

Sole Source Website Posting Justification Form

Requisition #: DWI-093

Date: 4/11/2014

SS#: FY1314_007

Department: DWI Program

This form must be completed by the requesting department along with the sole source justification form and the campaign disclosure form.

A sole source procurement is authorized when there is only one source practicably available for the goods or services required. The following data must be submitted when a department is requesting a sole source purchase:

Departmental Responsibilities:

1. Vendor Being Requested for Purchase:

Inncorp. Ltd.

2. Nature of Purchase:

Distracted Driving Activity Mat

3. Amount of Purchase:

650.00

4. What will it be used for:

Prevention Activities

5. Quantity Being Requested:

1-Dies Distracted Driving Activity Map

This information will be posted on the San Miguel County website for 30 days. If no responses are received we will proceed with original requisition.

Recommendation:

Approved:

_____/s/_____/ 4/11//2014_____
Elected Official/Department Supervisor Date

_____/s/_____/ 3/31/14_____
Finance Department Date

Approved:

_____/NA/_____
County Manager's Approval (\$5,000.00) Date

FINANCE USE ONLY

Posting Begin Date: 4/22/2014

Posting End Date: 5/21/2014