



*Melanie Y. Rivera*  
*BOE Supervisor*

*Geraldine E. Gutierrez*  
*Chief Deputy*

# County Clerk

*Paul Maez*



*Martha Sena*  
*Deputy Clerk*

*Michelle Padilla*  
*Deputy Clerk*

*Javier Lopez*  
*Deputy Clerk*



## REGULAR MEETING

July 22, 2008

MINUTES

### PUBLIC NOTICE

#### CALL TO ORDER

The Board of County Commissioners of San Miguel County held a Regular Meeting and a County Finance Meeting on Tuesday, July 22, 2008, at 1:30 p.m. at the San Miguel County Commission Chambers, 500 West National, 2<sup>nd</sup> Floor., Las Vegas, New Mexico 87701. The agenda for the County Commission meeting was as follows:

Prior to the start of the meeting, County Manager Les Montoya gave a brief presentation of the future building of the upcoming Public Works renovation project.

#### ROLL CALL

Chairman David R. Salazar, Vice-Chair June J. Garcia, Commissioner Hugh H. Ley, Commissioner Kenneth C. Medina, and Commissioner Albert J. Padilla were present.

The record will show a quorum was present.

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

County Manager Les Montoya requested that Items #23 and #24 be removed from the agenda and that the two matters be addressed in a special meeting in August.

Motion to approve agenda by Commissioner Hugh Ley as amended by the County Manager. Second by Commissioner June Garcia Motion carried.

**APPROVAL OF MINUTES:** Budget Workshop May 16, 2008, Special Meeting May 21, 2008 and Regular Meeting June 10, 2008 \*

Motion to approve minutes for Budget Workshop held May 16, 2008 by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

Motion to approve minutes for Special Meeting held May 21, 2008 by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

Motion to approve minutes for Regular Meeting held June 10, 2008 by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

**INTRODUCTION OF NEW EMPLOYEES:**

County Manager Les Montoya introduced Nathan Vigil (who was not present) to the Commission.

Nathan Vigil                                      E911 Addressing Technician                                      Finance Division  
(Casual Employee)

***REPORT ON LOS ALAMOS NATIONAL LABORATORIES  
PROJECTED WASTE VOLUMES 2007-2016,  
COMMISSIONER JUNE GARCIA***

Commissioner June Garcia advised the Commission of a presentation by Mr. Byron Puez and Judy Basham from Butek Make' and Associates. Commissioner June Garcia requested that the draft of resolution being presented to the Commission be adopted in the future and sent to Governor Bill Richardson.

Discussion ensued.

***DISCUSSION RE: EL CENTRO FAMILY HEALTH CLINIC OPENING,  
JACK LANSTRA***

Mr. Jack Lanstra wanted to present the opening of EL Centro Family Health Clinic on July 30, 2008 at 1:00 pm and invite the Commission to join in the opening celebration. Mr. Lanstra also wanted to thank the Commission and all responsible parties for the new Clinic.

Discussion ensued.

***DWI PREVENTION/EDUCATIONAL ACTIVITY POWERPOINT PRESENTATION,  
PHILIP ORTIZ, DWI PREVENTION SPECIALIST***

Mr. Philip Ortiz gave a presentation to the Commission about the involvement of the DWI Prevention/Educational program in the San Miguel County areas.

Commissioner Hugh Ley asked the question as to where Pecos was involved in these activities. Mr. Ortiz did answer that Pecos schools could not fit the activities due to a full schedule but did promise to work with DWI Prevention/Educational Program in its next school semesters.

Wendy Armijo, DWI Coordinator, did advise a contractor by the name of Jennifer Bellin was hired to facilitate the activities of the DWI program in the Pecos areas. Mrs. Armijo did state that she did not have the information on hand done by Jennifer Bellin but did advise that she would schedule a presentation by Jennifer Bellin for the next regular meeting

***PRESENTATION OF PLAQUE TO COUNTY COMMISSIONERS FOR SUCCESSFULLY  
COMPLETING THE RISK AWARENESS PROGRAM (RAP),  
AMBER M. TRUJILLO SAFETY COORDINATOR.***

Amber M. Trujillo, Safety Coordinator, presented the plaque to the Commission.

Discussion ensued.

Commissioner Hugh Ley thanked all county employees for continuing to recognize the importance of safety in the work place.

**NEW BUSINESS:**

**1. COUNTY TREASURER'S MONTHLY REPORT \***

Alfonso Ortiz, County Treasurer, presented to the Commission the County Treasurer's monthly report for the month of June 2008.

Mr. Ortiz reviewed the report with the Commission.

No action taken; for information only.

**2. RESOLUTION SMC NO. 7-22-2008-S8-1 TO RATIFY PAYMENT STANDARDS MANDATED BY THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, SAID STANDARDS ENSURE THE INTEGRITY OF THE SAN MIGUEL COUNTY SECTION 8 HOUSING AUTHORITY. THESE NEW STANDARDS APPLY TO SAN MIGUEL COUNTY EXCLUDING THE PECOS AREA \***

Gilbert Almanza Jr., Section 8 Housing Director advised the Commission that the Department of Housing and Urban Development mandates payment standards, setting subsidy limits to landlords. The San Miguel County Section 8 Housing Authority must abide by these payment standards to ensure that the allotted subsidy is not misappropriated and is used efficiently and effectively.

Mr. Almanza Jr. requested that the Commission ratify Resolution SMC NO. 7-2-2008-S8-1.

Motion to ratify Resolution SMC NO. 7-2-2008-S8-1 by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

**3. RESOLUTION SMC NO. 7-22-2008-S8-2 TO RATIFY PAYMENT STANDARDS MANDATED BY THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, SAID STANDARDS ENSURE THE INTEGRITY OF THE SAN MIGUEL COUNTY SECTION 8 HOUSING AUTHORITY. THESE NEW STANDARDS APPLY ONLY TO THE PECOS AREA DUE TO THE HIGH RENTAL MARKET, BECAUSE OF ITS CLOSE PROXIMITY TO THE SANTA FE AREA \***

Gilbert Almanza Jr., Section 8 Housing Director advised the Commission that the Department of Housing and Urban Development mandates payment standards, setting subsidy limits to landlords. The San Miguel County Section 8 Housing Authority must abide by these payment standards to ensure that the allotted subsidy is not misappropriated and is used efficiently and effectively.

Mr. Almanza Jr. requested that the Commission ratify Resolution SMC NO. 7-2-2008-S8-2.

Motion to ratify Resolution SMC NO. 7-2-2008-S8-2 by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

**4. A LEASE AGREEMENT WITH SAN MIGUEL COUNTY AND THE PECOS INDEPENDENT SCHOOL DISTRICT. THIS LEASE AGREEMENT WILL ALLOW THE SAN MIGUEL COUNTY SHERIFF'S DEPUTY TO RESIDE ON THE SCHOOL PREMISES AND TO PROVIDE SERVICE TO THE WESTERN BOUNDARY OF SAN MIGUEL COUNTY \***

Gilbert Almanza Jr., Section 8 Housing Administrator advised the Commission that the agreement between the Pecos School District and San Miguel County is for 12 monthly installments of \$150.00 or one annual payment of \$1,800.00. San Miguel County would be responsible for utility costs incurred by the residence as long as the residence is on school property, as well as responsible for the upkeep of the surrounding grounds.

Gilbert Almanza Jr., Section 8 Housing Administrator requests that the Commission approve the agreement and authorize the San Miguel County Manager to sign the agreement.

Motion to approve lease agreement with San Miguel County and the Pecos Independent School District, and to authorize the San Miguel County Manager to sign the agreement by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

**5. RATIFY THE SELECTION OF THE CONTRACTOR AWARD TO PM TEC, INC. FOR THE DEVELOPMENT, DESIGN AND ORGANIZING OF THE SAN MIGUEL COUNTY/LAS VEGAS 3 YEAR EMERGENCY EXERCISE PLAN IN THE AMOUNT OF \$89,561.25 \***

Dennis English, SMC/LV Emergency Manager advised the Commission that the San Miguel County Board of Commissioners and Local Emergency Planning Committee previously approved at their meetings to allow the selection committee to select and approve a contractor for the San Miguel County/Las Vegas three (3) year Emergency Exercise Plan. This was as a result of the second Request for Proposals. The Committee received two (2) proposals: Southwest Homeland Solutions and PM Tec, Inc. who was also the lowest bidder.

Mr. English requested that the Commission approve and ratify the agreement with PM Tec, Inc. for three (3) year Emergency Exercise Plan in the amount of \$89,561.25.

Motion to approve and ratify the agreement with PM Tec, Inc for three (3) year Emergency Exercise Plan in the amount of \$89,561.25 by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

**6. RATIFY THE SELECTION OF THE CONTRACTOR AWARD TO PM TEC, INC. FOR THE UPDATE AND REVISION OF THE SAN MIGUEL COUNTY/LAS VEGAS OPERATIONS PLANS IN THE AMOUNT OF \$24,795.00 \***

Dennis English, SMC/LV Emergency Manager advised the Commission that the San Miguel County Board of Commissioners and Local Emergency Planning Committee previously approved at their meetings to allow the selection committee to select and approve a contractor for the San Miguel County/Las Vegas All Hazard Emergency Operations Plans. The committee received four (4) proposals: Southwest Homeland Solutions, Solution for Teams, TRC, and PM Tec, Inc., and PM Tec, Inc. was the lowest bidder.

Mr. English requested that the Commission approve and ratify the agreement with PM Tec, Inc. for up-date and revision of the San Miguel County/Las Vegas Emergency Operations Plan, in the amount of \$24,795.00.

Motion to approve and ratify the agreement with PM Tec, Inc. for up-date and revision of the San Miguel County/Las Vegas Emergency Operations Plan in the amount of \$24,795.00 by Commissioner Hugh Ley. Second by Commissioner Albert Padilla. Motion carried

**7. CONTINUATION OF CONTRACTUAL AGREEMENT BETWEEN LUNA COMMUNITY COLLEGE AND THE NEW MEXICO ASSOCIATION OF COUNTIES, NEW MEXICO DETENTION CENTER OFFICER TRAINING ACADEMY PROGRAM \***

Major Johnny Lujan, Chief of Security for San Miguel County Detention Center advised the Commission that Luna Community College and the New Mexico Association of Counties are continuing to work collaboratively, for the purpose of providing a NM Detention Center Training Academy Program. San Miguel County Detention Center Employees act as Academy Instructors. All San Miguel County Detention Center Detention Officer Personnel attend and complete the training academy program. The NM Work Force Connection/Office of Work Force Solutions, and HELP, NM, Inc. collaborate with the program, to provide Detention Officer recruitment, development, and retention, for the San Miguel County Detention Center, and the Community.

Major Lujan requested that the Commission approve the continuation of Contractual Agreement between Luna Community College and the New Mexico Association of Counties, for the New Mexico Detention Center Officer Training Academy Program.

Motion to approve and continue the Contractual agreement between Luna Community College and the New Mexico Association of Counties, for the New Mexico Detention Center Officer Training Academy Program by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

Discussion ensued.

**8. AGREEMENT BY AND BETWEEN THE STATE OF NEW MEXICO CHILDREN, YOUTH AND FAMILIES DEPARTMENT AND THE SAN MIGUEL COUNTY DETENTION CENTER FISCAL YEAR 2009 CHILD RESOURCE ADVOCACY/FAMILY VISITATION PROGRAM \***

Major Johnny Lujan, Chief of Security for San Miguel County Detention Center advised the Commission of the Agreement by and between the State of New Mexico Children, Youth and Families Department and the San Miguel County Detention Center, for Fiscal Year 2009 for provision of the Child resource Advocacy/Family Visitation Program. The agreement provides a \$25,000 grant to the Detention Center specific to provision of program services.

Major Lujan requested that the Commission review and approve the agreement by and between the State of New Mexico Children, Youth and Families Department and the San Miguel County Detention Center, for Fiscal Year 2009 for provision of the Child resource Advocacy/Family Visitation Program. The agreement provides a \$25,000 grant to the Detention Center specific to provision of program services.

Discussion ensued.

Motion to approve the agreement by and between the State of New Mexico Children, Youth and Families Department and the San Miguel County Detention Center by Commissioner Hugh Ley. Second by Commissioner Kenneth Medina. Motion carried.

**9. MONTHLY REPORT IN THE PUBLIC WORKS DIVISION FOR THE MONTH OF JUNE 2008 \***

Harold Garcia, Public Works Division Supervisor informed the Commission on issues dealt with in the Public Works Division for the month of June 2008.

Commissioner David Salazar informed Mr. Garcia that the Commission would like for him to include a report that would include the estimated completion of current projects and or the date of completion.

Discussion ensued.

No action; for information purposes only.

**10. RESOLUTION NO. 07-22-08-SOLID WASTE REVISING AND AMENDING CURRENT SOLID WASTE ORDINANCE NUMBER SMC-02-10-04-OR AND AUTHORIZING THE COUNTY MANAGER TO DO ALL THINGS NECESSARY AND PROPER AS REQUIRED BY LAW TO MAKE SUCH NECESSARY REVISIONS AND AMENDMENTS OF SAID ORDINANCE \***

Harold Garcia, Public Works Division Supervisor advised the Commission that the Solid Waste Ordinance Number SMC-02-10-04-OR was adopted in February 10, 2004. There have been some recommendations made about possible changes to the Ordinance. In order to make the changes necessary to the existing Ordinance, it is required a resolution be adopted and authorization given to the County Manager to do all things necessary and proper as required by law to make such necessary revisions and amendments to said ordinance.

Mr. Garcia discussed the four (4) top changes in the resolution with the Commission.

Mr. Garcia requested that the Commission adopt Resolution Number 07-22-08-SOLID WASTE proposing to revise and amend current Solid Waste Ordinance Number SMC-02-10-04-OR and authorizing the County Manager to do all things necessary and proper as required by law to make such necessary revisions and amendments of said ordinance.

Discussion ensued.

Motion to approve Resolution Number 07-22-08-SOLID WASTE proposing amendments to Solid Waste Ordinance Number SMC-02-10-04-OR and authorizing the County Manager to do all things necessary and proper as required by law to make such necessary revisions and amendments of said ordinance by Commissioner Kenneth Medina. Second by Albert Padilla. Motion carried.



**11. MEMORANDUM OF UNDERSTANDING BETWEEN THE NEW MEXICO DEPARTMENT OF TRANSPORTATION AND SAN MIGUEL COUNTY FOR A SAFE ROUTES TO SCHOOLS PHASE I PLANNING AWARD IN THE AMOUNT OF \$15,000 \***

Harold Garcia, Public Works Division Supervisor advised the Commission that San Miguel County recently applied for a Planning Grant through the New Mexico Department of Transportation for the purpose of developing a Safe Routes to Schools Program (SRTS) with the Las Vegas City Schools utilizing Cinder Road as the Primary Route for this SRTS Program. San Miguel County has since been notified that it will receive \$15,000 in planning funds for the development of this plan.

Mr. Garcia requested that the Commission approve the MOU between San Miguel County and NMDOT and authorize County Commission Chairman David Salazar to execute this MOU on behalf of San Miguel County.

Motion to approve Memorandum of Understanding between San Miguel County and the New Mexico Department of Transportation for the purpose of developing a Safe Routes to Schools Program in the amount of \$15,000 by Commissioner June Garcia. Second by Commissioner Albert Padilla. Motion carried.

**12. PROFESSIONAL SERVICES AGREEMENT WITH PARAMETRIX FOR PLANNING OF THE SAFE ROUTES TO SCHOOLS PROGRAM BETWEEN SAN MIGUEL COUNTY (CINDER ROAD) AND THE LAS VEGAS CITY SCHOOLS \***

Harold Garcia, Public Works Division Supervisor advised the Commission that San Miguel County recently advertised for Professional Planning Services for the Safe Routes to Schools Program for San Miguel County (Cinder Road) and the Las Vegas City Schools. County Commission provided direction at the June County Commission Meeting to enter into negotiations with the top ranked firm (Parametrix) and submit an agreement for execution once negotiations were completed for the purpose of developing a plan for the SRTS program.

Mr. Garcia requested that the Commission authorize execution of the Professional Services Agreement with Parametrix for Planning of the Safe Routes to Schools Program.

Motion to authorize execution of the Professional Services Agreement between San Miguel County and Parametrix in the amount of \$15,000 for development of a Plan for Safe Routes to Schools Program within Cinder Road and the Las Vegas City Schools by Commissioner June Garcia. Second by Commissioner Hugh Ley. Motion carried.

**13. APPROVAL OF COOPERATIVE PROJECT AGREEMENT BETWEEN SAN MIGUEL COUNTY AND THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FUNDS IN THE AMOUNT OF \$586,665 FOR THE PURPOSE OF DEVELOPING THE CINDER ROAD PEDESTRIAN AND BICYCLE PATH \***

Harold Garcia, Public Works Division Supervisor advised the Commission that San Miguel County applied for Surface Transportation Enhancement (TPE) Funds through the NM Department of Transportation for the purpose of developing a Pedestrian and Bicycle Path along Cinder Road between Mills Avenue and NM State Road 65. Mr. Garcia also advised that he was recently notified of San Miguel County being awarded the following funds:

2007/2008 Surface Transportation Enhancement (TPE) Funds NMDOT 75% share - \$407,416, County Share 25% match requirement- \$135,805. (Combined Total: \$543,221)

2008/2009 Surface Transportation Enhancement (TPE) Funds NMDOT 75% share - \$32,583, County Share 25% match requirement - \$10,861. (Combined Total: \$43,444)

Total Funds for Design, environmental/archeological clearance, Right of Way acquisition, and construction of the Pedestrian Walkway along Cinder Road: \$586,665.

Mr. Garcia requested that the Commission approve the agreement between NMDOT and San Miguel County for Transportation Enhancement Funds in the amount of \$586,665 for the development of a Bicycle/Pedestrian Path along Cinder Road.

Motion to approve and authorize San Miguel County Commission Chair David R. Salazar to execute the Cooperative Project Agreement between San Miguel County and the NM Department of Transportation for Development of the Bicycle/Pedestrian Path along Cinder Road by Commissioner Kenneth Medina. Second by Commissioner June Garcia. Motion carried.

**14. EXTENSION OF CONTRACT WITH DE SENA ELECTRIC FOR ELECTRICAL SERVICES FOR THE PERIOD OF AUGUST 1, 2008 THROUGH JULY 30, 2009**

\*

Harold Garcia, Public Works Division Supervisor advised the Commission that the San Miguel County Public Works Division has had electrical services for the past 12 months with de Sena Electric. This was based on the Request for Proposals put together in 2006 and awarded to de Sena Electric for one-year with the option to extend for an additional 12-months for up to 4 years, entering into the 3<sup>rd</sup> year of these services to be effective August 1, 2008 through July 30, 2009.

Mr. Garcia requested that the Commission authorize staff to proceed in extending the contract with de Sena Electric for Electrical Services from the period of August 1, 2008 through July 30, 2009.

Motion to approve the contract with de Sena Electric for Electrical Services from the period of August 1, 2008 through July 30, 2009 by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

**15. FY 2008-09 SECOND CHANCE DWI TREATMENT SERVICE CONTRACT \***

Darlene Baca, DWI Compliance Monitor & Tracker advised the Commission that the San Miguel County Commission has been appropriated a total of \$30,000 to the San Miguel County DWI Program for the purpose of providing San Miguel County convicted DWI offenders with intensive inpatient substance abuse treatment services for FY 08-09. The program will contract services with the Second Chance Treatment Center, a provider located in Albuquerque, New Mexico. The program has developed and will utilize a series of program criteria to assure that each individual selected meets the program requirements for inpatient treatment services.

Ms. Baca requested approval of the set conditions stated in the Second Chance Treatment Service Contract for FY 08-09.

Commissioner June Garcia did comment on the negative feedback concerning this program as seen on the local news, referring to the success rate.

Discussion ensued.

Motion to approve Second Chance Treatment Service Contract for FY 08-09, subject to review by County Manager Les Montoya of Commissioner June Garcia's concerns, by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried

**16. RATIFICATION OF FY 2008-09 DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA) LOCAL GOVERNMENT DWI GRANT AGREEMENT \***

Wendy Armijo, DWI Coordinator advised the Commission that the County of San Miguel continues to receive DWI Operational Distribution and Grant funding as a result of County funds generated from County Liquor Excise Taxes. A projected \$181,410 is to be received in distribution funds for FY 08-09 and a total of \$36,000 has been awarded in grant funds for a total award of \$217,410. The program will utilize the stated funds for the operation of the following program components: prevention, screening, compliance monitor & tracking and coordination planning and evaluation.

The grant award will be utilized solely for the operation of the prevention component.

Ms. Armijo requested that the Commission approve and ratify the stated conditions set forth in the FY 08-09 Grant Agreement.

Motion to approve for ratify the FY 08-09 DWI Grant Agreement by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

**17. (2008-09) NM TRAFFIC SAFETY COMMUNITY DWI (CDWI) GRANT AGREEMENT \***

Wendy Armijo, DWI Coordinator advised the Commission that the San Miguel County DWI Planning Council receives Community (CDWI) Grant funds as result of DWI offender conviction fees collected by San Miguel County local court systems. The purpose of CDWI funding is to implement programs and/or services that will reduce the incidence of DWI crashes and fatalities in New Mexico/San Miguel County. In doing so, the DWI Planning Council has unanimously agreed to utilize the stated funds for the operation of a year round FREE Safe-Ride-Home Service. The application to do so has been approved by the governing agency, Traffic Safety Bureau.

Ms. Armijo requested that the Commission approve the FY (2008-09) CDWI Grant Agreement.

Discussion ensued.

Motion to approve FY (2008-09) CDWI Grant Agreement by Commissioner Albert Padilla. Second by Commissioner June Garcia. Motion carried

**18. EMPLOYER SUPPORT OF THE NATIONAL GUARD AND RESERVE (ESGR) STATEMENT \***

Mr. Les Montoya, County Manager, advised the Commission that the United States Department of Defense, is requesting cooperation by San Miguel County in ESGR program, requesting to approve statement of support and designation of staff person to be part of the New Mexico Committee representing Northeastern New Mexico.

Mr. Montoya requested that the Commission review the statement of support for the Guard and Reserves and consider approval of statement of support and designate Human Resource Administrative Assistant to represent San Miguel County as a committee member.

Motion to approve the statement of support for the Guard and Reserves and approval of statement of support and designate Human Resource Administrative Assistant to represent San Miguel County as a committee member by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

**19. JOB DESCRIPTION FOR DEPUTY CLERK OF THE PROBATE COURT \***

Mr. Les Montoya, County Manager, advised the Commission of the Job Description for the San Miguel County Probate Court. This position will maintain records for the Probate Court and will assist in the everyday operations of the office.

Motion to approve Job Description for the San Miguel County Probate Court by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

**20. COUNTY MANAGER’S PERSONNEL RECOMMENDATIONS TO HIRE AND RATIFY THE FOLLOWING INDIVIDUALS TO FILL VACANT POSITIONS AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR \***

**RECOMMENDATION TO HIRE:**

**PROBATIONARY EMPLOYEE**

Adam Pacheco	Detention Officer	Salary: \$19,950.00 Annually
Russell Pacheco Jr.	Detention Officer	Salary: \$19,950.00 Annually
Victoria Gallegos	Detention Officer	Salary: \$19,950.00 Annually
Chalo Benavidez	Detention Officer	Salary: \$19,950.00 Annually
Max Jimenez	Correction Medical Officer	Salary: \$22,800.00 Annually

Mr. Les Montoya, County Manager, requested the personnel recommendations to hire and ratify the above individuals to fill vacant positions at the San Miguel County Detention Center as per the recommendation of Mr. Patrick Snedeker, Warden/Facility Administrator.

Motion to Hire and Ratify the above listed individuals to fill the vacant positions at the San Miguel County Detention Center by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

**21. COUNTY MANAGER’S PERSONNEL RECOMMENDATIONS TO HIRE AND RATIFY THE FOLLOWING INDIVIDUAL TO FILL THE CASUAL POSITION OF THE E-911 ADDRESSING TECHNICIAN WITH THE SAN MIGUEL COUNTY FINANCE DIVISION AS PER THE RECOMMENDATION OF MELINDA GONZALES, SAN MIGUEL COUNTY FINANCE DIVISION SUPERVISOR \***

**RECOMMENDATION TO HIRE:**

**CASUAL EMPLOYEE**

Nathan Vigil	E-911 Addressing Technician	Salary: \$ 7.50 Hourly
Effective: June 10, 2008		

Mr. Les Montoya, County Manager requested that the Commission hire and ratify the above listed individual to fill the casual position of the E-911 addressing Tech. with the San Miguel County Finance Division as per recommendation of Melinda Gonzales, San Miguel County Finance Division Supervisor.

Motion to hire and ratify the listed individual to fill the casual position of the E-911 addressing Tech. with the San Miguel County Finance Division by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

**22. PERSONNEL ACTIONS \***

Mr. Les Montoya, County Manager, advised the Commission that the Personnel actions that have taken place in San Miguel County are submitted for ratification and approval by the San Miguel County Board of Commissioners.

Motion to approve and ratify Personnel actions that have taken place in San Miguel County by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

**23. INDIGENT CLAIMS \***

Melinda Gonzales, Finance Division Supervisor, presented to the Commission indigent claims submitted and reviewed by the Finance Office.

Ms. Gonzales requested that the Commission approve the indigent claims submitted and reviewed by the Finance office.

Motion to approve the indigent claims submitted and reviewed by the Finance office by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

**24. CASH BALANCE REPORT \***

Melinda Gonzales, Finance Division Supervisor Informed the County Commissioners of the June 30, 2008 cash balances.

No action taken; for information purpose only.

**25. ACCOUNTS PAYABLE LISTING \***

Melinda Gonzales, Finance Division Supervisor, presented to the Commission the Report of the payments since the last regular meeting.

Ms. Gonzales Requested that the Commission approve the accounts payable.

Motion to approve accounts payable by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

**Executive/Closed Session**

- A. Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H)(7) of the New Mexico Open Meetings Act, NMSA 1978.**
- C. Matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1(H)(8) of the Open Meetings Act, NMSA 1978.**

County Manager Les Montoya recommended to retire into Executive/ Closed Session to discuss Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978 and matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1(H)(8) of the Open Meetings Act, NMSA 1978.

Motion made by Commissioner Kenneth Medina to retire into Executive/ Closed Session at 3:40 p.m. to discuss Personnel Matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978 and matters pertaining to the discussion of the acquisition of real property, as permitted by Section 10-15-1(H)(8) of the Open Meetings Act, NMSA 1978. Second by Commissioner June Garcia. Motion carried.

Roll call was taken before County Commission retired into Executive Session

Chairman David Salazar	Yes
Vice-Chair June Garcia	Yes
Commissioner Hugh Ley	Yes
Commissioner Kenneth Medina	Yes
Commissioner Albert Padilla	Yes

Unanimous vote to retire into executive session.

Commissioner Kenneth Medina made a motion to return to regular session at 4:50 P.M.. Second by Commissioner June Garcia. Motion carried.

The record will show that no action was taken in the Executive Session, and matters discussed in the closed meeting were limited only to those specified in the motion for closure.



**ADJOURNMENT**

Commissioner Kenneth Medina made motion to adjourn. Second by Commissioner Hugh Ley. Motion carried. The meeting ended at 4:51 P.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2008 as the Official Minutes of The Board of County Commissioners of San Miguel County, New Mexico.

\_\_\_\_\_  
David R. Salazar, Chairman

\_\_\_\_\_  
June J. Garcia, Vice-Chairman

\_\_\_\_\_  
Hugh H. Ley, Commissioner

\_\_\_\_\_  
Kenneth C. Medina, Commissioner

\_\_\_\_\_  
Albert J. Padilla, Commissioner

**ATTEST**

\_\_\_\_\_  
Paul Maez, County Clerk

\_\_\_\_\_  
Minutes Submitted by: Javier L. Lopez