21, 2007

Vera Abeyta-Duran	Detention Officer
Salary:	\$17,843.28 Annually
Effective Date of Hire:	May 21, 2007

Antonio Salazar	Detention Officer
Salary:	\$17,843.28 Annually
Effective Date of Hire:	May 21, 2007

County Manager Les Montoya informed the Commission the vacant positions needing to be filled immediately due to employees resigning their positions.

Motion made by Vice-Chairman Kenneth C. Medina to hire the above individuals to fill the vacancy positions of Lieutenant and Detention Officers at the San Miguel County Detention Center. Second by Commissioner Albert Padilla. Motion carried.

36. PERSONNEL ACTIONS.*

County Manager Les Montoya informed the Commission of personnel actions in the month of May 2007 that have taken place in San Miguel County, for ratification and approval.

Mr. Montoya submitted for approval the personnel actions that have taken place within San Miguel County.

Motion made by Commissioner David Salazar to approve Personnel Actions. Second by Commissioner Albert Padilla. Motion carried.

37. SAN MIGUEL COUNTY BOARD OF FINANCE MEETING*

38. BUDGET RESOLUTION 2007-06-12-F1*

Finance Division Supervisor Melinda Gonzales informed the Commission on miscellaneous budget adjustments.

Ms. Gonzales submitted for approval Budget Resolution 2007-06-12-F1.

Motion made by Vice-Chairman Kenneth C. Medina to approve Budget Resolution 2007-06-12-F1. Second by Commissioner David R. Salazar. Motion carried.

39. INDIGENT CLAIMS*

Finance Division Supervisor Melinda Gonzales presented to the Commission the Indigent Claims submitted and reviewed by the Finance Department from Alta Vista Regional Hospital in the amount of \$48,047.40.

Ms. Gonzales submitted for approval the Indigent Claims from Alta Vista Regional Hospital.

Motion made by Vice-Chairman Kenneth C. Medina to approve the Indigent Claims for Alta Vista Regional Hospital. Second by Commissioner Albert Padilla. Motion carried.

40. CASH BALANCE REPORT*

Finance Division Supervisor Melinda Gonzales informed the Commission of the May 28, 2007 cash balances.

No action taken; for information only;

41. ACCOUNTS PAYABLE LISTING*

Finance Division Supervisor Melinda Gonzales submitted Accounts Payable Listing for approval and certified each expenditure as a true, legitimate, and lawful expense, since the last regular meeting.

Ms. Gonzales submitted for approval the Accounts Payable Listings.

Motion made by Commissioner Albert Padilla to approve Accounts Payable. Second by Commissioner June Garcia. Motion carried.

NEW MEXICO STATE REPRESENTATIVE THOMAS GARCIA PRESENTED MICHELE JACQUEZ-ORTZ WITH SENATOR JEFF BINGAMAN'S OFFICE.

Executive/Closed Session

- A. Personnel Matters as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H)(7) and of the New Mexico Open Meetings Act, NMSA 1978.**
- C. Matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1-(H)(8) of the Open Meetings Act, NMSA 1978**

County Manager Les Montoya recommended to retire into Executive/ Closed Session to discuss Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978 and matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1-(H)(8) of the Open Meetings Act, NMSA 1978 Motion made by Commissioner David Salazar to retire into Executive/ Closed Session at 4:02 p.m. to discuss Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978 and matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1(H)(8) of the Open Meetings Act, NMSA 1978. Second by Commissioner Albert Padilla. Motion carried.

Roll call was taken before County Commission retired into Executive Session at 4:03 P.M.

Chairman Hugh H. Ley	yes
Vice-Chairman Kenneth C. Medina	yes
Commissioner David Salazar	yes
Commissioner June Garcia	yes
Commissioner Albert Padilla	yes

The Commission returned to public session at 4:35 P.M. and Chairman Hugh H. Ley noted for the record that only those matters specified in the motion for closure were discussed in executive session.

ADJOURNMENT

Motion made by Vice-Chairman Kenneth C. Medina. Second by Commissioner David Salazar Motion carried.

The record will show the time is 4:36 p.m.

Approved this _____ day of _____, 2007 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico.

Hugh H. Ley, Chairman

Kenneth C. Medina, Vice-Chairman

David R. Salazar Commissioner

June J. Garcia, Commissioner

Albert J. Padilla, Commissioner

ATTEST

Paul Maez, County Clerk

Minutes Submitted by: James J. Marquez