

**Sole Source Website Posting Justification Form**

Requisition #: DC-120

Date: 01/29/2016

SS#: FY1516-005

Department: DETENTION CENTER

This form must be completed by the requesting department along with the sole source justification form and the campaign disclosure form.

A sole source procurement is authorized when there is only one source practicably available for the goods or services required. The following data must be submitted when a department is requesting a sole source purchase:

Departmental Responsibilities:

1. Vendor Being Requested for Purchase:

Argyle Security Group

2. Nature of Purchase:

Installation of electrical mechanical doors.

3. Amount of Purchase:

\$6,495.00

4. What will it be used for:

Installation of electrical mechanical doors.

5. Quantity Being Requested:

Three (3)

This information will be posted on the San Miguel County website for 30 days. If no responses are received we will proceed with original requisition.

Recommendation:

Approved:

\_\_\_\_\_/s/\_\_\_\_\_  
Elected Official/Department Supervisor      1/29/2016  
Date

\_\_\_\_\_/s/\_\_\_\_\_  
Finance Department      1/29/2016  
Date

Approved:

\_\_\_\_\_  
County Manager's Approval (\$5,000.00)      02/01/2016  
Date

**FINANCE USE ONLY**

<b>Posting Begin Date:</b>	02/01/2016
<b>Posting End Date:</b>	03/02/2016