

**MINUTES OF REGULAR MONTHLY MEETING OF
SAN MIGUEL COUNTY BOARD OF COMMISSIONERS
HELD TUESDAY FEBRUARY 14, 2017 BEGINNING AT 2:00 P.M.**

CALL TO ORDER

The San Miguel County Board of Commissioners held its regular monthly meeting on Tuesday February 14, 2017, beginning at 2:00 p.m. The meeting convened at the San Miguel Administration Complex located at 500 West National Avenue, Suite 200, New Mexico 87701.

ROLL CALL:

Upon a call of the roll, Chairman Rock Ulibarri present, Vice-Chairman Arthur J. Padilla present, Commissioner Janice Varela present, Commissioner Maria Martinez present, and Commissioner Chris Najjar present and a quorum was duly noted.

PLEDGE OF ALLEGIANCE AND SALUTATION TO NM STATE FLAG

Commissioners, staff and citizens in attendance joined in the pledge and salute.

APPROVAL OF AGENDA

San Miguel County Interim Manager Alex Tafoya requested Item #27 be moved to Item #1.

Motion made by Commissioner Najjar to move item #27 to item #1. Second by Vice-Chairman Padilla. Motion carried.

APPROVAL OF MINUTES

Motion made by Vice-Chairman Padilla to approve the minutes of the Regular meeting held January 10, 2017. Second by Commissioner Martinez. Motion carried.

Motion made by Vice-Chairman Padilla to approve the minutes of the Special Meeting held January 24, 2017. Second by Commissioner Najjar. Motion carried.

PRESENTATIONS

PRESENTATION: DONATED FIRE TRUCKS

PRESENTER: Mike Montano, SMC Fire Chief and Members of the Gallinas and Rowe Volunteer Fire Departments

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES

MICHAEL DIEGO TRUJILLO- Information Technology Supervisor- San Miguel IT/Rural Addressing Division- Exempt Employee

ERNIE J. VIGIL- Equipment Operator II- San Miguel County Public Service Operations Division- Probationary Full Time Employee

PUBLIC INPUT FORUM

NEW BUSINESS

REGULAR ORDER

1. CONTRACT OF EMPLOYMENT FOR SAN MIGUEL COUNTY MANAGER

This item #27 was moved over to item #1. Clifton Larson LLC Ryan Downs informed the Commission that per section 2.2.2.10(J) 3(d) NMAC, requirements for Contract and Conducting Audits of Agencies, the audit report is to be presented to the Board of Commissioners by the independent Public Accountant.

This is for informational purposes only.

2. REQUEST FOR SPECIAL MEETING/RETREAT OF THE SAN MIGUEL COUNTY BOARD OF COMMISSIONERS

San Miguel County Interim Manager Alex Tafoya informed the Commission of the submission of a new job description for the County Manager. Mr. Tafoya informed the Commission the purpose of the County Manager is to perform a variety of professional executive and managerial duties related to planning, directing, organizing and controlling the administrative processes necessary to carry out the efficient and economic operation of San Miguel County. The newly created job description will also reflect the essential functions and responsibilities of the County Manager. Mr. Tafoya is requesting approval of the newly created County Manager job description. Motion made by Vice-Chairman Padilla for the approval of the newly created County Manager job description. Second by Commissioner Najar. Motion carried.

3. SAN MIGUEL COUNTY CODE OF CONDUCT AND ETHICS

San Miguel County Interim County Manager Alex Tafoya informed the Commission that Chairman Rock Ulibarri will be attending the 2017 National Associations of Counties Legislative Conference being held in Washington D.C. from February 24, 2017 through March 1, 2017. He will begin his travel on February 23, 2017 and return March 1, 2017. Mr. Tafoya is requesting the Commission grant approval for out of state travel for Chairman Ulibarri.

Motion made by Chairman Padilla to approve the out of state travel for San Miguel County Board of Commissioner Chairman Rock Ulibarri. Second by Commissioner Najar. Motion carried.

4. EMNRD-VFA GRANT

San Miguel County Sheriff Gary Gold informed the Commission the San Miguel County Sheriff's Office is respectfully seeking authorization for Undersheriff Kenneth Stumberg and himself to attend the Annual Southwest Conference in Reno, Nevada March 5 through March 8, 2017. Mr. Gold requested the Commission review, discuss and approve the out of state travel.

Motion made by Vice-Chairman Padilla to approve out of state travel request for Sheriff's Office Personnel to attend the annual Southwest Conference in Reno Nevada. Second by Commissioner Martinez. Motion carried.

5. RESOLUTION NO. 3-14-17-NMFA

La Familia CEO Beverly Nomberg informed the Commission that La Familia-Namaste is a behavioral health agency serving the indigent children and families of San Miguel County. Ms. Nomberg informed the Commission of the need of a fiscal agent to assist with the Capital Outlay funds that are being secured from the 2017 State Legislature. Capital Outlay funds collected would be used for IT equipment as well as playground and gardening equipment for use by children who are clients. Ms. Nomberg requested the Commission approve the request to serve as fiscal agent for La Familia-Namaste.

Motion made by Vice-Chairman Padilla to approve the request to serve as fiscal agent for La Familia-Namaste. Second by Commissioner Najjar. Motion carried.

6. REQUEST FOR APPROVAL OF 2017-2018 SAN MIGUEL COUNTY ORGANIZATIONAL CHART

San Miguel County Public Service Operations Division Supervisor Morris Madrid informed the Commission that this is a continuance of the Liquor License application public hearing that took place on January 10, 2017. This hearing was continued in order to obtain additional information relevant to the specific issues outlined in NMSA 1978 Section 60-6B-4(f).

A public hearing was conducted at 3:42 PM in favor of the Liquor License approval in Romeroville. Morris Bonal spoke in favor of the transferring of the Liquor License from Conchas to the Giant Store in Romeroville.

At 3:57 the following individuals spoke against the approval of the Liquor License in Romeroville, **Ray Collins, Ralph Lambach, Catherine Kahn, and Yolanda Cruz.** Public hearing adjourned at 4:30 PM. The County Commissioners went into executive session at 4:37 PM to discuss the Liquor License Application.

Roll Call

Chairman-Rock Ulibarri-present
Vice-Chairman-Arthur Padilla-present
Commissioner-Janice Varela-present
Commissioner-Maria Martinez-present
Commissioner-Chris Najjar-present

At 4:59 PM the Commission returned back from executive session. Chairman Rock Ulibarri stated that in reference to all data presented the Board of Commission turned in a unanimous ruling denying the transferring of the liquor license from Conchas Dam to the Giant Store in Romeroville.

Motion made by Commissioner Martinez to approve the denial of the liquor license transfer from Conchas Dam to Romeroville. Second by Commissioner Varela. Motion carried.

7. APPOINTMENTS TO SAN MIGUEL COUNTY PLANNING AND ZONING COMMISSION

San Miguel County Public Service Operations Division Supervisor Morris Madrid informed the Commission of the terms of the San Miguel County Planning and Zoning Commission members who represent Commission Districts two, four, and five have expired. The current members in these districts are Janice Varela, Richard Rivera, and Robert Gutierrez. It is necessary to re-appoint one or more members and / or appoint new members

to serve on the San Miguel County Planning and Zoning Commission. Mr. Madrid requested the Commission consider the re-appointing of one or more members and or the appointing of new members to serve the Planning and Zoning Commission to represent Districts two, four, and five.

District two Commissioner Janice Varela appointed Ramon Lucero and District four Maria Martinez appointed Ralph Lambach. Commissioner Chris Najar stated he did not have a name yet but would present the name of his member on next month's meeting.

Motion made by Vice-Chairman Padilla to approve the appointments to San Miguel County Planning and Zoning Commission. Second by Commissioner Martinez. Motion carried.

8. APPOINTMENTS TO CITY/COUNTY EXTRA-TERRITORIAL ZONING COMMISSION

San Miguel County Public Service Operations Division Supervisor Morris Madrid informed the Commission the Joint Powers agreement between the City of Las Vegas and San Miguel County that established extra-territorial zoning provides for an Extra-Territorial Zoning (ETZ) Commission. Mr. Madrid stated that the term of Leroy H. Garcia one of the individuals representing the (ETZ) Commission has expired. Mr. Garcia was contacted regarding this position and he is interested in being re-appointed to serve this commission once again for another two years. Mr. Madrid is requesting the Commission consider either the re-appointment of Leroy H. Garcia as a representative of the San Miguel County ETZ Commission or appoint a new member.

Motion made by Vice-Chairman Padilla to approve the Joint Power Agreement to retain Leroy H. Garcia as the representative of the San Miguel County ETZ Commission. Second by Commissioner Varela. Motion carried.

9. APPOINTMENT OF THE BOARD OF REGISTRATION MEMBERS FOR THE 2017 PURGE

San Miguel County Clerk Geraldine E. Gutierrez informed the Commission the County Clerk's Office will begin purging voters in March 2017. Ms. Gutierrez informed the Commission that the following names were submitted by the Democratic Party: JoAnn Gonzales, Rita Sanchez, Priscilla Marquez and Helen Baca. The Republican Party Chairman submitted the following names: Susie Tsyitee, Mike Spivey, Eugene Gonzales, and Ray Herrera. Ms. Gutierrez requested Commission's approval for the names submitted for appointment for the Board of Registration Members.

Motion made by Commissioner Martinez to approve the appointment of the Board of Registration Members for the 2017 Purge. Second by Commissioner Najar. Motion carried.

10. REQUEST FOR COMMISSIONERS TO APPOINT MEMBERS TO THE SAN MIGUEL COMPREHENSIVE PLAN STEERING COMMITTEE

San Miguel County Public Service Operations Division Supervisor Morris Madrid informed the Commission that San Miguel County is working on updating the County's Comprehensive plan. The County and Consultants will conduct a series of public visionary meetings. The steering Committee will work with the County Staff and planning consultants to conduct meetings to help guide the subarea meetings develop information and policy direction on the topics of the plan elements and conduct general public meetings on the draft plan before a draft plan is presented to the Board of Commissioners. Topics on this plan consist of land use, housing, transportation, infrastructure, economic development, water, hazard mitigations and implementation. The project is also looking at developing a Pecos Subarea Plan. The following names have so far been selected to represent the Steering Committee: Ralph Vigil Jr., Catherine Kahn, Kenny Lujan, and Kathy Winsal. Mr. Madrid is requesting that each Commissioner select and appoint one member to the steering committee.

Motion made by Commissioner Martinez to approve the appointing of members to the San Miguel County Comprehensive plan. Second by Commissioner Najar. Motion carried.

11. RESOLUTION NO 02-14-2017-ACEQUIAS WHICH SUPPORTS OPPOSITION TO WATER RIGHTS TRANSFERS FROM ACEQUIAS TO RESIDENTIAL OR COMMERCIAL USE

San Miguel County Commissioner Janice Varela informed the Commission this item that she presented last month is still not ready. Ms. Varela requested the Commission table this matter until next month.

Motion made by Commissioner Varela to table this item until next month. Second by Commissioner Martinez. Motion carried.

12. RESOLUTION NUMBER 02-14-2017 PSD AUTHORIZING THE BOARD OF COMMISSIONERS OF SAN MIGUEL COUNTY TO SUBMIT THE 2017 ADOPTED ROAD LOG TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION

San Miguel County Public Service Operations Division Supervisor Morris Madrid informed the Commission the New Mexico Department of Transportation recently notified San Miguel County of the need to adopt the San Miguel County Road Log and submit this to the Department of Transportation. Mr. Madrid stated that the purpose of getting this done is for certification purposes in order to qualify for Road Funds through the Local Government Road Fund Program and other road funds that might be available through the Department of Transportation. Mr. Madrid requested the Commission adopt Resolution NO. 02-14-2017-PSD and authorize staff to proceed in sending to the New Mexico Department of Transportation.

Motion made by Vice-Chairman Padilla to adopt Resolution Number 02-14-2017. Second by Commissioner Martinez. Motion carried.

13. CABO LUCERO VFD WATER STORAGE & DELIVERY SYSTEM

San Miguel County Fire Chief Mike Montano informed the Commission the Cabo Lucero Volunteer Fire Department received a New Mexico Fire Protection Grant for \$100,000.00. They plan to use the grant for a Water Storage and Delivery System. Due to time constraints and deadlines, the invitation for Competitive bids needs to be advertised as soon as possible. Interim County Manager Alex Tafoya was provided with a request to proceed with advertising. The request was approved. Mr. Montano requested the Commission ratification on the Cabo Lucero VFD Water Storage & Delivery System.

Motion made by Vice-Chairman Padilla to approve the ratification of the Cabo Lucero VFD Water Storage & Delivery System. Second by Commissioner Varela. Motion carried.

14. APPROVAL TO ACCEPT THE FEMA-4199-DR-NM-32 MITIGATION GRANT

San Miguel County Interim Manager Alex Tafoya informed the Commission the San Miguel County/City of Las Vegas Office of Emergency Management is requesting approval to accept the FEMA-4199-DR-NM-32 Mitigation Grant. The total ward is in the amount of \$165,000.00 with the Federal share of \$123,750.00 and the Local share of \$41,250.00 for the purchase of a generator for the San Miguel County Detention Center. Mr. Tafoya is requesting approval to accept the Fema-4199-DR-NM-32 Mitigation Grant.

Motion made by Vice-Chairman Padilla approval to accept the FEMA-4199-DR-NM-32 Mitigation Grant. Second by Commissioner Martinez. Motion carried.

15. NMSA-33-3-4 INSPECTION OF JAIL AND DETENTION CENTER(S) INSPECTION REPORT

San Miguel County Warden Patrick Snedeker informed the Commission that on January 24, 2017 in accordance with the NMSA 33-3-4, Inspection of Jails and Detention Center(s), the San Miguel County of Board of Commissioners conducted an annual inspection of the San Miguel County Detention Center. An inspection report has been prepared for Commission review and approval. Mr. Snedeker requested the Commission review and approve the NMSA-33-3-4 Inspection of Jail and Detention Center.

Motion made by Commissioner Najar to approve the NMSA-33-3-4 Inspection of Jail and Detention Center Inspection Report as submitted. Second by Vice-Chairman Padilla. Motion carried.

16. THIS MEMORANDUM OF UNDERSTANDING IS ENTERED INTO ON THIS 14TH DAY OF FEBRUARY, 2017 BY AND BETWEEN THE CITY OF LAS VEGAS SOLID WASTE DEPARTMENT, THE CITY OF LAS VEGAS POLICE DEPARTMENT AND THE COUNTY OF SAN MIGUEL PUBLIC SERVICE OPERATIONS SOLID WASTE DIVISION

San Miguel County Planner/Programs Administrator Wendy Armijo informed the Commission of the Memorandum of Understanding between San Miguel County Public Service Operations Solid Waste Division, the City of Las Vegas Solid Waste Department, and the City of Las Vegas Police Department. Ms. Armijo requested the Commission approve MOU (Scrap Tire Project).

Motion made by Commissioner Varela to approve the Memorandum of Understanding. Second by Vice-Chairman Padilla. Motion carried.

17. APPROVAL TO ACCEPT THE 2016 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP)

San Miguel County Interim Manager Alex Tafoya informed the Commission the San Miguel County/City of Las Vegas Office of Emergency Management is requesting approval to accept the 2016 State Homeland Security Grant Program (SHSGP), EMW-2016-SS-00105 aware in the amount of \$450.00 for training, exercise and consumables. Mr. Tafoya requested the Commission approval to accept the SHSGP, EMW-2016-SS-00105.

Motion made by Commissioner Najar for the approval to accept the SHSGP, EMW-2016-SS-00105. Second by Vice-Chairman Padilla. Motion carried.

18. APPROVAL OF BID WARD OF THE TECOLOTITO ROAD IMPROVEMENT PROJECT TO THE LOWEST MOST QUALIFIED BIDDER

San Miguel County Public Service Operations Division Supervisor Morris Madrid informed the Commission the San Miguel County Public Services Department went out for advertisement and opened bids on February 2, 2017. Mr. Madrid requested the Commission award the bid to Desert Utility & Paving for being the lowest most qualified bidder on the Roadway Improvement Project in Tecolotito.

Motion made by Commissioner Najar for approval of the bid award of the Tecolotito Road improvement project. Second by Commissioner Varela. Motion carried.

19. PUBLIC SERVICE DIVISION REPORT FOR THE MONTH OF JANUARY 2017

San Miguel County Public Service Operations Division Road Foreman Arnold Lopez presented to Commission the monthly report for January 2017 regarding any maintenance done including blading of County roads.

This is for informational purposes.

20. REQUEST FOR SPECIAL MEETING OF THE SAN MIGUEL COUNTY BOARD OF COMMISSIONERS

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission that a special meeting of the San Miguel County Board of Commissioners has been convened for the purpose of presenting the midyear budget to the Commissioners. At this time staff is requesting the Commissioners consider the following Meeting date: Monday, March 6, 2017 at 3:00 PM. Ms. Gonzales requested the Commissioners discuss date presented, select a date and authorize Interim County Manager to proceed with setting the Special Meeting. Special Meeting of the midyear budget is set to take place on Monday, March 6, 2017 at 3:00 P.M.

21. SAN MIGUEL COUNTY INTERIM MANGER'S RECOMMENDATION TO APPROVE ADOPTING THE RESOLUTION AND AGREEMENT FOR NATIONWIDE GOVERMENTAL 401(A) PLAN

San Miguel County Interim Manager Alex Tafoya informed the Commission that the County has a Volunteer Retirement Plan that employees can participate. The San Miguel County designated Nationwide Retirement Solutions, INC to perform the nondiscretionary record keeping and the administrative services described in the Agreement to administer the 401(a). Mr. Tafoya requested the Commission approval of the adopting Resolution and Agreement for Nationwide Retirement Solutions, INC.

Motion made by Commissioner Najar to approve and adopt Resolution and Agreement for Nationwide Retirement Solutions, INC. Second by Commissioner Padilla. Motion carried.

22. SAN MIGUEL COUNTY INTERIM MANAGER'S RECOMMENDATION TO APPROVE THE PROFESSIONAL SERVICE AGREEMENT BETWEEN SAN MIGUEL COUNTY AND HOLCOMB LAW OFFICE

San Miguel County Human Resources Division Supervisor Eileen Sedillo presented to the Commission a professional service agreement between Holcomb Law Office and San Miguel County. It will provide advice and assistance to San Miguel County in the following areas, employment and Labor Issues as needed, Legal Advice and Consultation as needed. The term of the Professional Service Agreement between San Miguel County and Holcomb Law Office is March 1, 2017 through February 28, 2018. Ms. Sedillo requested the Commission approval of the Professional Service Agreement.

Motion made by Commissioner Najar to approve the Professional Service Agreement between San Miguel County and Holcomb Law Office. Second by Vice-Chairman Padilla. Motion carried.

23. PERSONNEL ACTIONS OR CHANGES FOT THE MONTH OF JANUARY 2017

San Miguel County Human Resource Division Supervisor Eileen Sedillo informed the Commission the Personnel actions or changes which have taken place in San Miguel County for the month of January 2017. These actions or changes are submitted for ratification and approval by the San Miguel County Board of County Commissioners. Ms. Sedillo requested the Commission approve and ratify the Personnel Actions or changes for the month of January 2017.

Motion made by Vice-Chairman Padilla to approve and ratify the personnel actions or changes for the month of January 2017. Second by Commissioner Varela. Motion carried.

24. SAN MIGUEL COUNTY INTERIM MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF EQUIPMENT OPERATOR II WITH THE SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS DIVISION AS PER THE RECOMMENDATION OF MORRIS MADRID, SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS SUPERVISOR

ERNIE VIGIL-EQUIPMENT OPERATOR II- EFFECTIVE DATE OF HIRE: FEBRUARY 27, 2017- PROBATIONARY SALARY 26,600.00

San Miguel County Interim Manager Alex Tafoya presented to the Commission for approval to ratify the hiring of Ernie Vigil- Equipment Operator II- effective date of hire: February 27, 2017- Probationary Salary: \$26,600.00.

Motion made by Commissioner Najar to approve and ratify the hiring of Ernie Vigil Equipment Operator II. Second by Commissioner Varela. Motion carried.

25. SAN MIGUEL COUNTY INTERIM MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUALS TO FILL THE FOLLOWING INDIVIDUALS TO FILL THE VACANT POSITIONS OF DETENTION OFFICERS AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR

PROBATIONARY/FULL TIME EMPLOYEE

ESTEVAN VARELA-DETENTION OFFICER-EFFECTIVE DATE OF HIRE: JANUARY 17, 2017- PROBATIONARY SALARY \$20,900.00

ISIAH TRUJILLO-DETENTION OFFICER-EFFECTIVE DATE OF HIRE: JANUARY 30, 2017- PROBATIONARY SALARY \$20,900.00

San Miguel County Interim Manager Alex Tafoya presented to the Commission for approval to ratify the hiring of Estevan Varela- Detention Officer-effective date of hire: January 17, 2017 and Isiah Trujillo- Detention Officer- effective date of hire January 30, 2017, both with a probationary salary of \$20,900.00.

Motion made by Commissioner Varela to approve the ratification of the hiring to the above two individuals for the vacant position of Detention Officer. Second by Commissioner Martinez. Motion carried.

26. SAN MIGUEL COUNTY INTERIM MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF INFORMATION TECHNOLOGY SUPERVISOR

EXEMPT EMPLOYEE:

MICHAEL DIEGO TRUJILLO- INFORMATION TECHNOLOGY SUPERVISOR- DATE OF HIRE: FEBRUARY 27, 2017 ANNUAL SALARY: \$62,000.00

San Miguel County Interim Manager Alex Tafoya presented to the Commission for approval to ratify the hiring of Michael Diego Trujillo- Informational Technology Supervisor-date of hire February 27, 2017 annual salary \$62,000.00.

Motion made by Commissioner Najar for approval to hire Michael Diego Trujillo to fill the position of Information Technology Supervisor. Second by Commissioner Varela.

27. BANK TRANSFERS FOR THE MONTH OF JANUARY 2017

San Miguel County Treasurer's Chief Deputy Justin Garcia presented the Commission with the bank wire transfers made for the month of January 2017.

This was for informational purposes.

28. RESOLUTION 2017-02-14-F1, AUTHORIZING THE CREATION OF FUNDS 329

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission that there is a need to create a new fund to account for a new grant from the Department of Homeland Security and Emergency Management. Ms. Gonzales requested the Commission review and approve Resolution No. 2017-02-14-F1, authorizing the creation of Funds 329.

Motion made by Vice-Chairman Padilla to review and approve Resolution No. 2017-02-14-F1. Second by Commissioner Varela. Motion carried.

29. RESOLUTION 2017-02-14-F2, AUTHORIZING THE CREATION FOR FUNDS 330

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission that there is a need to create a new fund to account for a new grant from the Department of Homeland Security and Emergency Management. Ms. Gonzales is requesting the Commission review and approve Resolution 2017-02-14-F2, authorizing the creation for Funds 330.

Motion made by Commissioner Varela to review and approve Resolution 2017-02-14-F2. Second by Vice-Chairman Padilla. Motion carried.

30. RESOLUTION 2017-02-14-F3 BUDGET ADJUSTMENT

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission of the budget adjustment to account for the EMW-2016-SS0001 grant received from the Department of Homeland Security and Emergency Management in the amount of \$450.00. Ms. Gonzales is requesting the Commission review and approve the Resolution 2017-02-14-F3 Budget Adjustment.

Motion made by Commissioner Najar to review and approve Resolution 2017-02-14-F3 Budget Adjustment. Second by Commissioner Varela. Motion carried.

31. ACCOUNTS PAYABLE REPORT FOR THE PERIOD OF DECEMBER 22, 2016 THROUGH JANUARY 25, 2017 INCLUDING HOUSING PAYMENT REGISTER FOR THE MONTH OF DECEMBER 2016

San Miguel County Finance Division Supervisor Melinda Gonzales informed the Commission the present payments made during the period of December 22, 2016 through January 25, 2017 and to the present to Housing Payment Register for the month of December 2016 as processed by Bernalillo County on behalf of San Miguel County. Ms. Gonzales is requesting the Commission review and approve the Accounts Payable Report for the period of December 22, 2016 through January 25, 2017 and the Housing Payment Register for the month of December 2016.

Motion made by Commissioner Najar to review and approve the Accounts payable Report

32. CASH BALANCE REPORT

San Miguel County Finance Supervisor Melinda Gonzales informed the Commission of the unreconciled cash balance as of January 25, 2017.

This was for informational purposes only.

Executive/Closed Session

- A. Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H) (2) (as amended) of the Open Meetings Act. More specifically, Personnel Matters regarding specific County Employees.**
- B. Attorney-Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act. More specifically, threatened and potential civil litigation claims against the County.**

Roll Call:

Chairman Rock G. Ulibarri Yes
Vice-Chairman Arthur J Padilla Yes
Commissioner Janice C Varela Yes
Commissioner Maria L Martinez Yes
Commissioner Chris A Najar Yes

ADJOURNMENT

Motion made by Vice-Chairman Padilla to adjourn the meeting at 5:57 PM. Second by Commissioner Najar.
Motion carried.

Approved this _____ day of _____, 2017 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico, of its Regular Meeting held February 14, 2017.

Chairman, Rock G. Ulibarri
District 1

Commissioner, Janice C. Varela,
District 2

Vice-Chairman, Arthur J. Padilla
District 3

Commissioner, Maria L Martinez
District 4

Commissioner, Chris A Najar
District 5

ATTEST

Geraldine E. Gutierrez, County Clerk

Minutes Submitted by Arleen Ortiz