

**MINUTES OF REGULAR MONTHLY MEETING OF
SAN MIGUEL COUNTY BOARD OF COMMISSIONERS
HELD TUESDAY, SEPTEMBER 14, 2016 BEGINNING AT 2:00 P.M.**

CALL TO ORDER

The San Miguel County Board of Commissioners held its regular monthly meeting on Wednesday October 13, 2016, beginning at 2:00 p.m. The meeting convened at the Village of Pecos Administrative Offices located at 92 South Main Street, Pecos New Mexico.

ROLL CALL:

Upon a call of the roll, Chairman Gilbert J.B. Sena present, Vice-Chairman Rock Ulibarri present, Commissioners Arthur J. Padilla present, Marcellino A. Ortiz present, and Nicolas T. Leger not present, and a quorum was duly noted.

PLEDGE OF ALLEGIANCE AND SALUTATION TO NM STATE FLAG

Commissioners, staff and citizens in attendance joined in the pledge and salute.

APPROVAL OF AGENDA

County Manager Les Montoya presented the Commission back up documents for two agenda items. Item 3 and Item 23.

Motion made by Commissioner Ortiz to approve the agenda. Second by Commissioner Ulibarri. Motion carried.

APPROVAL OF MINUTES

Motion made by Commissioner Ulibarri to approve the minutes of the Special meeting held August 3, 2016. Second by Commissioner Padilla. Motion carried.

Motion made by Commissioner Ulibarri to approve the minutes of the Regular Monthly meeting held August 09, 2016. Second by Commissioner Padilla. Motion carried.

PRESENTATIONS

PRESENTATION: Sergeant Promotional Ceremony

Rodney Perea, San Miguel County Deputy Sheriff to San Miguel County Civil Process Sergeant
Antonio Salazar, San Miguel County Deputy Sheriff to San Miguel County Patrol Sergeant

PRESENTER: Gary Gold Sheriff

Sheriff Gary Gold presented to the Commission the Sergeant Promotional Ceremony and presented each individual with their stripes. Rodney Perea, SMC Deputy Sheriff to SMC Civil Process Sergeant and Antonio Salazar, SMC Deputy Sheriff to SMC Patrol Sergeant. County Manager Montoya informed the Commission he had signed a memorandum of Agreement authorizing a 2% increase for the Law Enforcement & Detention staff.

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES

No introductions at this time.

PUBLIC INPUT FORUM

The following persons addressed the Commission, the subject of their comments indicated parenthetically following each name: **Ralph Lambach** (Concerns of the Purchase of Val kilmor Ranch and the Junkyard in Bernal); **Sarah Moore** (County Affairs, Alta Vista Hospital issues, Animal Affairs and Junkyard in Bernal); **Julia Olagi** (Demand SMC address Junkyard in Bernal and Better Healthcare for Community).

NEW BUSINESS.

REGULAR ORDER

1. RESOLUTION 09-14-16-CM A RESOLUTION SUPPORTING THE 2017 LEGISLATIVE PRIORITIES OF THE NEW MEXICO ASSOCIATION OF COUNTIES

County Manager Les Montoya informed the Commission that the New Mexico Association of Counties (NMAC) has requested that each of the Thirty-Three Counties in the State of New Mexico present the 2017 NMAC Legislative Priorities to their Board of Commissioners for consideration and endorsement by resolution. Mr. Montoya requested that the Commission review the 2017 NMAC Legislative Priorities and approve Resolution 09-14-16-CMA.

Motion made by Commissioner Ortiz to approve Resolution 09-14-16-CMA. Second by Commissioner Padilla. Motion carried.

2. RESOLUTION 09-14-2016 CM, A RESOLUTION AUTHORIZING A TRANSPORTATION ALTERNATIVE PROGRAM APPLICATION (TAP) AND MAINTENANCE COMMITMENT, DECLARING THE ELIGIBILITY AND INTENT OF SAN MIGUEL COUNTY AND THE CITY OF LAS VEGAS JOINTLY TO SUBMIT AN APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2018-2019 TAP FUNDS

County Manager Les Montoya informed the Commission that the North East Regional Planning Transportation Organization will consider Transportation Alternative Program applications from its members at its October 2016 meeting. San Miguel County and the City of Las Vegas are working together to apply for funds to extend

the Gallinas River Bike and Pedestrian trail. Upon completion of the work and obtaining these funds the Bike and Pedestrian Trail will extend from Independence Avenue to Montezuma approximately six miles. Mr. Montoya requested that the Commission review and approve Resolution 09-14-2016- CM.

Motion made by Commissioner Padilla to approve Resolution 09-14-16-CM. Second by Commissioner Ortiz. Motion carried.

3. 2016 MUTUAL AID AGREEMENT BETWEEN THE NATIONAL PARK SERVICE AND SAN MIGUEL COUNTY SHERIFF'S OFFICE

San Miguel County Sheriff Gary Gold informed the Commission that the San Miguel County Sheriff's Office is requesting approval from the governing body for 2016 Mutual Aid Agreement by and between The Pecos National Park Service and San Miguel County Sheriff's Office. Mr. Gold requested the Commission review, discuss and approve the Mutual Aid Agreement.

Motion made by Commissioner Padilla to approve the 2016 Mutual Aid Agreement. Second by Commissioner Ortiz. Motion carried.

4. LEGISLATIVE AGREEMENT PROJECT NO 16-A2487-VEHICLE EQUIPMENT PURCHASE (MAINTENANCE DIVISION)

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission that the San Miguel County received the Legislative Agreement for Project No.16-A2487 to provide \$35,000.00 Grant to purchase and equip a vehicle for the maintenance Operations staff. Mr. Tafoya stated that a signature on the agreement was obtained from Chairman Gilbert Sena and was returned to DFA- Local Government Division. Mr. Tafoya requested the Commission ratify the action taken and accept the grant agreement.

Motion Made by Commissioner Padilla to ratify the action by Chairman Gilbert Sena to accept the grant agreement. Second by Commissioner Ortiz. Motion carried.

5. NEW MEXICO DEPARTMENT OF TRANSPORTATION APPROPRIATION NO. A2580

San Miguel County Planning and Zoning Division Supervisor, Alex Tafoya informed the Commission that the San Miguel County has received an agreement for Department of Transportation Appropriation No. A2580 for Department of Transportation Control Number C4162580 which provides \$160,000.00 to plan, design, construct and improve County roads and bridges in San Miguel County. Mr. Tafoya requested the Commission accept the agreement and authorize Chairman Gilbert Sena to sign agreement.

Motion made by Commissioner Padilla to accept the agreement and authorize Chairman Gilbert Sena to sign agreement. Second by Commissioner Ulibarri. Motion carried.

6. RESOLUTION NO. 09-14-2016- SEPTIC, RECOGNIZING SEPTEMBER 22-26, 2016 AS "SEPTIC SMART WEEK" IN SAN MIGUEL

San Miguel County Planning and Zoning Supervisor Alex Tafoya informed the Commission that the U.S. Environmental Protection Agency is promoting the safe and efficient use and operation of on-site waste water

treatment systems from September 22-26, 2016. San Miguel County wishes to participate in that effort. Mr. Tafoya requested the Commission join the effort of Septic System awareness week by approving Resolution No. 09-14-2016-Septic.

Motion made by Commissioner Padilla to approve Resolution No. 09-14-2016-Septic. Second by Commissioner Ortiz. Motion carried.

7. RESOLUTION 09-13-16-SEPTEMBER PREPAREDNESS MONTH

San Miguel County Emergency Manager Kurt Parkinson informed the Commission that the Department of Homeland Security/Emergency Management, San Miguel County/City of Las Vegas Office of Emergency Management proclaimed September Preparedness Month in San Miguel County. Mr. Parkinson requested the Commission recognize and approve September as National Preparedness Month.

Motion made by Commissioner Ortiz to approve Resolution 09-13-16-September Preparedness month. Second by Commissioner Padilla. Motion carried.

8. 2016-17 COUNTY LODGERS' TAX APPROPRIATION RECOMMENDATIONS

San Miguel County Manager Les Montoya informed the Commission that each year the County obtains proposals for Lodgers Tax Advertisement for the next fiscal year. Mr. Montoya informed the Commission that he met with the Tax Advisory Board on August 31, 2016 to review proposals for fiscal year 2016-17. San Miguel County Tax Advisory Board Chairman Glen Post informed the Commission of several proposals that had been approved for a total of \$22,000.00, with Pecos Tourism being the largest of them all. Mr. Post requested the Commission consider approving the recommendations of the Lodgers Tax Advisory Board.

Motion made by Commissioner Ortiz to approve Recommendation of the County Lodgers Tax Advisory Board. Second by Commissioner Padilla. Motion carried.

9. COOPERATIVE SERVICE FIELD AGREEMENT BETWEEN SAN MIGUEL COUNTY AND US DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE WILDLIFE SERVICES.

San Miguel County Manager Les Montoya informed the Commission on the agreement required to obtain services to control nuisance mammals and birds in the County. Mr. Montoya requested that the Commission review and approve the Cooperative Agreement authorizing him as the Cooperator.

Motion made by Commissioner Ulibarri to approve the Cooperative Service Field Agreement. Second by Commissioner Padilla. Motion carried.

10. RECOMMENDATION TO AWARD BID OF THE SAFETY PROJECT IN LA LIENDRE CR-C-48-A

San Miguel County Road Foreman Arnold Lopez informed the Commission that the San Miguel County Public Service Department went out for advertisement and opened bids on July 7, 2016. Mr. Lopez informed the

Commission the Recommendation bid would be awarded to Highway Supply for being the lowest qualified bidder on Safety Project in La Liendre CR C-48A. Mr. Lopez requested the Commission approve and award bid to Highway Supply.

Motion made by Commissioner Ulibarri to approve the Recommendation to award bid to Highway Supply. Second by Commissioner Padilla. Motion carried.

11. RECOMMENDATION TO AWARD BID OF THE SABINOSO SAFETY PROJECT IN JUNIPER RIDGE ROAD CR C-55-A

San Miguel County Public Service Operations Division Road Forman Arnold Lopez informed the Commission that the San Miguel County Public Services Department went out for advertisement and opened bids on July 7, 2016. Mr. Lopez informed the Commission that the Recommendation bid was going to Highway Supply being the lowest qualified bidder for the Sabinoso Safety Project Juniper Ridge Road CR C-55A. Mr. Lopez requested the Commission approve and recommend awarding bid to the lowest qualified bidder that being Highway Supply.

Motion made by Commissioner Ortiz to approve Recommendation to award bid to the lowest Bidder Highway Supply. Second by Commissioner Ulibarri. Motion carried.

12. REQUEST FOR RENEWAL FOR CONTINUED SERVICES FOR HEAVY EQUIPMENT DIESEL MAINTENANCE AND REPAIR SERVICES WITH A \$10.00 PER HOUR INCREASE ON LABOR COST

San Miguel County Public Service Operations Division Road Foreman Arnold Lopez informed the Commission that the San Miguel County Public Service Division has a Heavy Equipment Diesel Maintenance and Repair Services Agreement in place with Greer's Repair and Welding. Mr. Lopez stated this was based on a request for bids put together in 2014 and awarded to Greer's for a one year with the option to extend for an additional twelve months for up to four years. Mr. Lopez requested the Commission authorize staff to extend the Agreement with Greer's Repair and Welding for Heavy Equipment and Light duty Diesel Maintenance & repair Services.

Motion made by Commissioner Padilla to approve the Extension of the Agreement with Greer's. Second by Commissioner Ulibarri. Motion carried.

13. RECOMMENDATION TO AWARD BID FOR THE PURCHASE OF A NEW SOLID WASTE PUP TRAILER

San Miguel County Public Service Operations Division Road Foreman Arnold Lopez informed the Commission that the San Miguel County Public Service Operation Division went out for advertisement and opened bids on August 16, 2016. Mr. Lopez requested the Commission recommend awarding the bid to MCT Industries being the only qualified bidder.

Motion made by Commissioner Padilla to approve the Recommendation to award bid to MCT Industries. Second by Commissioner Ortiz. Motion carried.

14. SAN MIGUEL COUNTY DETENTION CENTER INMATE HEALTHCARE SERVICES /HEALTHCARE MANAGEMENT SERVICES RFP- APPROVAL REQUEST TO NEGOTIATE A CONTRACT/AGREEMENT – HCP SYSTEMS, LLC.

San Miguel County Warden Patrick Snedeker informed the Commission that San Miguel County solicited competitive sealed proposal(s) from a qualified vendor(s) for provision of detention center inmate healthcare services/healthcare management services. Mr. Snedeker requested the Commission approve and negotiate a contact/agreement with HCP Systems LLC at the October 2016 meeting.

Motion made by Commissioner Ulibarri to approve San Miguel Detention Center negotiate with HCP Systems, LLC for Healthcare Service. Second by Commissioner Ortiz. Motion carried.

15. APPROVAL FROM THE SAN MIGUEL COUNTY BOARD OF COMMISSIONERS FOR THE ROWE FIRE DEPARTMENT TO ENTER INTO AGREEMENT (MEMORANDUM OF UNDERSTANDING) WITH THE US DEPARTMENT OF INTERIOR NATIONAL PARK SERVICE.

San Miguel County Emergency Manager/Fire Chief Kurt Parkinson informed the Commission of the Memorandum of Understanding that will be establish to provide and prevent/suppress Structural fires and protect life and property from these fires within the Pecos National Historic Park. Mr. Parkinson requested the Commission approve the Memorandum of Understanding with the US Department of Interior National Historical Park.

Motion made by Commissioner Padilla to approve Memorandum of Understanding. Second by Commissioner Ortiz. Motion carried.

16. PERMISSION TO APPLY FOR THE HAZARD MITIGATION PROJECT SUB GRANT APPLICATION FROM HOMELAND SECURITY AND EMERGENCY MANAGEMENT

San Miguel County Emergency Manager Kurt Parkinson informed the Commission that the San Miguel County/City of Las Vegas Office of Emergency Management is requesting permission to apply for Hazard Mitigation Project Grant. Mr. Parkinson stated that the grant is for the amount of \$165,000.00 with a 25% match of \$41,250.00 if awarded it would replace backup generator at the Detention Center.

Motion made by Commissioner Padilla to approve the approval to apply for the Hazard Mitigation Project. Second by Commissioner Ortiz. Motion carried.

17. RESOLUTION NO. 09-13-16-RA01; ADDITION OF EASY STREET, A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

San Miguel County IT Computer Specialist Mario Vasquez informed the Commission that on a routine audit of the County Addressing Data it was discovered that there are four addressed structures on a single driveway located on Mira Sol Road in the Ojitos Frios Subdivision in Romeroville, NM. Mr. Vasquez stated that in

accordance to Ordinance No. SMC-07-13-99-ORD-2, Section 4.1-C a road name must be provided to promote health, safety, and welfare of the public. Mr. Vasquez requested the Commission approval for addition of Easy Street a new named private road to the Official E-911 Road List.

Motion made by Commissioner Ulibarri to approve Resolution No. 09-13-16-RA01. Second by Commissioner Padilla. Motion carried.

18. RESOLUTION NO. 9-13-16-RA02; ADDTION OF ADOBE ROAD, A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

San Miguel County IT Computer Specialist Mario Vasquez informed the Commission that on a routine audit of the County Addressing Data it was discovered that three addressed structures were located on a single driveway located on NM Highway 283 in Los Vigiles, NM. Mr. Vasquez stated in accordance to Ordinance No. SMC 07-13-99-ORD-2, Section 4.1-C a road name must be provided to promote the health, safety, and welfare of the public. Mr. Vasquez requested the Commission approval of addition of Adobe Road a newly named private road to the Official E-911 Road List.

Motion made by Commissioner Padilla to table Resolution No. 09-13-16-RA02. Second by Commissioner Ulibarri. Motion carried.

19. RESOLUTION NO. 09-13-16-RA03; ADDITION OF ESTANCIA LANE, A NEWLY NAMED PRIVATE ROAD TO THE OFFICIAL E-911 ROAD LIST OF SAN MIGUEL COUNTY, NEW MEXICO

San Miguel County IT Computer Specialist Mario Vasquez informed the Commission that a routine audit of the County Addressing Data it was discovered that there was three addressed structures on a single driveway located on NM Highway 283 in Los Vigiles, NM, Mr. Vasquez stated in accordance to Ordinance No SMC 07-13-99-RA03 of the Official E-911 Road List.

Motion made by Commissioner Padilla to table Regulation No. 09-13-16-RA03. Second by Commissioner Ulibarri. Motion carried.

20. REVISED/UPDATED ANIMAL SHELTERING SERVICE AGREEMENT BY AND BETWEEN SAN MIGUEL COUNTY AND THE ANIMAL COALITION OF NORTHEASTERN NEW MEXICO

San Miguel County Sheriff Gary Gold informed the Commission that the Sheriff's Office is respectfully seeking authorization to enter into a Revised/Updated Animal Sheltering Service Agreement between San Miguel County and the Animal Coalition of Northern New Mexico. Mr. Gold informed the Commission that San Miguel County Attorney Mark Grano has approved the New Animal Control Ordinance contract with San Miguel County and Animal Coalition of Northern New Mexico for one Year. Mr. Gold requested the Commission review, discuss and approve the Animal Sheltering Service.

Motion made by Commissioner Ulibarri to approve Revised/Updated Animal Sheltering Service. Second by Commissioner Padilla. Motion carried.

21. PUBLIC SERVICE DIVISION REPORT FOR THE MONTH OF AUGUST 2016

San Miguel County Public Service Operations Division Road Foreman Arnold Lopez informed the Commission of the monthly report on all Maintenance done on County Roads for the month of August. Mr. Lopez also informed the Commission of the Crusher Report for the month of August.

This is for informational purposes only.

22. RESOLUTION NO 09-14-2016- CM – SIX (6) MONTH EXTENSION ON 2015-2016 COOPERATIVE AGREEMENT SB-7747(933)15 BETWEEN SAN MIGUEL COUNTY AND NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR THE PROJECT IN TECOLOTITO, SAN MIGUEL COUNTY, NEW MEXICO

San Miguel County Public Service Operations Division Road Foreman Arnold Lopez informed the Commission that the San Miguel County Public Service Department and the New Mexico Department of Transportation entered into a Cooperative Agreement SB-7747(933) in the 15-16 Fiscal Year. Mr. Lopez informed the Commission that the Extension would be through June 31, 2017. Mr. Lopez requested the Commission approve Resolution 09-13-2016-six month extension on 2015-2016 Cooperative Agreement SB-7747(933)15.

Motion made by Commissioner Padilla to approve Resolution No. 09-14-2016-CM-Six. Second by Commissioner Ortiz. Motion carried.

23. RECOMMENDATION TO AWARD BID TO ROCKY ROAD AS THE LOWEST MOST QUALIFIED BIDDER TO IMPROVE SAN MIGUEL COUNTY ROAD B-41-E IN THE AMOUNT OF \$91,150.00

San Miguel County Public Service Operations Division Road Foreman Arnold Lopez informed the Commission that the San Miguel County Public Service Operations Division recently requested advertised bids to complete road and drainage improvements on County Road B-41-E in the Ribera and Coruco area. Mr. Lopez requested Commission approve the awarding of the bid to Rocky Road Gravel Products, the lowest most qualified bidder.

Motion made by Commissioner Ulibarri to award Bid to Rocky Road Gravel Products, the lowest most qualified bidder. Second by Commissioner Padilla. Motion carried.

24. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO APPROVE THE AGREEMENT FOR THE USE OF OUR LADY OF SORROWS PARISH PARKING AREA AT 1725 NEW MEXICO AVENUE

San Miguel County Manager Les Montoya informed the Commission on Our Lady of Sorrows Parish Parking Area at 1725 New Mexico Avenue catty corner from the Courthouse. Mr. Montoya informed the Commission the agreement for this parking area would be July 1, 2016 to June 30, 2016. Mr. Montoya stated that Our lady of Sorrows Parish is not charging for the parking area the only request they have is that the County maintain the area. Mr. Montoya requested the Commission approve the Agreement.

Motion made by Commissioner Padilla to approve the agreement for use of Our Lady of Sorrows Parish Parking area on 1725 New Mexico Avenue. Second by Commissioner Ortiz. Motion carried.

25. PERSONNEL ACTIONS OR CHANGES FOR THE MONTH OF AUGUST 2016

San Miguel County Manager Les Montoya informed the Commission on the personnel actions or changes which have taken place in San Miguel County for the month of August 2016. Mr. Montoya requested the Commission approve and ratify the personnel actions or changes that have taken place during the month of August 2016.

Motion made by Commissioner Ortiz to approve and ratify the personnel actions or changes that have taken place for the month of August 2016. Second by Commissioner Padilla. Motion carried.

26. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUALS TO FILL THE VACANT POSITIONS OF DETENTION OFFICER AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR

San Miguel County Warden/Facility Administrator Patrick Snedeker informed the Commission of the following new hires in San Miguel County Detention Center, which are as follow with the exclusion of Phillip Apodaca. Mr. Snedeker requested the Commission approve the ratification and hiring of the following employees.

LEE ALLINGHAM-DETENTION OFFICER-EFFECTIVE DATE OF HIRE: August 15, 2016

Probationary Salary: \$20,900.00

ESEQUIEL LUCERO-DETENTION OFFICER-EFFECTIVE DATE OF HIRE: August 15, 2016

Probationary Salary: \$20,900.00

JOSEPH SEDILLO-DETENTION OFFICER- EFFECTIVE DATE OF HIRE: August 15, 2016

Probationary Salary: \$20,900.00

PHILLIP APODACA-DETENTION OFFICER-EFFECTIVE DATE OF HIRE: August 15, 2016

SALARY: \$20,900.00

VICTORIA ORTEGA-DETENTION OFFICER- EFFECTIVE DATE OF HIRE: August 15, 2016

Probationary Salary: \$20,900.00

Motion made by Commissioner Padilla to approve the ratification to hire the above four individuals with the exclusion of Phillip Apodaca. Second by Commissioner Ulibarri. Motion carried.

27. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF EQUIPMENT OPERATOR II WITH THE SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS DIVISION AS PER THE RECOMMENDATION OF ARNOLD LOPEZ, SAN MIGUEL COUNTY ACTING PUBLIC SERVICE OPERATIONS DIVISION SUPERVISOR

PROBATIONARY FULL TIME EMPLOYEE

RICKY J. SALAZAR-EQUIPMENT OPERATOR II-EFFECTIVE DATE OF HIRE: SEPTEMBER 26, 2016-PROBATIONARY SALARY: \$26,600.00

Motion made by Commissioner Ortiz for the approval to hire Ricky J. Salazar. Second by Commissioner Padilla. Motion carried.

28. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF MAINTENANCE WORKER II WITH THE SAN MIGUEL COUNTY PLANNING AND ZONING DIVISION AS PER THE RECOMMENDATION OF ALEX TAFOYA, SAN MIGUEL COUNTY PLANNING AND ZONING DIVISION SUPERVISOR

PROBATIONARY FULL TIME EMPLOYEE:

EMMANUEL F. MONTANO-MAINTENANCE WORKER II - EFFECTIVE DATE HIRE: SEPTEMBER 26, 2016 PROBATIONARY SALARY: \$23,218.00

Motion made by Commissioner Padilla for the approval to hire Emmanuel F. Montano. Second by Commissioner Ulibarri. Motion carried.

29. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF SKILLED LABORER WITH THE SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS DIVISION AS PER THE RECOMMENDATION OF ARNOLD LOPEZ, SAN MIGUEL COUNTY ACTING PUBLIC SERVICE OPERATIONS SUPERVISOR

PROBATIONARY FULL TIME EMPLOYEE:

ERIC R SENA-SKILLED LABORER-EFFECTIVE DATE OF HIRE: SEPTEMBER 26, 2016- PROBATIONARY SALARY: \$23,750.00

Motion made by Commissioner Ulibarri for the approval to hire Eric R Sena. Second by Commissioner Padilla. Motion carried.

30. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF SAN MIGUEL COUNTY FIRE CHIEF WITH THE OFFICE OF EMERGENCY MANAGEMENT DIVISION AS PER THE RECOMMENDATION OF KURT PARKINSON, EMERGENCY MANAGER

EXEMPT EMPLOYEE

ELAUTERIO MIKE MONTANO-FIRE CHIEF-DATE OF HIRE: SEPTEMBER 26, 2016- ANNUAL SALARY: \$47,500.00

Motion made by Commissioner Ortiz for the approval to hire Elauterio Mike Montano. Second by Commissioner Padilla. Motion carried.

31. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF PUBLIC SERVICE OPERATIONS DIVISION SUPERVISOR

EXEMPT EMPLOYEE:

MORRIS A. MADRID-PUBLIC SERVICE OPERATIONS DIVISION SUPERVISOR-DATE OF HIRE: AUGUST 19, 2016 ANNUAL SALARY: \$61,000.00

Motion made by Commissioner Padilla for the approval to hire Morris A Madrid. Second by Commissioner Ortiz. Motion carried.

32. SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF PLANNING AND ZONING SUPERVISOR

EXEMPT EMOLYEE:

RALPH BUSTOS-PLANNING AND ZONING DIVISION SUPERVISOR-DATE OF HIRE: SEPTEMBER 12, 2016 ANNUAL SALARY: \$58,000.00

Motion made by Commissioner Padilla for the approval to hire Ralph Bustos. Second by Commissioner Ortiz. Motion carried.

33. TAX DOLLAR REPORT/BANK TRANSFERS FOR THE MONTH OF AUGUST 2016

San Miguel County Treasurer Bertha Bustamante informed the Commission of the Tax Dollar Report/bank transfers for the month of August 2016. Mrs. Bustamante informed the Commission that the only wire transfer that the Treasurer's Office conducts monthly is to the Housing Authority. Mrs. Bustamante stated the Gross Receipt Tax and Payroll are also done monthly but those are conducted by shifting funds from one account to another, all other transfer are conducted with approval from Ms. Melinda Gonzales and Mr. Montoya.

This is for informational purposes only.

34. RESOLUTION 2016-09-14-F1 AUTHORIZING THE CREATION OF FUNDS 600 AND 799 AND ALSO AUTHORIZING MODIFICATION OF FUND 999

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission when the County installed the New Computer System it was required to create new funds in order for the system to operate correctly, Funds 799 was created for the Fire Pooled Cash, Fund 999 is modified to be the main General Pooled Cash and Fund 600 a new fund created to account for activity initially found in fund 999.

This was for informational purposes only.

35. RESOLUTION 2016-09-14-F1 BUDGET ADJUSTMENTS

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission on Resolution 2016-09-14-F1 Budget Adjustments. Ms. Gonzales requested the Commission the review and approval of Resolution 2016-09-14-F1.

36. RESOLUTION 2016-07-28-F1-AMENDED

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission that during the August 3, 2016 monthly meeting the resolution was presented as Resolution 2016-07-28-F1 and now the Department of Finance and Administration has requested that the wording of the resolution be changed to FY15/16 Final Budget everything else will remain the same. Ms. Gonzales requested that the Commission review and approve Resolution 2016-07-28-F1-Amended.

Motion made by Commissioner Padilla to approve Resolution 2016-07-28-F1-Amended. Second by Commissioner Ulibarri. Motion carried.

37. CASH BALANCE REPORT

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission on the unreconciled cash balance as of 08/22/16. Ms. Gonzales stated that this was for informational purposes only.

Informational purposes only.

38. ACCOUNTS PAYABLE REPORT FOR THE PERIOD OF JULY 23, 2016 THROUGH AUGUST 22, 2016

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission that present payments made during the period of July 23, 2016 through August 22, 2016. Ms. Gonzales requested the Commission review and approve Accounts Payable Report.

Motion made by Commissioner Ulibarri to review and approve Accounts Payable Report. Second by Commissioner Padilla. Motion carried.

Roll Call:

Chairman Gilbert Sena Yes
Vice Chairman Rock Ulibarri Yes
Commissioner Marcelino Ortiz Yes
Commissioner Arthur Padilla Yes
Commissioner Nicolas Leger Not Present

Executive/Closed Session

- A. Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H) (2) (as amended) of the Open Meetings Act. More specifically, discussion of hiring, investigation of complaints and discipline of employees.
- B. Bargaining Strategy Preliminary to Collective Bargaining Negotiations, as permitted by NMSA 1978, Section 10-15-(H) (5) (as amended) of the Open Meetings Act.
- C. Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, section 10-15-1H(7) (as amended) of the New Mexico Open Meetings Act. More specifically, threatened litigation claims against the County and pending claims update.

San Miguel County Manager Les Montoya requested the Commission go into executive session at 4:05 pm.

Motion made by Commissioner Ulibarri to return to regular session at 4:34 pm. Second by Commissioner Padilla. Motion carried.

ADJOURNMENT

Motion made by Commissioner Padilla to adjourn the meeting at 4:35 pm. Second by Commissioner Ulibarri. Motion carried.

Approved this _____ day of _____, 2016 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico, of its Regular Meeting held September 14, 2016.

Gilbert Sena, Chairman

Rock G. Ulibarri, Vice-Chair

Arthur J. Padilla, Commissioner

Marcellino A. Ortiz, Commissioner

Nicolas T. Leger, Commissioner

ATTEST

Geraldine E. Gutierrez, County Clerk

Minutes Submitted by Arleen Ortiz