

**PUBLIC NOTICE**

***MINUTES OF SPECIAL FINANCE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF SAN MIGUEL COUNTY, NEW MEXICO  
HELD TUESDAY, July 27, 2010.***

**CALL TO ORDER**

The San Miguel County Board of Commissioners held a Special Finance Meeting on July 27, 2010 at 9:30 a.m. closing out year 2009/2010 and approving the County's 2010/2011 Annual Operating Budget.

The meeting was held at the San Miguel County Commission Chambers, County Courthouse, 2<sup>nd</sup> Floor, 500 West National Ave., Suite 200, Las Vegas, New Mexico 87701.

The agenda for the County Commission meeting was as follows:

**ROLL CALL**

Chairman David R. Salazar, Vice-Chair June J. Garcia, Commissioner Albert J. Padilla, Commissioner Nicolas T. Leger, and Commissioner Marcellino A. Ortiz were all present.

All Commissioners being in attendance, a quorum was established.

**PLEDGE OF ALLEGIANCE**

**SALUTATION TO THE NEW MEXICO STATE FLAG:**

***“I salute the flag of the State of New Mexico and the Zia Symbol of perfect  
friendship among United Cultures.”***

**APPROVAL OF AGENDA**

County Manager Les Montoya presented the agenda as submitted.

Motion to approve agenda as submitted by Commissioner Albert Padilla. Second by Commissioner June Garcia.  
Motion carried.

**SAN MIGUEL COUNTY BOARD OF FINANCE MEETING**

**1. FISCAL YEAR 2009/2010 FINAL BUDGET ADJUSTMENT.**

Finance Supervisor Melinda Gonzales submitted and explained in detail the five (5) final budget adjustments and explained that the deadline is July 31, 2010 to finalize the budget adjustment.

Ms. Gonzales requested the Commission approve the final budget adjustments as submitted.

Motion to approve final budget adjustments as submitted by Commissioner Albert Padilla. Second by Commissioner Marcellino Ortiz. Motion carried.

**2. FISCAL YEAR 2009/2010 FINAL BUDGET**

Finance Supervisor Melinda Gonzales explained and reviewed in detail with the Commission the three (3) reports submitted with the final budget.

Ms. Gonzales answered all questions from the Commission pertaining to the 2009/2010 final budget.

Discussion ensued.

County Manager Les Montoya expressed his views on the budget as presented and advised it will be important to control costs, and perhaps hold off budgeted expenditures and perhaps eliminate funding allocations for various non essential services.

Mr. Montoya informed the Commission concerning the reasons for the budget adjustment, as contained in the final budget, increasing the legal services line item to provide the County Attorney with a salary of \$97,500.00, plus GRT. Those reasons, Montoya said, are that DA Richard Flores had been contributing \$30,000.00 to the county attorney's salary, bringing it to \$97,500.00, but the DA will now reduce his contribution by \$15,000.00, and the County will make up the difference so that Mr. Lopez's contractual payment remains the same. The County Manager also stated that a MOU will need to be entered into between Mr. Flores and the County, reflecting the DA's \$15,000.00 direct contribution to the County towards legal fees.

County Manager Les Montoya informed the Commission about the requests from Sheriff Benjie Vigil. One (1) being the request for a Transport Operator to assist in transporting prisoners. Two (2) pertaining to the salaries of the Elected Officials being adjusted upward. Finally No. three (3) a request to increase the salary for Administrative Secretary Theresa Maldonado.

Chairman Salazar suggested that Sheriff Vigil meet with Warden Snedeker to see if an agreement can be made to work together to put the transportation issue in place between the two divisions.

The direction was to have Sheriff Vigil and Warden Snedeker meet to find a resolution to the transport issue.

The Board of County Commissioners declined the pay increase for the Elected Officials and for Theresa Maldonado due to the budget limitations.

The Commission discussed other issues concerning the budget and what actions should be taken for the next fiscal year.

County Manager Les Montoya discussed the issue with the Public Works Division on up coming projects and advised the Commission what actions will be taken on road projects based on the present and projected budget.

Public Works Foreman Harold Garcia advised the Commission of the issue with the City regarding the Animal Control contract. Mr. Garcia expressed his concerns to the commission about the renewal of contract with the City of Las Vegas for animal confinement. Mr. Garcia was instructed to negotiate an Animal Control contract with the City of Las Vegas for this fiscal year.

Mr. Garcia advised the Commission that his current Animal Control Officer will be attending training that will include euthanasia training which will help with costs for the County.

Motion to approve RESOLUTION NO. 2010-07-27-F1, being the Final Budget Adjustment and Submission for FY 2009/2010, by Commissioner Albert Padilla. Second by Commissioner Marcellino Ortiz. Motion carried.

Motion to approve RESOLUTION NO. 2010-07-27-F2, being the final County Budget for FY 2010-2011, by Commissioner Albert Padilla. Second by Commissioner Marcellino Ortiz. Motion carried.

## **ADJOURNMENT**

Motion to adjourn by Commissioner Albert Padilla. Second by Commissioner Marcellino Ortiz.  
Motion carried. The meeting ended at 11:10 A.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010 as the Official Minutes of  
The Board of County Commissioners of San Miguel County, New Mexico, of the  
Special Finance Meeting held July 27, 2010.

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David R. Salazar, Chairman

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June J. Garcia, Vice-Chair

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Nicholas T. Leger, Commissioner

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Marcellino A. Ortiz, Commissioner

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Albert J. Padilla, Commissioner

***ATTEST***

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Melanie Y. Rivera, County Clerk

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Minutes Submitted by: Javier L. Lopez