

**SAN MIGUEL COUNTY OPERATOR
EMPLOYER/REFERENCE CHECK
DOCUMENTATION SHEET**

Appendix B

Applicant Name: _____ **Position Applied For:** _____

Driving Potential: **REGULARLY** **FREQUENTLY** **LIMITED** **NON-DRIVER**
 (Daily function) (Weekly function) (Three trips or less per month) (No driving)

CDL Required **YES** **NO**

Minimum Three-Year Employment/Reference History

Name Employer/Ref 1: _____

Spoke to: _____ at _____ am/pm on ____ / ____ / ____

Supervised Applicant? YES NO

Confirmed Salary/Title? YES NO

Confirmed Term of Employment/relationship? YES NO

Driving performed by applicant/acquaintance? YES NO

Vehicle Type(s) _____

How frequently did Applicant/acquaintance drive? _____

Any preventable accidents? YES NO How many? _____

Eligible for Rehire, if applicable? YES NO NA

Notes: _____

Name Employer/Ref 2: _____

Spoke to: _____ at _____ am/pm on ____ / ____ / ____

Supervised Applicant? YES NO

Confirmed Salary/Title? YES NO

Confirmed Term of Employment/relationship? YES NO

Driving performed by applicant/acquaintance? YES NO

Vehicle Type(s) _____

How frequently did Applicant/acquaintance drive? _____

Any preventable accidents? YES NO How many? _____

Any preventable accidents? YES NO NA

Notes _____

**EMPLOYERS/REFERENCES
CONTINUATION SHEET**

Appendix B

Name Employer/Ref 5: _____

Spoke to: _____ at _____ am/pm on ____ / ____ / ____

Supervised Applicant? YES NO

Confirmed Salary/Title? YES NO

Confirmed Term of Employment/relationship? YES NO

Driving performed by applicant/acquaintance? YES NO

Vehicle Type(s) _____

How frequently did Applicant/acquaintance drive? _____

Any preventable accidents? YES NO How many? _____

Eligible for Rehire, if applicable? YES NO NA

Notes:

Name Employer/Ref 6: _____

Spoke to: _____ at _____ am/pm on ____ / ____ / ____

Supervised Applicant? YES NO

Confirmed Salary/Title? YES NO

Confirmed Term of Employment/relationship? YES NO

Driving performed by applicant/acquaintance? YES NO

Vehicle Type(s) _____

How frequently did Applicant/acquaintance drive? _____

Any preventable accidents? YES NO How many? _____

Any preventable accidents? YES NO NA

Notes _____