

**MINUTES OF REGULAR MONTHLY MEETING OF  
SAN MIGUEL COUNTY BOARD OF COMMISSIONERS  
HELD TUESDAY, JULY 19, 2016 BEGINNING AT 2:00 P.M.**

**CALL TO ORDER**

The San Miguel County Board of Commissioners held its regular monthly meeting on Tuesday, July 19, 2016, beginning at 2:00 p.m. The meeting convened at the County Commission Chambers, San Miguel County Courthouse, 2<sup>nd</sup> floor, 500 West National Ave., Suite 200, Las Vegas, New Mexico 87701.

**ROLL CALL:**

Upon a call of the roll, Chairman Gilbert J.B. Sena, Vice-Chairman Rock Ulibarri, and Commissioners Arthur J. Padilla, Marcellino A. Ortiz, and Nicolas T. Leger were present, and a quorum was duly noted.

**PLEDGE OF ALLEGIANCE AND SALUTATION TO NM STATE FLAG**

Commissioners, staff and citizens in attendance joined in the pledge and salute.

**APPROVAL OF AGENDA**

County Manager Les Montoya requested that Item No. 11 be removed from the agenda (AGREEMENT BETWEEN COUNTY AND ARCHITECTURAL RESEARCH CONSULTANTS).

Motion made by Commissioner Ulibarri to remove item No. 11 from the agenda. Second by Commissioner Ortiz. Motion carried.

**APPROVAL OF MINUTES**

Motion made by Commissioner Padilla to approve the minutes of the regular monthly meeting held June 14, 2016. Second by Commissioner Ulibarri. Motion carried.

**PRESENTATIONS:**

PRESENTATION: EDC CONTRACT QUARTERLY REPORT TO THE COMMISSION  
PRESENTER: Bill Hendrickson, Executive Director, EDC

Mr. Bill Hendrickson gave a report regarding EDC Contract Quarterly Report. Discussion ensued.

PRESENTATION: LEPC Expo  
PRESENTER: Sally Flores, Madam Chair, LEPC Kiki Arellano, Vice Chair, LEPC Connie Abila, Secretary, LEPC; Terry Bridges, Treasurer, LEPC Kurt Parkinson, SMC Emergency Manager.

## **INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES:**

County Manager Les Montoya introduced the following new employees:

**KENNETH STUMBERG**—UNDER SHERIFF-SAN MIGUEL COUNTY SHERIFF DEPARTMENT-  
APPOINTEE OF ELECTED OFFICIAL/EXEMPT

**CESAR ALVIZO**-FINANCIAL SPECIALIST II-SAN MIGUEL COUNTY FINANCE DIVISION-  
PROBATIONARY FULL TIME EMPLOYEE

### **PUBLIC INPUT FORUM**

The following persons addressed the Commission, the subject of their comments indicated parenthetically following each name: **Robert Purdy** (Requested Commission rename C-53-B that had been abandoned).

**Vincent Garcia** (Requested an extension on the Cooperative agricultural irrigation).

**Les Montoya** (Requested that Cooperative agriculture meet to continue with next phase of this project).

**Manuel Garcia** (Requested that there be better County Management).

**Ralph Lambach** (Requested that County conduct, County business on County time. Be careful with contracts and private meetings).

#### **1. CERTIFICATE OF NOMINATION TO THOSE SUCCESSFUL CANDIDATES FOR THE JUNE 7, 2016 PRIMARY ELECTION**

County Clerk Geraldine Gutierrez presented certificates of nomination to the following individuals.

**BERTHA C BUSTAMANTE** –SAN MIGUEL COUNTY TREASURER

**JANICE VARELA**-SAN MIGUEL COUNTY COMMISSIONER DISTRICT 2

**CHRIS NAJAR**-SAN MIGUEL COUNTY COMMISSIONER DISTRICT 5

**MARIA MARTINEZ**-SAN MIGUEL COUNTY COMMISSIONER DISTRICT 4

**GERALDINE E GUTIERREZ**-SAN MIGUEL COUNTY CLERK

Motion made to approve certificate of nomination to those successful candidates for the June 7, 2016 election by Commissioner Ulibarri. Second by Commissioner Padilla. Motion carried.

#### **2. ORDINANCE NO. 07-12-2016-CM AUTHORIZING EXECUTION AND DELIVERY OF A LOAN AGREEMENT AND INTERCEPT AGREEMENT BY AND BETWEEN SAN MIGUEL COUNTY AND THE NEW MEXICO FINANCE AUTHORITY IN THE PRINCIPAL AMOUNT \$3,882,353.00 FOR THE PURPOSE OF FINANCING THE COST OF IMPROVING COUNTY ROADS**

County Manager Les Montoya informed Commission that the County has applied and received approval from NM Finance Authority for \$3,882,353.00 loan for road construction. County is required to follow through to get the proper documents in order to get access to funds for completion of approved projects. Mr. Montoya requested that the Commission hold and conduct a public hearing on Ordinance No. 07/12/2016-CM. Chairman Sena asked if any person had any comments in consideration of Adoption of Ordinance to proceed with financing with the New Mexico Finance Authority for capital improvements.

The following individual came forward in favor of Ordinance No. 07/12/2016-CM.

Bob Witers informed the Commission that he highly recommended that the Commission approve this Ordinance.

Chairman Sena invited any public comment regarding Ordinance No. 07/12/2016-CM. No one spoke against the Ordinance. Public hearing came to an end.

Motion made by Commissioner Padilla to approve Ordinance No. 07-19-2016- CM. Second by Commissioner Ortiz. Motion carried.

**3. ORDINANCE NO. 07-19-2016-MARTINEZ AND SONS PROCESSING LLC TERMINATING MARTINEZ AND SONS PROCESSING LLC PROJECT -\$19,380.52**

San Miguel County Planning and Zoning Division Supervisor Alex Tafoya made a motion to terminate Ordinance No. 07-19-2016-Martinez and Sons Processing. Alex Tafoya requested that a Public Hearing be Held and Conducted. Chairman Sena asked if any person had any comments in favor to Ordinance No. 07-19-2016.

No comments were made from the public.

Motion made by Commissioner Padilla to approve the termination Ordinance No. 07-19-2016. Second by Commissioner Ortiz. Motion carried.

**4. APPOINTMENT TO PLANNING AND ZONING COMMISSION DISTRICT 5**

SMC Planning and Zoning Supervisor, Alex Tafoya informed the Commission that the member representing District 5 appears to have moved from Las Vegas. Mr. Tafoya requested the Commission appoint someone to serve as the representative for District 5. Commissioner Leger suggested that the Commission appoint Robert Gutierrez to Planning and Zoning Commission District 5.

Motion made by Commissioner Leger to appoint Robert Gutierrez to Planning and Zoning Commission District 5. Second by Commissioner Ortiz. Motion carried.

**5. CLOSE OUT PUBLIC HEARING CDBG NO. 14-C-NR-I-01-G-04-SABINOSO C-55-A**

Planning and Zoning Supervisor Alex Tafoya informed the Commission that the County is in the process of completing and closing out the Sabinoso C-55-A Road Drainage project CDBG No 14-C-NR-1-01-G-04. Mr. Tafoya informed the Commission that CDBG is a small program that funds a variety of programs that are designed to assist modern low income families. For this particular project the County was supported \$477,661.00. Mr. Tafoya informed the Commission that the County has \$75,000.00 available in emergency disaster funds to assist for this project. Mr. Tafoya informed the Commission that the maximum amount the county can apply for from the state is \$500,000.00. Mr. Tafoya requested the Commission hold and conduct a public hearing. Chairman Sena asked if any person had any comments in favor of the Close Out Public Hearing CDBG No. 14-C-NR-I-014-G-04-Sabinoso Project came to a close.

No public response.

Chairman Sena informed the Commission on Close Out Public Hearing CDBG No. 14-C-NR-I-01-G-4-Sabinoso C-55-A Project came to a close.

**6. SAN MIGUEL COUNTY ECONOMIC DEVELOPMENT REPORT FOR 2015-16, AND REQUEST TO EXTEND ECONOMIC DEVELOPMENT SERVICE CONTRACTS WITH LAS VEGAS-SAN MIGUEL ECONOMIC DEVELOPMENT CORPORATION, MAINSTREET DE LAS VEGAS AND CENTER OF SOUTHWEST CULTURE**

County Manager Les Montoya informed the Commission that this fiscal year the County through the RFP process contracted with LV/SMC EDC, Main Street De Las Vegas, Center of Southwest Culture and LV/SMC Chamber of Commerce to perform on behalf of San Miguel County to work on various economic development projects. Mr. Montoya informed Commission that the County entered in agreement with Main Street De Las Vegas Center of Southwest Culture and Las Vegas Chamber of Commerce. Mr. Montoya requested that the Commission extend the economic development service contract.

Motion made by Commissioner Leger to renew contracts with EDC Main Street De Las Vegas and Center of Southwest Culture and Las Vegas Chamber of Commerce. Second by Commissioner Padilla. Chairman Gilbert Sena motioned as well to move forward with this effort. Motion carried.

**7. RESOLUTION NO. 07-19-16-ICIP-SAN MIGUEL COUNTY INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN 2018-2022**

County Planning and Zoning Division Supervisor Alex Tafoya informed the Commission that San Miguel County is preparing its Infrastructure Capital Improvements Plan (ICIP) for 2018-2022. Mr. Tafoya informed the Commission that this requires public comment and adoption of Resolution No. 07-19-16-ICIP. Mr. Tafoya requested the Commission hold and conduct a public hearing and accept comments regarding projects. Chairman Sena asked if any person had any comments in favor of Resolution No. 07-19-16-ICIP.

Warden Snedeker informed the Commission that he supports Resolution No. 07-09-16-ICIP and requested the Commission review and include in its improvement monies for renovation of the Detention Center for its much needed improvements. Sheriff Gold informed the Commission that he too supported the Resolution.

Chairman Sena gave the approval to proceed with the recommendation to adopt Resolution No. 07-19-16-ICIP.

Commissioner Padilla made a motion to approve Resolution No. 07-19-16-ICIP. Second by Commissioner Ulibarri. Motion approved.

Commissioner Ortiz inquired of the status on the Ribera property. Mr. Montoya informed Commissioner Ortiz that the County is working with NMED to abate the property.

**8. ORDINANCE NO. 07-19-16-LEDA-OLD WOOD LLC ECONOMIC DEVELOPMENT PROJECT**

San Miguel County Planning and Zoning Division Supervisor, Alex Tafoya informed the Commission that on its June 14, 2016 meeting, the Commission adopted Resolution No. 026-14-16-LEDA authorizing the lawful passage of a proposed ordinance approving Old Wood LLC as a local Economic Development Project. Mr. Tafoya requested that the Commission hold and conduct a public hearing on Ordinance No. 07-19-16-LED. Chairman Sena asked if any person had any comments in favor of Ordinance No. 07-19-16-LEDA-Old Wood LLC Economic Development Project.

No comment for or against the proposed Ordinance.

Motion made by Commissioner Leger to approve the Ordinance No. 07-19-16-LEDA-Old Wood LLC. Second by Commissioner Padilla. Motion carried.

**9. ADDENDUM TO ENGINEERING AGREEMENT SOUDER MILLER AND ASSOCIATES**

San Miguel County Planning and Zoning Division Supervisor Alex Tafoya informed the Commission about the Board of Professional Engineering Services and Souder Miller and Associates. Mr. Tafoya requested that the Commission approve renewing the extension agreement with Souder Miller for another four years effective today.

Motion made by Commissioner Padilla to approve Professional Engineering Services Agreement with Souder Miller and Associates. Second by Commissioner Ulibarri. Motion carried.

**10. 2016 EDWARD MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**

San Miguel County Sheriff Gary Gold came before the Commission to propose 2016 Edward Memorial Justice Assistance. Sheriff Gold proposed that with the \$5768.50 monies that were received from that grant the County purchase a new or used economical transport vehicle.

Chairman Gilbert Sena requested approval at this time. Commissioner Ortiz motioned to approve the 2016 Edward Memorial Justice Assistance Grant (JAG). Second by Commissioner Ulibarri. Motion carried.

**11. RESOLUTION NO. 07-19-16-RA03; ADDITION OF RANCHO PEQUENO; A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO.**

San Miguel County IT Supervisor John Tiernan informed the Commission on Resolution No. 07-19-16-RA03; NM Highway 63 just North of Mile Marker 13 in the Pecos area. Mr. Tiernan stated that per San Miguel County Ordinance No. SMC 07-13-99-ORD-2, Section 4.1-C any private road that provides access to three or more buildings requires a name in order to promote health, safety, and welfare of the public.

Motion made by Commissioner Padilla to approve Resolution No.07-19-16-RA03. Second by Commissioner Ulibarri. Motion carried.

**12. MEMORANDUM OF UNDERSTANDING BY AND BETWEEN SAN MIGUEL COUNTY AND SAN MIGUEL COUNTY FAMILY AND COMMUNITY HEALTH COUNCIL**

County Manager Les Montoya requested a review of Memorandum of Understanding between San Miguel County and San Miguel County Family and Community Health Council. Mr. Montoya requested approval for the coming fiscal year 2016-2017. Mr. Montoya informed The Commission that the County has approved \$15,000.00 for the Health Council, and City of Las Vegas approval was \$15,000.00, and the State was \$9,500.00.

Motion made by Commissioner Padilla to approve the Memorandum of Understanding by and Between San Miguel County and San Miguel County Family and Community Health Council. Second by Commissioner Ulibarri. Motion carried.

**13. RESOLUTION NO. 07-19-2016-OFF HIGHWAY VEHICLES**

San Miguel County Planning and Zoning Division Supervisor Alex Tafoya informed the Commission on Senate Bill 270 allowing for the operation of recreational off-highway all-terrain vehicles on paved roads, with the understanding that they are making sure that the law is followed according to the statute 66-3-1011 that governs this resolution. Mr. Tafoya requested that they bring back the Ordinance for review and possible adoption.

Commissioner Padilla motioned to approve Resolution No. 07-19-2016-Off-Highway Vehicles. Second by Commissioner Ortiz. Motion carried.

**14. REQUEST FOR PROPOSALS ENGINEERING SERVICES-COUNTY ROAD IMPROVEMENTS LOAN FUNDS NMFA**

San Miguel County Planning & Zoning Division Supervisor Alex Tafoya informed the Commission about the 3.8 million that is being planned for road and drainage improvements to County roads. Mr. Tafoya informed the Commission that it is in the best interest of the County to solicit competitive proposals for Engineering Design Services for these various road improvements.

Motion made by Commissioner Padilla to approve Request for Proposals Engineering Services-County Road Improvements Loan Funds NMFA. Second by Commissioner Ortiz. Motion carried.

**15. RECOMMEND TO AWARD BID TO ROCKY ROAD GRAVEL PROJECTS TO LOW QUALIFIED BIDDER TO COMPLETE OFF SITE ROAD DRAINAGE IMPROVEMENTS OFF COUNTY ROAD A-6**

County Manager Les Montoya informed the Commission that through a court settlement the County is required to make improvements on a private property due to the flooding that the property received. Rocky Road was the lowest bidder for the project at an amount of \$54,292.68. Mr. Montoya requested the Commissioners award the bid to Rocky Road.

Motion made by Commissioner Padilla to award bid to Rocky Road Gravel Project. Second by Commissioner Ortiz. Motion carried.

**16. RESOLUTION NO. 07-19-16-RA02; ADDITION OF CAMINO DE CHEO, A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO**

San Miguel County IT Supervisor John Tiernan informed the Commission on Resolution No. 07-19-16-RA02 on a private county road's new name located on A4A approximately 0.7 miles west of the JCT of New Mexico Highway 94. Mr. Tiernan stated that any private road containing three or more buildings must have a road name in order to promote health, safety and welfare for the public. The residents are requesting the private road be given the name of Camino de Cheo. Mr. Tiernan requested that the name of Camino de Cheo be approved by the Commission.

Commissioner Leger motioned for approval of private road name of Camino de Cheo to be granted approval. Second by Commissioner Padilla. Motion approved.

**17. PUBLIC SERVICE OPERATIONS DIVISION REPORT FOR THE MONTH OF JUNE 2016 INCLUDING COUNTY ROADS, SPECIAL PROJECTS AND COUNTY CRUSHER PRODUCTION RECORDS**

San Miguel County Public Service Operations Division Road Foreman Arnold Lopez informed the Commission on the Public Service Division Report Maintenance consisting of blading of county roads and special projects. Mr. Lopez informed the Commission that they have been doing several county road projects throughout the County and they are now presently situated in The Mineral Hills Area. Mr. Lopez informed the Commission about their crusher production report.

No motion was made by the board of Commission.

**18. RESOLUTION NO 07-19-16-RA01; ADDITION OF LINDBERGH LANE, NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO**

San Miguel County IT Supervisor John Tiernan informed the Commission on the addition of Lindbergh Lane, a newly named private road. He stated that a taxpayer has requested a road name request. Mr. Tiernan also informed the Commission that any private road that consists of less than three structures may be issued a name for a fee according to section 4.3.

A motion was made by Commissioner Ortiz to approve addition of a private road name of Lindbergh Lane. Second by Commissioner Ulibarri. Motion carried.

**19. DETENTION CENTER-INMATE HEALTHCARE SERVICES/HEALTHCARE MANGEMENT SERVICES-REQUEST FOR PROPOSALS(S)-ADVERTISEMENT**

San Miguel County Warden Patrick W Snedeker informed the Commission that the Detention Center is intending to solicit qualification based on competitive sealed proposal(s) for Detention Center inmate Healthcare Services/Healthcare. Mr. Snedeker stated that the document had already been reviewed by County Manager Les Montoya and approved by San Miguel County Attorney Mark Grano. Mr. Snedeker requested an approval from the Commission.

A motion was made by Commissioner Leger to approve the Detention Center inmate healthcare. Second by Commissioner Ortiz. Motion carried.

## **20. NEW MEXICO DETENTION CENTER(S)-TRAINING ACADEMY PROGRAM**

San Miguel County Warden Patrick W. Snedeker informed the Commission on New Mexico Detention Center Training Academy Program. Mr. Snedeker stated that there is a Contractual Agreement by and between Luna Community College and SMC New Mexico. Mr. Snedeker requested an approval for the Training Academy Program.

A motion was made by Commissioner Ulibarri to approve a New Mexico Detention Center Training Academy Program. Second by Commissioner Padilla. Motion carried.

## **21. ROAD PETITION NO. CR 16-001-A-11-C AND A-11-D**

San Miguel County Planning and Zoning Division Supervisor Alex Tafoya informed the Commission on Road Petition No. CR 16-001-A-11-C and A-11-D, the County Road viewers conducted a road viewing of Road Petition No. CR 16-001, in regards to County Roads A-11-C and A-11-D which both connect with the City limits of Las Vegas. These two roads consist of Old National Road and Cinder Road. Mr. Tafoya stated that the staff would like to revise the road log description of these (2) roads so that they could maintenance what is county road.

Motion made by Commissioner Leger to approve Road Petition No. CR 16-001-A-11-C and A-11-D. Second by Commissioner Ulibarri. Motion carried.

## **22. ROAD PETITION NO. CR 16-002-KEMM DRIVE**

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission on the Road Petition No. CR 16-002-Kemm Drive. Mr. Tafoya stated that the county road viewers conducted a viewing of Road Petition No. CR 16-002-Kemm Drive in which they will determine whether Kemm Drive should be listed on the county road log.

Motion Made by County Commissioner Leger to table the matter in regards to Road Petition No. CR 16-002-Kemm Drive. Second by Commissioner Ulibarri. Motion carried.

## **23. ROAD PETITION NO. CR 16-003-RODEO GROUNDS ROAD**

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission on Rodeo Grounds Road. Mr. Tafoya stated that the road viewers were conducting a viewing to determine if the Rodeo Grounds Road should be placed as County Road. Mr. Tafoya informed Commission that even though this road is used by both the city and the County the majority of this road is county road and that there are legal documents stating so.

Motion made by Commissioner Ulibarri to accept Rodeo Grounds Road as part of the county road log. Second by Commissioner Padilla. Motion carried.

## **24. ROAD PETITION NO. 16-004-RONNIE'S ROAD AND ROGERS ROAD**

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission on Ronnie's Road and Rogers Road, which run from Williams Drive to Dora Celeste. These two roads have been maintained by the County but are not county roads. At this time Mr. Tafoya requested that the Commission accept these roads as county roads.

Motion made by Commissioner Ulibarri to table Petition No CR 16-004-Ronnie's Road and Rogers Road until they receive public comments. Second by Commissioner Padilla. Motion carried.

## **25. ROAD PETITION NO. 16-005-VISTA DE VEGAS DRIVE**

San Miguel County Planning and Zoning Division Supervisor Alex Tafoya informed the Commission that the SMC road viewers were conducting a road viewing to determine if Road Petition No. CR 16-005, which consists of Vista de Vegas Dr. should be added on to the county road log. This property is located in the Camp Luna section, and has been maintained by the County as of today. Mr. Tafoya recommended that the Commission accept public comments and the consideration of road No CR 16-005 to be accepted as county road.

Commissioner Ulibarri made a motion to table Road Petition No CR 16-005-Vista De Vegas Drive. Second by Commissioner Ortiz. Motion carried.

## **26. NEW MEXICO ENVIRONMENT DEPARTMENT SOLID WASTE RECYCLING AND ILLEGAL DUMPING (RAID) GRANT AGREEMENT FOR THE ABATEMENT OF TIRES FROM LA MORADA DE SANTANA RELIGIOUS SITE**

SMC Public Service Planner/Programs Administrator Wendy Armijo informed the Commission about the solid waste recycling and illegal dumping of tires in La Morada de Santana. Ms. Armijo stated that the County has obtained a grant of \$10,200 to assist in cost of the removal of this illegal dumping. This project is set to take place at the end of September, beginning of October.

## **27. OUT OF STATE TRAVEL FOR COUNTY MANAGER, LES W J MONTOYA, VICE-CHAIRMAN ROCK ULIBARRI AND COMMISSIONER NICOLAS T LEGER TO ATTEND THE 2016 NACO ANNUAL CONFERENCE IN LONG BEACH, CALIFORNIA JULY 20, 2016 THROUGH JULY 26, 2016**

San Miguel County Manager Les W J Montoya Informed the Commission about the out of state conference that would take place in Long Beach California on July 20, 2016 to July 26, 2016. Mr. Montoya informed the Commission that along with himself Vice Chairman Rock Ulibarri and Commissioner Nicolas T Leger would be attending this conference.

Motion made by Commissioner Padilla to approve the Out of State Travel Conference in Long Beach California. Second by Commissioner Ortiz. Motion carried.

**28. PROFESSIONAL SERVICES AGREEMENT FOR ASSESSING MID MANAGEMENT DIRECTORS AND COUNTY MANAGER BY AND BETWEEN SAN MIGUEL COUNTY AND LATINA RESEARCH ASSOCIATES, LLC**

San Miguel County Chairman Gilbert Sena informed the Commission on the Professional Services Agreement for Assessing Mid Management Directors and County Manager by and between SMC and Latina Research Associates, LLC. Human Resource Division Supervisor Kiki Arellano informed the Commission on the Personnel Actions of changes made for the month of June 2016. Ms. Arellano stated that she has been having miscommunications and could not work with Dr. Rodriguez. County Manager Les Montoya informed the Commission that Loretta Medina had been appointed to Ms. Arellano's position and now she would be the one to directly deal with Dr. Rodriguez.

Chairman Gilbert Sena moved to prepare a letter to Dr. Rodriguez stipulating the process required to comply with in order to proceed with assessment in the County. Dr. Rodriguez will first go through Loretta Medina on all matters of the County.

**29. PERSONNEL ACTIONS OR CHANGES FOR THE MONTH OF JUNE 2016**

San Miguel County Human Resource Division Supervisor Kiki Arellano informed the Commissioners on the Personnel Actions or changes made for the month of June 2016. She stated that the Personnel Actions or changes have been submitted to the SMC Board of Commissioners for ratification and approval.

Motion made by Commissioner Padilla to approve the Personnel Actions or Changes for the month of June 2016. Second by Commissioner Ortiz. Motion carried.

**30. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUALS TO FILL THE VACANT POSITIONS OF DETENTION OFFICER AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR**

San Miguel County Manger Les Montoya recommended to the Commission to ratify the hiring of the following individuals: **Danny Vigil**-Detention Officer with the SMC Detention Center, **Joey Romero**-Detention Officer with the SMC Detention Center, **Jennah L Castillo**-Bureau of Elections Deputy Clerk with the SMC Clerks, **Arleen Ortiz**-Deputy Clerks with the SMC Clerks, **Justin B Dimas**-Deputy Clerks with the SMC Clerks, **Eric A Esquibel**-Deputy Sheriff with the SMC Sheriff's Department, **Ronald W Lopez**-Deputy Sheriff with the SMC Sheriff's Department and **Orlando E Gutierrez**-Animal Control Officer with the SMC Sheriff's Office.

Motion made by Commissioner Leger to approve the hiring of all of the above individuals with the San Miguel County. Second by Commissioner Padilla. Motion carried.

**31. IMUS TRAINING REQUEST FOR MONICA PADILLA, DWI TRACKER/SCREENER PREVENTION SPECIALIST**

San Miguel County Human Resource Division Supervisor Kiki Arellano informed the Commission of the Imus Training Request for Monica Padilla. Ms. Arellano stated that Ms. Padilla is in the process of obtaining her Bachelor's Degree in Early Childhood Development, and at this time would like to take three classes. Ms.

Padilla Supervisor Yolanda Cruz DWI Coordinator is requesting that upon Ms. Padilla successfully passing that the County pay for the classes and the cost of the books.

Motion made by Commissioner Padilla to approve the Imus Training request for Monica Padilla. Second by Commissioner Leger. Motion carried.

### **32. TAX DOLLAR REPORT**

San Miguel County Chief Deputy Treasurer Justin Garcia informed the Commission on the Tax Dollar Report for the County for the months of April, May, and June. Mr. Garcia stated that the Quarterly report consisted of 3,887,207.59 of revenue.

### **33. RESOLUTION 2016-07-19, INSURANCE PREMIUMS AFFORDABLE CARE ACT**

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission of the insurance premium Affordable Care Act. Ms. Gonzales stated the insurance premiums for FY16/17 had increased by 1%. Ms. Gonzales stated that because of this increase an adjustment had to be made to the salary tier. For example an individual making less than 20,510.32 the County would pay 80% and the individual 20%, and the one making between 20,510.32 and no more than 24,613.05 the county would pay 75% and the individual would pay 25%, and the individual with a tier over 24,613.05 the county would pay 70% and the individual would pay 30%. Ms. Gonzales requested the Commission review and Ratify Resolution 2016-07-19.

Motion made by Commissioner Padilla to approve Resolution 2016-07-19, Insurance Premiums Affordable Care Act. Second by Commissioner Ortiz. Motion carried.

### **34. ACCOUNTS PAYABLE REPORTS FOR MAY 24, 2016 THROUGH JUNE 30, 2016**

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission of the present payments during the period of May 24, 2016 through June 30, 2016.

Motion made by Commissioner Padilla to approve the Accounts Payable Report. Second by Commissioner Ortiz. Motion carried.

### **35. CASH BALANCE REPORT**

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission of the unreconciled cash balance as of 06-23-16. Ms. Gonzales stated that this is for information purposes only.

### **36. DISCUSSIONS REGARDING THE FINAL FY16/17 BUDGET AND FINAL FY 15/16 BUDGET AND QUARTERLY REPORT**

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission of the FY16/17 Budget and Final FY 15/16 Budget and Quarterly Report. Ms. Gonzales stated they both have to be presented and approved by the Commission because they are due to DFA by July 31, 2016. Ms. Gonzales requested that a Special Meeting be held by either July 28<sup>th</sup> or 29<sup>th</sup>. Commissioner Leger requested that the Special Meeting be held Thursday July 28, 2016 at 8:00 am.

Motion made by County Manager Les Montoya to retire into Executive/Closed Session at 5:44pm.

Roll call:

Chairman Gilbert Sena Yes

Vice-Chairman Rock Ulibarri Yes

Commissioner Marcelino Ortiz Yes

Commissioner Arthur Padilla Yes

Commissioner Nicolas Leger Yes

Commissioner Padilla made a motion to adjourn. Second by Commissioner Ortiz. Motion carried.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico, of its Regular Meeting held July 19, 2016.

\_\_\_\_\_  
Gilbert Sena, Chairman

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Rock G. Ulibarri, Vice-Chair

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Arthur J. Padilla, Commissioner

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Marcellino A. Ortiz, Commissioner

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Nicolas T. Leger, Commissioner

**ATTEST**

\_\_\_\_\_  
Geraldine E. Gutierrez, County Clerk

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Minutes Submitted by Arleen Ortiz