

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF SAN MIGUEL COUNTY, NEW MEXICO
HELD WEDNESDAY AUGUST 3, 2016

CALL TO ORDER AND ROLL CALL

Chairman Gilbert J. B. Sena called the meeting to order at approximately 8:40 A.M., at the Commission Chambers on the 2nd floor of the San Miguel County Courthouse. Upon a call of the roll by the Clerk, four of the five County Commissioners were present, and a quorum was duly established and noted as follows: Chairman Gilbert J. B. Sena and Commissioner Marcellino A. Ortiz, Commissioner Arthur J. Padilla, and Commissioner Nicolas T. Leger were present. Vice-Chairman Rock Ulibarri was absent.

PLEDGE OF ALLEGIANCE AND SALUTATION OF THE NM FLAG

Joined by staff and all in attendance, the Commissioners pledged allegiance to the U.S. flag and offered their salutation to the N.M. flag.

APPROVAL OF AGENDA

Motion made by Commissioner Sena to approve agenda. Second by Commissioner Ortiz. Motion carried.

ITEM 1: RESOLUTION 2016-07-28-F1 FY15-16 FINAL BUDGET ADJUSTMENT RESOLUTION

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission of the reports that consisted of an overview of all the budgets within the County and all the expenditures, transfers and revenues year to date as well as other financial necessities. Chairman Gilbert J.B. Sena requested Ms. Gonzales to summarize why budget adjustments were made for the FY15/16. Discussion ensued.

Commissioner Leger made a motion to approve Resolution 2016-07-28-F1 FY15-16 Final Budget Adjustment. Second by Commissioner Padilla. Motion carried.

ITEM 2: RESOLUTION 2016-07-28-F2 FY15-16 FOURTH QUARTER REPORT

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission that she would be explaining the fourth quarter report. This is a report of the whole fiscal year. Ms. Gonzales informed the Commission of quarter ending balance report. Ms. Gonzales stated the Fire District is the County's biggest fund which consists of thirteen different funds. Ms. Gonzales explained the internal recap reports ties to the DFA fund Classification. Ms. Gonzales submitted the FY15-16 Fourth Quarter Report. Discussion ensued.

Motion made by Commissioner Padilla to approve Resolution 2016-07-28-F2 FY15-16. Second by Commissioner Ortiz. Motion carried.

ITEM 3: RESOLUTION 2016-07-28-F3 FY16-17 FINAL BUDGET PROPOSAL

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission that since the budget is prepared prior to the close of FY15/16 the County is required to submit a final budget for the FY16/17. Discussion ensued.

Motion made by Commissioner Padilla to approve Resolution 2016-07-28-F3 FY16-17 Final Budget Proposal. Second by Commissioner Ortiz. Motion carried.

ADJOURNMENT

Motion made by Commissioner Padilla to adjourn. Second by Commissioner Ortiz. Motion carried. The meeting ended at 9:29 A.M.

Approved this _____ day of _____, 2016 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico of its Special Meeting held August-3-2016.

Gilbert J.B. Sena, Chairman

Rock G. Ulibarri, Vice-Chairman

Marcellino A. Ortiz, Commissioner

Arthur J. Padilla, Commissioner

Nicolas T. Leger, Commissioner

ATTEST:

Geraldine E. Gutierrez

San Miguel County Clerk

(S E A L)

Minutes submitted by Arleen E. Ortiz