



**OFFICE OF EMERGENCY MANAGEMENT**  
*San Miguel County & City of Las Vegas*

READY BEFORE YOU NEED US.

Dennis English, Emergency Manager

**Local Emergency Planning Committee**

**Minutes of the December 11, 2013**

**Meeting at the Districts Attorney's Building**

Chairperson, Mike Garcia called the Local Emergency Planning Committee to order at 10:00am

Roll Call of Officers:

Chairperson- Mike Garcia	Present
Vice-Chair- Sally Flores	Absent
Treasurer- Don Bovia	Present
Emergency Manager- Dennis English	Present
Secretary- Connie Abila	Present

**Approval of the Minutes from the November 13, 2013 meeting:** Motion was made by Dante Halleck, Department of Health, and seconded by Don Bovia, LEPC Treasure. Motion passed.

**Approval of the Agenda for the December 11, 2013 meeting:** Motion was made by Kiki Arellano, San Miguel County HR Supervisor; and seconded by Alice Sena, Tecolote VFD. Motion passed.

**PUBLIC INPUT**

Christian Montano, Chief, LVPD; thanked Dennis English, EM and Kurt Parkinson, NIMS Coordinator; for letting them use of the Command Trailer, the weekend of December 7, 2013 during a homicide investigation.

Monique Gerdes, San Miguel Public Health Office; stated that flu shots are still available, walk-ins are welcome. HIV testing is being done and educating any users, to prevent drug overdose.

Dante Halleck, Department of Health; said that they are still updating the emergency plan.

Dennis English, Emergency Manager; mentioned that New Mexico Behavioral Health Institute did a drill and would like to get Alta Vista involved on the drills. The drills are preparing for an emergency and requesting for supplies that may be needed. OEM gets the request and then forwards it to New Mexico Department Homeland Security Emergency Management, Emergency Operation Center with the local's request.

Benito Armijo, NMBHI; said that Robert Sanchez had retired and that Joe Chavez and Benito Armijo were responsible for the duties if Robert Sanchez.

Bob Witters, ARES; stated that several Ham Operators had attended the Sky Warn Spotters training. Ham Operators assist the weather forecast, by letting them know how the weather is in their area. He mentioned that he was not aware that the Albuquerque Sunport Doppler Radar could not locate Las Vegas NM, due to the Sandia Mountains.

Terry Bridges, ARES; said that the National Weather maintains and covers the entire state by Ham Operators and if they don't have access then they call by phone.  
Mike Garcia, LEPC Chairperson; thanked Kurt Parkinson, NIMS; for putting together the alert system for SMC Employees, through Nixle.  
Kurt Parkinson, NIMS; stated that everyone could link into Nixle by going to nixle.com (notification system).

## **NEW BUSINESS**

### **1. 2014 LEPC ANNUAL MONTHLY MEETING SCHEDULING OF LOCATION**

Dennis English, Emergency Manager; asked the members on the scheduling of the LEPC monthly meetings for 2014, if they want a permanent location or want to continue rotating the meetings.

Christian Montano, Chief, LVPD; suggested that we should schedule an LEPC monthly meeting at the LVPD facility.

Dante Halleck, DOH; said we should schedule a monthly meeting at the Department of Health.

Benito Armijo, NMBHI; said to schedule the LEPC monthly meeting at NMBHI on September 10, 2014.

### **2. NOMINATIONS OF EXECUTIVE BOARD MEMBERS; (CHAIRPERSON, VICE-CHAIR, TREASURE, AND SECRETARY)**

Mike Garcia, Chairperson; mentioned that election will take place on January 8, 2014. If there are any nominations please make sure the person will accept and call Dennis English or Connie Abila with the name of nominee.

### **3. NEW MEXICO DEPARTMENT OF HOMELAND SECURITY EMERGENCY MANAGEMENT GRANT PROGRAM AWARDED SAN MIGUEL COUNTY/CITY OF LAS VEGAS, 2013 AWARD IN THE AMOUNT OF \$197,858.66 FOR THE SHELTERING TEAM TYPE III, HOUSING/SANITATION/RAPID/DEPLOYMENT/SHELTERING/GENERATOR/LIGHTING, AND LVPD, FOR THE MCC7500 DISPATCH CONSOLE SYSTEM.**

Dennis English, Emergency Manager; briefed everyone in attendance the NMDHSEM awarded SMC/LV OEM the 2013 award (2) two projects; Project (1) \$75,000.00 for Sheltering Team III, and Project 2: \$122,858.66 to the LVPD for communication MCC7500Dispatch Console System, and will need to schedule a meeting with Christian, LVPD Chief and discuss if they are going to complete the project and the AEL list that fall under the requirements to be approved by DHS.

Christian Montano, Chief LVPD; thanked Dennis English for getting the application grant together, it had been a long process that finally came together and would like to partner with SMC on communication.

**4. NEW MEXICO DEPARTMENT OF HOMELAND SECURITY EMERGENCY MANAGEMENT AWARDED SAN MIGUEL COUNTY/CITY OF LAS VEGAS OEM, PERDIEM IN THE AMOUNT OF \$7,395.05.**

Dennis English, Emergency Manager, informed everyone that OEM had been awarded a grant \$7,395.05 for travel and per-diem.

**5. REQUESTING OUT OF STATE TRAVEL FOR CONNIE ABILA, ADMINASTRATIVE ASSISTANT, OEM; MELINDA GONZALES, FINANCE SUPERVISOR, SMC; AND PAMELA MARUJO, FINANCE DIRECTOR, CITY OF LAS VEGAS; TO ATTEND THE E-376 STATE PUBLIC ASSISTANCE OPERATIONS COURSE AT THE EMERGENCY MANAGEMENT INSTITUTE IN EMMITSBURG, MARYLAND.**

Kurt Parkinson, NIMS Coordinator; mentioned that the E-376 Course held at the Emergency Management Institute in Emmitsburg, Maryland on May 19-22, 2014. The course is an overview of FEMA's Public Assistance (PA) Program process and policies. Course topics include introduction to program laws, regulations and policies. PA process, grant management eligibility, hazard mitigation in the PA program, compliance with other Federal laws and regulations and project formulations.

**6. UP-DATE ON THE FEMA-4152-DR FEDERAL DECLERATION FOR FRIDAY 13<sup>TH</sup> FLOODS.**

Dennis English, Emergency Manager; said that on November 21, 2013, FEMA started conducting damage assessments with the City of Las Vegas. Today December 11, 2013, FEMA is finishing up assessment with the City Utilities. FEMA wants real cost; FEMA is putting together a project worksheet. City of Las Vegas Utilities gave an estimate of \$1.26 million and FEMA site assessment was \$86,000.00. FEMA said the locals need to go out for bid and if the cost is more than identified by FEMA they will review it and if the cost is lower than what FEMA projected than they will honor the \$86,000.00. San Miguel County has an assessment meeting with FEMA on December, Friday 13, 2013 and seven (7) acequias are eligible for assistance.

**Open Discussion**

Motion for the meeting to be adjourned was made by Christian Montano, Chief, LVPD; seconded by Russell Pacheco, SMC, Firechief.