

**SAN MIGUEL COUNTY 4-H AND AGRICULTURE UPDATE
BY SAMANTHA ORTIZ,
SAN MIGUEL COUNTY 4-H/AG EXTENSION AGENT**

San Miguel County 4-H Agent Samantha Ortiz advised the Commission of all the upcoming events in San Miguel County. Ms. Ortiz currently has ninety-six members enrolled and twenty-five adult volunteers.

Discussion ensued, and Ms. Ortiz was thanked by all.

**PRESENTATION OF NMAC RISK ASSESSMENT PROGRAM YEAR 2 PLAQUE
BY AMBER TRUJILLO, SAFETY COORDINATOR**

Safety Coordinator Amber Trujillo advised the Commission that at the beginning of this program the County set goals to reduce County accidents and losses. Ms. Trujillo mentioned the goals set and goals achieved. Ms. Trujillo advised that at the midwinter conference San Miguel County received an award for completing the second year of RAP and achieving some of its goals. The award (plaque) was presented to the Board of Commissioners.

Commissioner June Garcia expressed her gratitude to San Miguel County employees for dedication to the program and meeting the goals.

**DWI PROGRAM COMPLIANCE
MONITOR & TRACKING COMPONENT PRESENTATION
BY DARLENE BACA, DWI COMPLIANCE MONITOR & TRACKER**

DWI Program employees Darlene Baca and Gina Medina made presentations to the Commission.

NEW BUSINESS:

SAN MIGUEL COUNTY BOARD OF FINANCE MEETING

1. INDIGENT CLAIMS FOR ALTA VISTA HOSPITAL IN THE AMOUNT OF \$41,906.94 FOR JANUARY AND IN THE AMOUNT OF \$38,882.38 FOR FEBRUARY, 2010

Finance Division Supervisor Melinda Gonzales advised the Commission that her office has received, reviewed and processed the indigent claims submitted. All claims that meet the guidelines are listed on the Approved Indigent Claims Listing approval sheet and all claims that do not meet the guidelines are listed on the Denied Indigent Claims Listing.

Ms. Gonzales advised the Commission that twenty claims were submitted for the month of January. Twelve are recommended for approval and eight for denial. Ms. Gonzales advised that for the month of February another seventeen claims were submitted and fourteen of the claims

were recommended for approval in the amount of \$38,882.38, and three of the claims have been denied due to eligibility requirements.

Alta Vista Hospital CEO Richard Grogan and employees Christina Chavez and Matthew Martinez were present to answer questions from the Commission.

Commissioner Nicolas T. Leger expressed his opinion that the Hospital's appeal of the Union's recognition may be nothing more than a delay tactic, as his (Leger's) legal research indicates that typically such appeals are rarely successful, and are routinely interposed for delay.

Commissioner Leger further expressed his concern that if such was the case with Alta Vista's appeal, it was sad indeed.

Ms. Gonzales submitted indigent claims for approval.

Commissioner Nicolas T. Leger recommended a staff person from Alta Vista be present at future meetings when indigent claims are considered. Mr. Grogan's presence would be requested should he be required to attend.

Motion made by Commissioner Marcellino A. Ortiz to approve indigent claims. Second by Commissioner Albert Padilla. Motion carried.

2. INDIGENT CLAIMS FOR CHRISTUS ST. VINCENT IN THE AMOUNT OF \$10,000.00

Finance Division Supervisor Melinda Gonzales advised the Commission that her office has received, reviewed and processed the indigent claims submitted. All claims that meet the guidelines are listed on the Approved Indigent Claims Listing approval sheet and all claims that do not meet the guidelines are listed on the Denied Indigent Claims Listing.

Director of Finance for Christus St. Vincent Mr. Todd Mason was present. Mr. Mason updated the Commission on the cost of care for uninsured residents of San Miguel County who receive care at Christus St. Vincent.

Ms. Gonzales submitted for approval, indigent claims for Christus St. Vincent.

Motion made by Commissioner June Garcia to approve indigent claim payments for Christus St. Vincent. Second by Commissioner Marcellino A. Ortiz. Motion carried.

3. COUNTY TREASURER'S MONTHLY REPORT

San Miguel County Treasurer Alfonso E. Ortiz, Jr., presented the Treasurer's Monthly Report for the month of January, 2010. This monthly report is presented by the Treasurer for information only, and no action is sought from nor required of the Commission.

4. JANUARY 29, 2010 CASH BALANCE REPORT

Finance Division Supervisor Melinda Gonzales advised the Commission of the December 30, 2009, cash balances, as reported, reconciled and maintained by her office. This report is made monthly by the Finance Supervisor, and is for the Commission's information and inquiry, but no action is sought from nor required of the Commission concerning the report.

5. ACCOUNTS PAYABLE LISTING

Finance Division Supervisor Melinda Gonzales advised the Commission of all payments made since the last regular meeting.

Ms. Gonzales asked approval of accounts payable, as submitted in detail to the County Commission.

Motion made by Commissioner Albert Padilla to approve accounts payable listing. Second by Commissioner Marcellino A. Ortiz. Motion carried.

SAN MIGUEL COUNTY COMMISSION REGULAR MEETING

6. DECISION AND ORDER CONCERNING COUNTY ROAD B-41-E

County Manager Les Montoya and County Attorney Jesus Lopez advised the Commission that the proposed Decision and Order memorializes the decision made and announced by the County Commission at the conclusion of the public hearing on February 01, 2010, concerning County Road B-41-E; and will be filed in the County Clerk's Office as the official decision of the County Commission in this matter, and mailed to the parties and their attorneys.

Motion made by Commissioner Nicolas T. Leger to adopt decision and order. Second by Commissioner June Garcia. Motion carried.

7. REQUEST TO REJECT THE BIDS FOR THE MOBILE CASCADE TRAILER AND RE-ADVERTISE

Emergency Manager Dennis English recommended to the Commission that it reject all bids received for the mobile cascade trailer, and that a second invitation for bids be issued. (Mr. English received three bids and all three bids were over the amount available for this project under the grant to the County).

Motion made by Commissioner Albert Padilla to reject all bids and issue a new invitation for bids. Second by Commissioner June Garcia. Motion carried.

8. JOB DESCRIPTION CHANGE FOR ADMINISTRATIVE ASSISTANT TO THE OFFICE OF EMERGENCY MANAGEMENT AND THE SAN MIGUEL COUNTY FIRE CHIEF

Emergency Manager Dennis English advised the Commission that the San Miguel County/Las Vegas Office of Emergency Management and San Miguel County Fire Chief Administrative Assistant will be assigned additional duties as the Public Information Officer in times of emergency situations, and to act on requests from the County Manager, including promoting the offices through the media and public.

Mr. English requested approval of the job description additions.

Motion made by Commissioner June Garcia to approve job description as presented. Second made by Commissioner Marcellino A. Ortiz. Motion carried.

9. APPROVAL TO ENTER INTO NEGOTIATIONS WITH BOLD PLANNING SOLUTIONS FOR CONTINUITY OF OPERATIONS PLAN ON A WEB BASED SYSTEM FOR SAN MIGUEL COUNTY AND LAS VEGAS, NEW MEXICO

Emergency Manager Dennis English advised the Commission that the San Miguel County/Las Vegas Office of Emergency Management received 5 proposals to complete a Continuity of Operations Plan for San Miguel County and Las Vegas, New Mexico. Proposals received were from Terra Genesis Inc., PM Tech, Inc., B-Sting Ventures LLC, O'Brien Response Management, and Bold Planning Solutions.

Mr. English asked for authorization to proceed with negotiations with Bold Planning Solutions, determined to be the best and most responsible offeror.

Motion made by Commissioner Albert Padilla to authorize negotiations with Bold Planning Solutions, with a view to final award. Second by Commissioner June Garcia. Motion carried.

10. OUT OF STATE TRAVEL REQUEST-NATIONAL COMMISSION ON CORRECTIONAL HEALTHCARE, UPDATES IN CORRECTIONAL HEALTHCARE, NATIONAL CONFERENCE

Warden/Facility Administrator Patrick W. Snedeker advised the Commission that Ms. Rita Torres, CEO of Health Care Partners Foundation, Inc., County Manager Les Montoya, and Mr. Patrick W. Snedeker, Warden of the San Miguel County Detention Center, have been selected as seminar presenters for the National Commission on Correctional Healthcare, Updates in Correctional Healthcare, National Conference, April 24-27, 2010, in Nashville, Tennessee. The seminar presentation(s) are entitled, "Legislative Solutions for Making Correctional Healthcare Affordable and Public-Private Partnerships for Community Based Chronic Care and Specialty Services." The seminar(s) shall focus upon utilization of the legislative process as an effective means to contain and maintain detention/correctional inmate healthcare costs, and to provide long-term solutions for stabilizing medical expenses within detention/correctional facilities,

along with community collaboration and the development of public-private partnerships, to enhance those medical services delivery system(s) within a detention/correctional setting.

County Manager Les Montoya advised the Commission that he will not be attending this conference.

Mr. Snedeker submitted for approval of out of state travel for Mr. Snedeker to attend conference.

Motion made by Commissioner Marcellino A. Ortiz to approve out of state travel for Mr. Snedeker, for the purposes noted above. Second made by Commissioner Albert Padilla. Motion carried.

11. PUBLIC WORKS DIVISION MONTHLY REPORT FOR THE MONTH OF JANUARY, 2010

Interim Public Works Division Supervisor Daniel Encinias made his monthly report to the Commission concerning work done by his department. Questions and answers ensued.

For informational purposes only.

12. BUILDING LEASE BETWEEN SAN MIGUEL COUNTY AND TRI-COUNTY FAMILY JUSTICE CENTER

Planning and Zoning Supervisor Alex Tafoya advised the Commission that San Miguel County purchased a 5,700 square foot building with the intent of using the building to house the Tri-County Family Justice Center as per grant agreement between the County and DFA-Local Government Division, which grant agreement provided Legislative funding for this purpose. A building lease agreement is needed to address requirements of the anti-donation clause of the NM Constitution.

Discussion ensued.

Mr. Tafoya submitted for approval of building lease agreement.

Motion made by Commissioner Albert Padilla to approve building lease agreement. Second by Commissioner Marcellino A. Ortiz. Motion carried.

13. DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA) LOCAL DWI GOVERNMENT DIVISION FY 2010-11 DISTRIBUTION/GRANT PROPOSED BUDGET APPLICATION

DWI Coordinator Wendy Armijo advised the Commission in this matter.

Ms. Armijo also presented statistics and the decrease in accidents and arrests in the last three years.

Ms. Armijo requested approval to submit the proposed FY 10-11 DWI Distribution/Grant application budget.

Motion made by Commissioner Albert Padilla to approve FY 10-11 DWI Distribution/Grant application budget. Second by Commissioner June Garcia. Motion carried.

14. RESOLUTION NO. 02-09-2010-DWI

DWI Coordinator Wendy Armijo advised the Commission that she is working on the actual application for the Department of Finance and Administration, Local Government Division to participate in the Local DWI FY 09-10 Grant and Distribution Program.

In this regard, Ms. Armijo requested approval of Resolution 02-09-10-DWI.

Motion made by Commissioner Albert Padilla to approve Resolution 02-09-10-DWI. Second by Commissioner Nicolas T. Leger. Motion carried.

15. FY 10-11 LOCAL DWI (LDWI) GRANT AND DISTRIBUTION PROGRAM APPLICATION STATEMENT OF ASSURANCES

DWI Coordinator Wendy Armijo advised the Commission concerning assurances and compliance with statutes, rules, regulations and guidelines associated with the acceptance and use of funds under the New Mexico Local DWI Grant and Distribution Program.

Ms. Armijo submitted for approval of LDWI Grant and Distribution Statement of Assurances.

Motion made by Commissioner Marcellino A. Ortiz to approve terms as stated in LDWI Grant and Distribution Program application statement of assurance. Second by Commissioner Albert Padilla. Motion carried.

16. MEMORANDUM OF UNDERSTANDING BETWEEN THE SMC DWI PROGRAM AND THE NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION/LOCAL GOVERNMENT DIVISION/DRIVING WHILE INTOXICATED PROGRAM

DWI Coordinator Wendy Armijo advised the Commission that the understanding requires compliance between DFA/LGD and the DWI Program. DFA is responsible for the research activities. Client information can only be disclosed to the program from which the information was obtained.

Ms. Armijo requested approval of the Memorandum of Understanding between the San Miguel County DWI Program and the New Mexico Department of Finance and Administration/Local Government Division/Driving While Intoxicated Program.

Motion made by Commissioner Albert Padilla to approve Memorandum of Understanding. Second by Commissioner June Garcia. Motion carried.

17. NEW MEXICO DEPARTMENT OF HEALTH ASSURANCES AND COOPERATIVE AGREEMENT

DWI Coordinator Wendy Armijo advised the Commission that the agreement is between the San Miguel County DWI program and the NM Department of Health. Both parties are responsible for full compliance concerning research activities and confidentiality regulations.

Ms. Armijo submitted for approval of FY10-11 DOH Assurances and Cooperative Agreement.

Motion made by Commissioner June Garcia to approve FY 10-11 DOH Assurance and Cooperative Agreement. Second by Commissioner Marcellino A. Ortiz. Motion carried.

18. RESOLUTION SUPPORTING ENFORCEMENT OF OFF HIGHWAY RULES AND REGULATIONS FOR VEHICLES THAT TRAVEL OFF HIGHWAYS IN VARIOUS AREAS IN NEW MEXICO

County Manager Les Montoya advised the Commission that Arturo Sandoval, Director of NM Public Lands Action Network, could not make the meeting today, but would like to inform the Commission of effects being made statewide to deal with these issues, and discuss impacts in New Mexico regarding this issue and other related matters.

Mr. Montoya advised that Mr. Sandoval, with approval, would propose a resolution to indicate that stronger laws need to be in place to regulate and control off- road vehicles due to damage to various parts of the state such as public lands in New Mexico.

Discussion ensued.

Commissioner Padilla advised the Commission that the Resolution should be tabled until Mr. Sandoval could be in attendance to answer questions.

Commissioner Leger expressed support for the Resolution.

Motion made by Commissioner Albert Padilla to table the Resolution. Second by Commissioner Marcellino A. Ortiz. Motion carried, with Commissioner Leger voting in the negative.

19. NMDOT SAFETY IMPROVEMENT PROGRAM APPLICATION FOR COUNTY SAFETY PROJECTS

County Manager Les Montoya advised the Commission that the County submitted funding applications for County Safety Projects to include County Road 48 La Liendre, \$436,991, guard rails, Old National Road, \$27,361, guard rail, County Road A-11-A-Montezuma, \$118,999.

Discussion ensued.

For informational purposes only.

20. SAN MIGUEL COUNTY MANAGER'S REQUEST TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUALS TO FILL VACANT POSITIONS AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

John R. Gonzales	Detention Officer	Salary: \$20,900.00 Annually
Anthony M. Soares	Detention Officer	Salary: \$20,900.00 Annually

Mr. Montoya submitted for approval to hire and ratify the hiring of the above Detention Officers, due to vacancies at the Detention Center.

Motion made by Commissioner Albert Padilla to hire and ratify the hiring of the above Detention Officers. Second by Commissioner June Garcia. Motion carried.

21. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE PROMOTION OF THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF CRUSHER PLANT FOREMAN

REQUEST TO PROMOTE:

FULL TIME CLASSIFIED EMPLOYEE:

Tobias Medina Jr.-Crusher Plant Foreman-Date of Promotion: February 6, 2010-Salary: \$33,000.00

County Manager Les Montoya advised the Commission the vacant position is due to the loss of Joseph Roybal.

Motion made by Commissioner June Garcia to ratify hiring and promotion. Second by Commissioner Marcellino A. Ortiz. Motion carried.

22. PERSONNEL ACTIONS OR CHANGES FOR THE MONTH OF JANUARY 2010

County Manager Les Montoya informed the Commission of personnel actions that have taken place in San Miguel County for the month of January 2010, and asked for ratification and approval by the San Miguel County Board of Commissioners.

Motion made by Commissioner Albert Padilla to approve personnel actions that have taken place in San Miguel County, as noted by the County Manager. Second by Commissioner June Garcia. Motion carried.

Executive/Closed Session

No executive/closed session was held by the County Commission.

ADJOURNMENT

Motion made by Commissioner June Garcia to adjourn. Second by Commissioner Marcellino A. Ortiz. Motion carried. The meeting ended at 3:58P.M.

Approved this _____ day of _____, 2010 as the official minutes of the regular monthly meeting held by the Board of County Commissioners of San Miguel County, New Mexico, on February 9, 2010.

David R. Salazar, Chairman

June J. Garcia, Vice-Chair

Albert J. Padilla, Commissioner

Marcellino A. Ortiz, Commissioner

Nicolas T. Leger, Commissioner

ATTEST

Melanie Y. Rivera, County Clerk

Minutes Submitted by: Michelle J. Padilla